

WISTOW PARISH COUNCIL

Clerk: Mrs P Coles, Porch House, Manor Street, Wistow, PE28 2QB

E-mail: parishclerk@wistovvillage.info

NOTICE OF MEETING	Full Council
TIME	7.00 pm
DATE	Tuesday, 15 th December 2009
VENUE	Village Hall, Manor Street, Wistow
MEMBERS	7
QUORUM	3

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Members of the public and press are welcome to address the Council at its Open Forum for the first 10 minutes of the meeting time.

Mrs P Coles, Clerk to Wistow Parish Council, 10th December 2009

A G E N D A

1. **To receive and approve Apologies for Absence**
2. **To receive Declarations of Interest**
 - a) Councillors to declare any personal interest in any items on the agenda
 - b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
3. **Public Participation**

To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.
4. **To approve the Minutes of the Meeting on 27th October 2009.**
5. **Matters for information only**

Public Meetings Schedule HDC for December
Cambs Horizon
CPALC bulletin
Luminus News
COPE newsletter November/December
Clerks & Councils Direct
Glasdons and other suppliers brochures

This notice must be left at or sent by post to the usual place of residence of every member of the council three clear days at least before the Meeting.

6. **Community Liaison Officer**
Any Police or Crime issues to be discussed?
Details of the new Neighbourhood Forums in Huntingdonshire
7. **To receive reports from County and District Councillors**
Mr V Lucas
Mr P Bucknell
Mr P Ward
8. **Finance**
 - a) to approve the Financial Statement
 - b) to approve payment of outstanding amounts :

Lee Gray – grass cutting	£122.22
Mrs P Coles – November salary (rates as per minute no. 8e of the meeting dated the 15/12/09)	£277.60
Ray Burton Services – replace see saw seats	£ 25.00
Moore Stephens – auditors	£166.75
Stationary – ink cartridges	£ 39.98
 - c) to review cash flow and resolve anticipated issues
 - d) Update on change of bank account
 - e) New payscale for Parish Clerks – increase from £8.26 per hour to £8.344 per hour wef 1/4/09 and resultant back pay of £17.68
9. **Correspondence**
Countywide Advisory Freight Map
Cambs Acre – Parish Plan advisor
Flood Forum information
CAB – request for donation
Cambs County Council – Salt bin offer
10. **To consider any Planning Applications received**
0901439FUL/0901440LBC – Extension to side and rear, Village Hall, Manor Street, Wistow
0900342OUT RAF Upwood, Ramsey Road, Bury – Appeal
0900661FUL – Land at Valiant Square, Upwood - Appeal
11. **Annual Return for the Year ended 31st March 2009**
The annual audit is now closed and paper work returned. Once Councillors have seen the forms it will be displayed on the notice board for a period of 14 days.
12. **Parish Plan Action Plan Working Parties Feedback and Updates**
 - a- Traffic and Road Issues Ms Rice/Ms Robinson/Mr Carter
 - b- Litter Ms Robinson
 - c- Countryside Mr Cook
 - d- Leisure facilities Dr Farrar/Mr Williams
 - e- Village Hall Mr Leigh/Mr Cook

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13. a- Grants Mr Bucknell
 b- Wistow Bridge Mr Leigh/Clerk
 c – Allotments All
14. **Items for the Wistow Warbler and Wistow Web site.**
 To inform Mr Dransfield and Dr Farrar of relevant articles and to discuss any communication issues.
15. **Monthly audit** – nominee for next meeting
16. **Matters for future consideration**
 Standing Orders at the January Meeting
18. **Date of next meeting**
 Tuesday 26th January 2010 at 7.30 pm in the Village Hall
- Close of meeting**

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