

WISTOW PARISH COUNCIL

Clerk: Mrs P Coles, Porch House, Manor Street, Wistow, PE28 2QB

E-mail: parishclerk@wistovillage.info

NOTICE OF MEETING	Full Council
TIME	7.30 pm
DATE	Tuesday 25 th September 2012
VENUE	Village Hall, Manor Street, Wistow
MEMBERS	6
QUORUM	3

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the public and press are welcome to address the Council at its Open Forum for the first 10 minutes of the meeting time.

Patsy Coles Mrs P Coles, Clerk to Wistow Parish Council, 20th September 2012

AGENDA

- 2012/13-109 **To receive and approve Apologies for Absence**
- 2012/13- 110 **To receive Declarations of Interest**
a) Councillors to declare any personal interest in any items on the agenda
b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- 2012/13-111 **Public Participation**
To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.
- 2012/13-112 **To approve the Minutes of the Parish Council Meeting on 28th August 2012**
- 2012/13-113 **Matters for information only**
2012/13-113.1 New event – submit site info site
2012/13-113.2 Consultation on Cambridgeshire’s Strategy for Local Flood Risk Management and Flood Asset Register for Cambridgeshire
- 2012/13-114 **Community Liaison Officer**
2012/13-114.1 Any Police or Crime issues to be discussed?
2012/13-114.2 New PCSO, awaiting contact details
- 2012/13-115 **To receive reports from County and District Councillors**
Mr V Lucas, Mr P Bucknell, and Mr J Pethard

This notice must be left at or sent by post to the usual place of residence of every member of the council three clear days at least before the Meeting.

- 2012/13-116 **Finance**
a) to approve the Financial Statement including cash flow
b) to approve payment of outstanding amounts :
Mrs P Coles – August salary (rates as per minute no. 8e
of the meeting dated the 15/12/09) now paid quarterly £ 210.16, see below
Zen Internet, domain name £ 69.44
The quarterly payroll cheque is due to D Tonks for
July, August and September plus their fee incl VAT
Of £16.20 £630.00
- 2012/13-117 **Correspondence**
2012/13-117.1 Community Transport Fund
2012/13-117.2 Invitation to Cambs Acre’s Autumn Seminar Programme
2012/13-117.3 Correspondence regarding dead tree in church yard
- 2012/13-118 **To consider any Planning Applications received**
2012/13-118.1 1201274OUT Former RAF Upwood, new outline planning has been received
- 2012/13-119 **Highway Warden Scheme**
2012/13-119.1 Update on visit by Tony King of Highways
2012/13-119.2 Any other outstanding road issues
- 2012/13-119 **Update on Playground**
2012/13-119.1 Awaiting confirmation of when the aerial runway will be repaired
2012/13-119.2 An annual safety inspection needs to be instructed
- 2012/13-120 **Code of Conduct**
2012/12-120.1 Certain amendments need to be made to the code we adopted to accommodate the needs
of a Parish Council rather than District as follows:
Exclude all references to ‘Cabinet’
Clause 4.2.4 delete ‘from the Authority’s Monitoring Officer’ and insert ‘ in accordance
with the Locasims Act 2011’
2012/13-120.2 Dispensations Procedure Guide
- 2012/13-121 **Annual Insurance Renewal**
2012/13-121.1 Came & Co have offered an annual renewal or three year renewal terms
- 2012/13-122 **Streetlight Maintenance Contract**
2012/13-122.1 Balfour Beattie offer an annual or three year contract
- 2012/13-123 **Allotment Rents**
2012/13-123.1 Allotment invoices are due to be sent, rent falls due on 10th October
2012/13-123.2 Rent review should take place to decide whether any increase should be made.
- 2012/13-124 **Grass Cutting**
2012/13-124.1 Twelve cuts have taken place on the church and grave yards already, the PCC has
approved 3 further cuts but we share the cost and must agree our half.
- 2012/13-125 **Huntingdonshire Local Plan to 2036**
2012/13-125.1 Ms Robinson and Mr Carter attended a presentation in Ramsey.

- 2012/13-126 **Parish Plan Working Parties Feedback and Updates**
a- Litter Mr McInnes
b- Countryside Mr Carter
Update on Rights of Way Officer Support
c- Village Hall Mr MacInness
d - Parish Plan Review – Dr Farrar/Mr Bucknell/Ms Robinson/Mr Carter
- 2012/13-127 **Items for the Wistow Warbler and Wistow Web site.**
To inform Mr Williams and Dr Farrar of relevant articles and to discuss any communication issues.
- 2012/13-128 **Monthly audit** – Mr Carter is our auditor for this month and a nominee for next month is required.
- 2012/13-129 **Matters for future consideration**
This item is linked with the Parish Plan
Paul Bland’s visit in October
- 2012/13-130 **Date of next meeting**
Tuesday, 30th October 2012 at 7.30 in the Village Hall
Close of Meeting

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