

# WISTOW PARISH COUNCIL

Clerk: Mrs P Coles, Porch House, Manor Street, Wistow, PE28 2QB

E-mail: [parishclerk@wistovillage.info](mailto:parishclerk@wistovillage.info)

<b>NOTICE OF MEETING</b>	Full Council
<b>TIME</b>	7.30 pm
<b>DATE</b>	Tuesday, 26 <sup>th</sup> January 2010
<b>VENUE</b>	Village Hall, Manor Street, Wistow
<b>MEMBERS</b>	7
<b>QUORUM</b>	3

**All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Members of the public and press are welcome to address the Council at its Open Forum for the first 10 minutes of the meeting time.**

Mrs P Coles, Clerk to Wistow Parish Council, 19<sup>th</sup> January 2010

## A G E N D A

1. **To receive and approve Apologies for Absence**
2. **To receive Declarations of Interest**
  - a) Councillors to declare any personal interest in any items on the agenda
  - b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
3. **Public Participation**

To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.
4. **To approve the Minutes of the Meeting on 15<sup>th</sup> December 2010.**
5. **Matters for information only**

Position statement – Children’s Centre Development in Huntingdonshire  
Arts Diary  
Cope Newsletter  
Luminus newsletter  
War Memorials Trust – Course on maintenance of war memorials  
HDC – enforcement cases – none in our area  
Clerks and Councils Direct publication  
Suffolk County Council Outdoor Furniture catalogue

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Flood Forum minutes  
Rural Services Network newsletter  
NALC Local Council Awards 2010  
HDC Town and Parish Council Deposit Scheme  
Sustainable Communities Act Amendment Bill

6. **Community Liaison Officer**  
Any Police or Crime issues to be discussed?  
Report on Neighbourhood Forums on 19<sup>th</sup> January 2010
7. **To receive reports from County and District Councillors**  
Mr V Lucas  
Mr P Bucknell  
Mr P Ward
8. **Finance**
  - a) to approve the Financial Statement
  - b) to approve payment of outstanding amounts :  
Mrs P Coles – November salary (rates as per minute no. 8e  
of the meeting dated the 15/12/09) £238.62
  - c) to review cash flow and resolve anticipated issues
9. **Correspondence**  
Local Development Framework SHLAA  
Letter from Mr J Wadsworth concerning the Bridge  
Stagecoach Response  
CCC Consultation on Cambridgeshire's Third Local Transport Plan
10. **To consider any Planning Applications received**  
None received
11. **Roles and Responsibilities of the Parish Clerk**  
To clarify roles and responsibilities of the Parish Clerk and answer questions  
regarding other Officers of the Parish Council
12. **Standing Orders**  
To discuss and adopt Standing Orders and Financial Standing Orders
13. **Salt Bins**  
Following recent bout of severe weather to review number and location of salt bins
14. **Parish Council Elections**  
With elections in May, to discuss plan to advertise and recruit Parish Councillors

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15. **Parish Plan Action Plan Working Parties Feedback and Updates**  
Firstly to discuss review of Parish Plan and timetable for update. Cambridge Acre can offer advice on how to proceed with review.
  - a- Traffic and Road Issues Ms Rice/Ms Robinson/Mr Carter
  - b- Litter Ms Robinson
  - c- Countryside Mr CookUpdate on waymarkers and meeting with County Paths Partnership  
Dog poo bags – free supply and distribution
  - d- Leisure facilities Dr Farrar/Mr WilliamsUpdate on Play funding and quotes for gates and natural play
  - e- Village Hall Mr Leigh/Mr Cook
  
16.
  - a- Grants Mr BucknellFollowing receipt of Red Tile Wind Farm Grant for part of the Village Sign, a plaque needs to be placed to acknowledge the contribution  
A new application to the Wind Farm Grant Company is in the process of being made for natural play aspect at Playground
  - b- Wistow Bridge Mr Leigh/ClerkUpdate on meeting on 20<sup>th</sup> January 2010
  - c – Allotments All
  
17. **Items for the Wistow Warbler and Wistow Web site.**  
To inform Mr Dransfield and Dr Farrar of relevant articles and to discuss any communication issues.
  
18. **Monthly audit** – nominee for next meeting  
Mr Carter is our auditor for this month
  
19. **Matters for future consideration**
  
20. **Date of next meeting**  
Tuesday 23<sup>rd</sup> February 2010 at 7.30 pm in the Village Hall  
And to confirm the dates of meetings for the year ahead  
**Close of meeting**

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