

# WISTOW PARISH COUNCIL

Clerk: Mrs P Coles, Porch House, Manor Street, Wistow PE28 2QB

E-mail: [parishclerk@wistovillage.info](mailto:parishclerk@wistovillage.info)

<b>NOTICE OF MEETING</b>	Full Council
<b>TIME</b>	8.00 pm
<b>DATE</b>	Tuesday, 26 <sup>th</sup> January 2016
<b>VENUE</b>	Village Hall, Manor Street, Wistow
<b>MEMBERS</b>	5 <b>QUORUM</b> 3

**All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Members of the public and press are welcome to address the Council at its Open Forum for the first 10 minutes of the meeting time.**

Patsy Coles      Mrs Patsy Coles, Clerk to Wistow Parish Council, 17<sup>th</sup> January 2016

## A G E N D A

**2015/16-119      To receive and approve Apologies for Absence**

**2015/16-120      To receive Declarations of Interest**

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.

**2015/16-121      Public Participation**

To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

**2015/16-122      Approve the Minutes of the Parish Council Meeting on 24<sup>th</sup> November 2015 and Extraordinary Meeting on 10<sup>th</sup> December 2015**

**2015/16-123      Matters for information only**

- 2015/16-123.1 UnitingCare Bulletin
- 2015/16-123.2 NALC DIS Extra 873 and 875
- 2015/16-123.3 HDC Parish Alert and update on arrangements of removal of graffiti
- 2015/16-123.4 New Register of Electors (not for circulation)
- 2015/16-123.5 Calculation of Council Tax base for 2016/17, total 59,358- Wistow 218
- 2015/16-123.6 Engagement - NHS Cambs and Peterborough CCG and UnitingCare joint statement and newsletter
- 2015/16-123.7 Information on CAPALC AGM
- 2015/16-123.8 CCC Road Safety, Crossing Patrol Service budget cuts, new budget proposals for Public Health and key contact numbers
- 2015/16-123.9 CAPALC –information on direct access to NALC for larger councils, E bulletin, list of training courses for 2016, and HALC e update
- 2015/16-123.10 Hunts Forum Newsletter

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2015/16-123.10 CCC information on forthcoming Food Fair

2015/16-123.11 Acre News

2015/16-123.12 Newsletter from Came & Co

**2015/16-124 Policing Matters**

2015/16-124.1 Speedwatch Update and training

2015/16-124.2 ECops updates (various)

2015/16-124.3 Update on Crime Figures and any other matters

2015/16-124.4 From the PCC, newsletter, Survey on Rural Crime,

2015/16-124.4 From Brian Robins, notification of speeding campaign in Cambridgeshire

2015/16-124.5 Feedback from Forum on 2.12.2015 and 5 Parishes Forum on 20<sup>th</sup> January.

**2015/16-125 To receive reports from County and District – Mr M Tew, Mr P Bucknell and Mrs A Curtis**

**2015/16-126 Finance**

a) to approve the Financial Statement and Cashflow for December/January

b) to approve payment of outstanding amounts

Paid in December

Clerk's salary £224.07

Clerk's expenses £15.62

HDC playground rent £100.00

January

Village Hall rent £100.00

P Coles Salary £170.39

P Coles expenses £ 10.00

LGS Services, payroll £ 19.80

2015/16-126 c) Income in December refund of overpaid tax £269.60 and interest on Barclays account 63p. Income for January £532.26 from PCC for grass cutting and water in cemetery.

2015/16-126 d) Change of signatories has now been completed on Barclays account. Cambridge Building Society account has been more difficult and still has not been completed. Discuss whether to close account.

2015/16-126 e) Consider donation to Wistow in Bloom for spring planting and also contribution to cost of projector in Hall as it will be a useful tool, see below in Planning.

**2015/16-127 Correspondence**

2015/16-127.1 Further response from HDC/Mrs Curtis re Secret Garden Party

2015/16-127.2 Information from HDC with their grounds maintenance capabilities.

**2015/16-128 To consider any Planning Applications received and planning related issues**

2015/16-128.1 None received

2015/16-128.2 Notification has been received that with effect from 1<sup>st</sup> April planning consultations will be sent by email without plans which can be found on the planning portal.

2015/16-128.3 Feedback from Planning Forum on 30<sup>th</sup> November 2015 at HDC

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**2015/16-129 Highways Report/Traffic Matters**

- 2015/16-129.1 Review of MVAS purchase, Speedwatch .
- 2015/16-129.2 Any other outstanding issues. Grit bins, potholes.
- 2015/16-129.3 Email from CST regarding Community Gritting Scheme

**2015/16-130 Maintenance Issues**

- 2015/16-130.1 Playground – any outstanding matters – progress on work from annual inspection
- 2015/16-130.2 Playground rota/risk assessment forms – Mr MacInnes November , Mr Gregory December and Ms Leaton for January. Weekly inspections underway. Agree how to proceed with tree inspections and topple tests on gravestones.
- 2015/16-130.3 Grass cutting contract received from CGM.
- 2015/16-130.4 Issues with streetlight repairs. Still no quote received from Balfour Beatty for additional light in Manor Street. Mr Tew has also progressed. Problem with light PC16 in Mill Road.

**2015/16-131 Administration Matters**

- 2015/16-131.1 No insurance cover for loss to Douglas Tonks, refund from HMRC reduces our loss.
- 2015/16-131.3 Complaints procedure review – progress – Mr Carter
- 2015/16-131.4 Internal Auditor required, any contacts?
- 2015/16-131.5 Progress on Vacancies
- 2015/16-131.6 Playground leases have been sent out, one returned

**2015/16-132 Precept for 2016/17**

- 2015/16-132.1 Precept has been requested.

**2015/16-133 Working Parties Feedback and Updates**

- a- Litter Mr MacInnes
- b- Countryside Mr Gregory
- c- Village Hall Mr MacInnes/Mr Carter

**2015/16-134 Items for the Wistow Warbler and Wistow Web site.**

To inform Mr Williams and Dr Farrar of relevant articles  
An advert for two volunteers to identify and keep in touch with elderly and vulnerable residents has been sent to Mrs Williams, along with a request for information on searchlight sites during WWII.

**2015/16-135 Monthly audit**

Mr MacInnes is our auditor for January, a volunteer is required for March

**2015/16-136 Matters for future consideration**

- 2015/16-136.1 Luminus Garages at Oaklands Avenue, scheduled for repainting in the Spring
- 2015/16-136.2 Allotment hedge and tree planting
- 2015/16-136.3 Liaise with PCC regarding clearing the graveyard to provide a few more spaces

**2015/16-137 Date of next meeting**

Tuesday, 29<sup>th</sup> March 2016 at 8 pm in the Village Hall

Close of Meeting

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