

WISTOW PARISH COUNCIL

Clerk: Mrs P Coles, Porch House, Manor Street, Wistow, PE28 2QB

E-mail: parishclerk@wistovillage.info

NOTICE OF MEETING	Full Council
TIME	7.30 pm
DATE	Tuesday, 26 th March 2013
VENUE	Village Hall, Manor Street, Wistow
MEMBERS	7
QUORUM	3

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the public and press are welcome to address the Council at its Open Forum for the first 10 minutes of the meeting time.

Patsy Coles Mrs P Coles, Clerk to Wistow Parish Council, 21st March 2013

A G E N D A

- 2012/13-216 **To receive and approve Apologies for Absence**
- 2012/13- 217 **To receive Declarations of Interest**
a) Councillors to declare any personal interest in any items on the agenda
b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- 2012/13-218 **Public Participation**
To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.
- 2012/13-219 **To approve the Minutes of the Parish Council Meeting on 26th February 2013**
- 2012/13-220 **Matters for information only**
2012/13-220.1 Open July shared event promotion (sent to M r Wadsworth)
2012/13-220.2 Came & Co newsletter
2012/13-220.3 Cambridge and Peterborough Clinical Commissioning newsletter
2012/13-220.4 Clerks & Councils Direct
2012/13-220.5 March CAPALC bulletin
2012/13-220.6 Cambridge Are News
- 2012/13-221 **Policing Matters**
2012/13-221.1 A survey of policing in Huntingdon has been sent round
2012/13-221.2 Draft Police and Crime Plan is available for comment
2012/13-221.3 Response to our feedback from PCSO Dan Scott
- 2012/13-222 **To receive reports from County and District Councillors**
Mr V Lucas, Mr P Bucknell, and Mr J Pethard

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- 2012/13-223 **Finance**
a) to approve the Financial Statement including cash flow
New charges from D Tonks for payroll reports of £5 per month when no payment and £15 for the quarterly pay run plus VAT
b) to approve payment of outstanding amounts :
Mrs P Coles – March (rates as per minute no. 8e of the meeting dated the 15/12/09) now paid quarterly £ 266.25 see below
Douglas Tonks quarterly payment including £16.20 fee and Jan/feb and March salaries (£238.18 + £266.25 + £16.20) £520.63
Parrot Print, Warbler printing £ 45.00
Cambridge Water, standpipe charges £ 15.16
Ray Burton – hedge cutting £ 545.00
- 2012/13-224 **Correspondence**
2012/13-224.1 Flood Forum, 22nd May 2013 at 7pm, we are invited to send one representative
2012/13-224.2 Notification of change of service from Cambridgeshire Acre, the Clerk has responded to ask for clarification as a 3 year membership was paid for this year.
2012/13-224.3 Letter from NALC regarding the resignation of the Chief Executive
2012/13-224.4 Complaint from resident regarding overgrown hedge and brambles outside Rooks Farm.
- 2012/13-225 **To consider any Planning Applications received**
2012/13-225.1 None received
- 2012/13-226 **Highway Warden Scheme/Road and Traffic Issues**
2012/13-226.1 Ditches and riparian ownership
2012/13-226.2 Ditch clearance at the entrance to the village
2012/13-226.3 Building materials on the Green, Manor Street
2012/13-226.4 Any other issues arising from Ms Robinson’s meeting with Mr King
- 2012/13-227 **Update on Playground**
2012/13-227.1 Repairs to path
2012/13-227.2 Inspection sheets for January (Mr Leigh), February (Mr Williams) and March (Ms Robinson).
2012/13-227.3 Hedge cutting has been instructed and completed at a cost of £200
2012/13-227.4 The deed of dedication has been received for the playground, it requires completing and signing.
- 2012/13-228 **Code of Conduct**
2012/13-228.1 Certificates of attendance have been issued for the training session.
2012/13-228.2 Declaration of interests have now been published on the District website and the village website.
- 2012/13-229 **Preparation for Annual Open Meeting**
2012/13-229.1 To allocate reports to be presented at the open meeting on 30th April 2013
- 2012/13-230 **Hedge and Grass cutting arrangements**
2012/13-230.1 Hedge cutting has been instructed on the allotments at a cost of £345 and the playground, £200. We have requested a quote for ditch clearance on the allotments.
2-12/13-230.2 Grass cutting – finalise number of cuts and cost sharing with PCC
- 2012/13-231 **Harris Lane Flooding**
2012/13-231.1 Update on current situation with CCC

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2012/13-232 **Bus Shelter**

2012/13-232.1 In order to obtain quotes for the project the Clerk has been advised that drawings and guidance from planning will be required.

2012/13-233 **Parish Plan Working Parties Feedback and Updates**

- a- Litter Mr McInnes
- b- Countryside Mr Carter
- c- Village Hall Mr MacInness
- d - Parish Plan Review – Dr Farrar/Mr Bucknell/Ms Robinson/Mr Carter

2012/13-234 **Items for the Wistow Warbler and Wistow Web site.**

To inform Mr Williams and Dr Farrar of relevant articles and to discuss any communication issues.

2012/13-234.1 Mr Lucas's farewell letter

2012/13-234.2 More choice in social care

2012/13-235 **Monthly audit** – Mr Leigh is our auditor for this month and a nominee for next month is required.

2012/13-236 **Matters for future consideration**

This item is linked with the Parish Plan

2012/13-237 **Date of next meeting**

Tuesday, 30th April 2013 following the Open Meeting that starts at 7.30 pm in the Village Hall

Close of Meeting

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