

WISTOW PARISH COUNCIL

Clerk: Mrs P Coles, Porch House, Manor Street, Wistow, PE28 2QB

E-mail: parishclerk@wistovillage.info

NOTICE OF MEETING	Full Council
TIME	7.30 pm
DATE	Tuesday 27 th March 2012
VENUE	Village Hall, Manor Street, Wistow
MEMBERS	7
QUORUM	3

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the public and press are welcome to address the Council at its Open Forum for the first 10 minutes of the meeting time.

Patsy Coles Mrs P Coles, Clerk to Wistow Parish Council, 21st March 2012

A G E N D A

- 2011/12-183 **To receive and approve Apologies for Absence**
- 2011/12-184 **To receive Declarations of Interest**
a) Councillors to declare any personal interest in any items on the agenda
b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- 2011/12-185 **Public Participation**
To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.
- 2011/12-186 **To approve the Minutes of the Parish Council Meeting on 28th February 2012**
- 2011/12-187 **Matters for information only**
2011/12-187.1 Subsidised bus services review from Cambs CC
2011/12-187.2 Guide to making planning decisions HDC
2011/12-187.3 Various guides to planning Jubilee celebrations
2011/12-187.4 CCC Economy, Transport and Environmental Services Who's Who
2011/12-187.5 Various offers of products to help celebrate the jubilee
2011/12-187.6 HDC Town and Parish Alert for March
2011/12-187.7 Clerks and Councils Direct for March
- 2011/12-188 **Community Liaison Officer**
2011/12-187.1 Any Police or Crime issues to be discussed?
2011/12-187.2 Sgt Savill confirmed that there had not a burglary in Wistow in January
2011/12-187.3 Neighbourhood Forum, Monday 23rd April 2012 at 7 pm at Ramsey Community Centre
- 2011/12-188 **To receive reports from County and District Councillors**
Mr V Lucas, Mr P Bucknell, and Mr P Ward

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- 2011/12-189 **Finance**
a) to approve the Financial Statement
b) to approve payment of outstanding amounts :
Mrs P Coles - March salary (rates as per minute no. 8e
of the meeting dated the 15/12/09) now paid quarterly £ 218.58
Cambs Water, Church Standpipe £ 14.51
Andy Davis, allotment hedge £ 245.00
c) review cash flow and resolve anticipated issues
d) discuss 2012/13 budget and finalise
e) amend bank account signatories, finalise and minute new arrangements
f) CCC have given us the annual grass cutting contribution figure of
£451.74 which has to be agreed and invoiced
- 2011/12-190 **Correspondence**
2011/12-190.1 Email from Paul Turner re the Church Clock
2011/12-190.2 Letter regarding Jubilee celebrations at Burghley
- 2011/12-191 **To consider any Planning Applications received**
2011/12-191.1 None received
2011/12-191.2 Notification of street naming and numbering: Mill Farm Cottage, Mill Road, Wistow
- 2011/12-192 **Feedback on Playground Safety Inspection Report and Schedule Next Report**
2011/12.192.1 Decide on any action to be taken.
2011/12.192.2 Digley & Associates have contacted us with a view to completing a safety inspection in
April, last year we had two inspections, April and October. The Clerk has put the April inspection on hold
until the schedule is discussed at this meeting.
- 2011/12-193 **Town and Parish Charter Meeting/Localism Issues**
2011/12-193.1 The first Town and Parish Charter meeting is to be held shortly and confirmation is
expected prior to our Parish Council Meeting.
2011/12-193.3 Attendance at the HDC Localism meeting on 25th April 2012 either to speak or observe.
- 2011/12-194 **Jubilee Celebrations**
2011/12-194.1 To confirm and plan celebrations on Monday 4th June.
- 2011/12-195 **Allocation of Reports for the Open Meeting 24th April 2012**
2011/12-195.1 April is our open meeting and reports are presented to the meeting
- 2011/12-196 **Parish Plan Action Plan Working Parties Feedback and Updates**
a- Traffic and Road Issues Mr Bucknell/Mr Carter/Ms Robinson
Hedges at Wistow Toll have now been cut back by Highways
b- Litter Mrs Booth/Ms Robinson
Update on flytipping
c- Countryside Mr Carter/Dr Farrar
Update on progress
Training course available in March
d- Village Hall Mrs Booth
Update
e- Maintenance Issues Clerk
Firm up on siting the new benches
Repairs to village sign
Risk assessment/bin rota March, Ms Robinson, April Mr Carter

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- 2011/12-197 a- Grants Mrs Booth/Mr Bucknell
b- Wistow Bridge Mr Leigh/Mr Williams
c – Allotments All
Hedges have now been cut
d - Parish Plan Review – Dr Farrar/Mr Bucknell/Ms Robinson
Update following recent meeting
- 2011/12-198 **Items for the Wistow Warbler and Wistow Web site.**
To inform Mr Williams and Dr Farrar of relevant articles and to discuss any communication issues.
- 2011/12-199 **Monthly audit** – Mr Leigh is our auditor for this month and a nominee for next month is required.
- 2011/12-200 **Matters for future consideration**
2011/12-200 Projects for 2012/13
- 2011/12-201 **Date of next meeting**
Tuesday, 24th April, 2012, at 7.30 pm in the Village Hall, this will be the Annual Open Meeting following by our usual Parish Council meeting.
Close of Meeting

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