

# WISTOW PARISH COUNCIL

Clerk: Mrs P Coles, Porch House, Manor Street, Wistow, PE28 2QB

E-mail: [parishclerk@wistovillage.info](mailto:parishclerk@wistovillage.info)

<b>NOTICE OF MEETING</b>	Full Council
<b>TIME</b>	Following the Annual General Meeting
<b>DATE</b>	Tuesday, 27 <sup>th</sup> May 2014
<b>VENUE</b>	Village Hall, Manor Street, Wistow
<b>MEMBERS</b>	6 <b>QUORUM</b> 3

**All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.**

**Members of the public and press are welcome to address the Council at its Open Forum for the first 10 minutes of the meeting time.**

*Patsy Coles*      Mrs P Coles, Clerk to Wistow Parish Council, 22<sup>nd</sup> May 2014

## A G E N D A

- 2014/15-20      **To receive and approve Apologies for Absence**
- 2014/15-21      **To receive Declarations of Interest**  
a) Councillors to declare any personal interest in any items on the agenda  
b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.  
c) To confirm that all Declaration of Interest forms are updated where necessary  
d) To discuss and grant Dispensations: Precept and Village Hall matters
- 2014/15-22      **Public Participation**  
To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.
- 2014/15-23      **To approve the Minutes of the Parish Council Meeting on 29<sup>th</sup> April 2014**
- 2014/15-24      **Matters for information only**  
2014/15-24.1      ACRE News and Mythbuster tour  
2014/15-24.2      Changes to bus service  
2014/15-24.3      Town and Paris Alert, April plus Extra  
2014/15-24.4      Housing support for older people  
2014/15-24.5      Connecting Cambridgeshire update  
2014/15-24.6      Cambridgeshire energy switch scheme
- 2014/15-25      **Policing Matters**  
2014/15-25.1      Speedwatch Update  
2014/15-25.2      Update on crime figures  
2014.14-25.3      The next forum meeting is on 5<sup>th</sup> June, 2015 at Ramsey Methodist Church at 7.30 pm  
2014/15-25.4      Email from PCSO Jill Tiernan regarding surgery in Village Hall

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- 2014/15-26      **To receive reports from County and District Councillors**  
Mr M Tew, Mr P Bucknell
- 2014/15-27      **Finance**  
a) to approve the Financial Statement and cashflow for 2014/15  
b) to approve payment of outstanding amounts :  
Ray Burton – bins in playground                      £38.00  
Mrs W Pye – internal audit                                £50.00  
CAPALC Membership                                        £174.27  
A cheque from Red Tile Wind Farm Trust for £325 has been received  
c) Change of signature on bank account and Cambridge Building Society account
- 2014/15-28      **Correspondence**  
2014/15-28.1    Email from Clare Leaton regarding triangle of land at Oaklands Close and response from HDC  
2014/15-28.2    Membership renewal for CAPALC at a cost of £174.27
- 2014/15-29      **To consider any Planning Applications received**  
2014/15-29.1    None received  
2014/15-29/2    Street naming and numbering
- 2014/15-30      **Highway Warden’s Report/Traffic Matters**  
2014/15-30.1    MVAS purchase – update on outstanding matters  
2014/15-30.2    Any other traffic/road matters
- 2014/15-31      **Maintenance Issues**  
2014/15-31.1    Playground – bins/hedges  
2014/15-31.2    Notice boards have been moved, playground gate painted and plaque put on. Football nets have arrived.  
2014/15-31.3    Playground rota/risk assessment forms, Mr Carter, April, Mr McInnes, May, and Mr Bucknell June.
- 2014/15-32      **Annual Audit**  
2014/15-32.1    Mrs Pye has carried out the internal audit and is satisfied with everything.  
2014/15-32.2    Review of accounting procedures. No recommendations were made by Mrs Pye as long as we adhere to the checks we have in place.
- 2014/15-33      **Feedback from Open Meeting, 29<sup>th</sup> April, 2014**  
2014/15-33.1    Street light surgery 13<sup>th</sup> May 2014
- 2014/15-34      **Parish Plan Action Plan Working Parties Feedback and Updates**  
a- Litter    Mr McInnes  
b- Countryside    Mr Hodson  
Draft letter to landowners who need to cut access for discussion  
c- Village Hall    Mr MacInness  
d - Parish Plan Review – Dr Farrar/Mr Bucknell/Mr Carter
- 2014/15-35      **Items for the Wistow Warbler and Wistow Web site.**  
To inform Mr Williams and Dr Farrar of relevant articles

2014/15-36     **Monthly audit**  
Mr Carter is our Auditor for May and a volunteer is required for June

2014/15-37     **Matters for future consideration**

2014/15-37.1   Filling out allotment hedge

2014/15-37.2   Extension to graveyard

2014/15-38     **Date of next meeting**  
Tuesday, 24<sup>th</sup> June, 2014  
**Close of Meeting**

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