

WISTOW PARISH COUNCIL

Clerk: Mrs P Coles, Porch House, Manor Street, Wistow, PE28 2QB

E-mail: parishclerk@wistovillage.info

NOTICE OF MEETING	Full Council
TIME	7.30 pm
DATE	Tuesday, 27 th September 2011
VENUE	Village Hall, Manor Street, Wistow
MEMBERS	7
QUORUM	3

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the public and press are welcome to address the Council at its Open Forum for the first 10 minutes of the meeting time.

Patsy Coles Mrs P Coles, Clerk to Wistow Parish Council, 22nd September 2011

AGENDA

- 2011/12-99 **To receive and approve Apologies for Absence**
- 2011/12-100 **To receive Declarations of Interest**
a) Councillors to declare any personal interest in any items on the agenda
b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- 2011/12-101 **Public Participation**
To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.
- 2011/12-102 **To approve the Minutes of the Parish Council Meeting on 30th August, 2011**
- 2011/12-103 **Matters for information only**
2011/12-103.1 RECAP Waste Management Design Guide Consultation
2011/12-103.2 CPALC September bulletin
2011/12-103.3 RTC playsurfacing information
2011/12-103.4 Sacrewell Country Life Show
2011/12-103.5 Waste Prevention Survey
2011/12-103.6 NALC Chief Executive report
2011/12-103.7 RAF Brampton Draft Urban Design Framework available to view and comment from 12/09/11 to 21/10/11
2011/12-103.8 Boundary Commission letter
2011/12-103.9 Clerks & Councils Direct
- 2011/12-104 **Community Liaison Officer**
2011/12-104.1 Any Police or Crime issues to be discussed?
2011/12-104.2 Review of Neighbourhood Forums
2011/12-104.3 Next Neighbourhood Forum, Tuesday 18th October at the new Ramsey Library

This notice must be left at or sent by post to the usual place of residence of every member of the council three clear days at least before the Meeting.

- 2011/12-105 **To receive reports from County and District Councillors**
Mr V Lucas, Mr P Bucknell, and Mr P Ward
- 2011/12-106 **Finance**
a) to approve the Financial Statement
b) to approve payment of outstanding amounts :
Mrs P Coles – September salary (rates as per minute no. 8e
of the meeting dated the 15/12/09) now paid quarterly £ 236.78
Zen internet, annual domain name charge £ 69.44
Ray Burton Services, removal of fallen branch £ 12.00
Glasdons, bin for playground £233.74
c) to review cash flow and resolve anticipated issues
- 2011/12-107 **Correspondence**
2011/12-107.1 Mrs Hades emailed regarding the telephone box in Church Street and using it to provide a
book exchange. The Clerk has responded to confirm that it will be removed.
2011/12-107.2 Steve Shaw, requesting that we write to our MP to empower Parish Councils in planning
decisions.
2011/12-107.3 Consultation on review of the decision to remove all subsidised bus service funding
2011/12-107.4 Letter from Victim Support requesting a donation
2011/12-107.5 Email from Mel Bennet, Church Warden, thanking the PC for agreeing to fund the
winding mechanism.
- 2011/12-108 **To consider any Planning Applications received**
1101428FUL Single storey extension to form family/kitchen area and introduction of
additional windows to lounge, Glen Lyon House, Wistow Toll PE28 2QL
- 2011/12-109 **Queen Elizabeth II Diamond Jubilee celebrations Update**
2011/12-109.1 Queen Elizabeth II Fields Challenge, a 99 year lease has been agreed, paperwork to be
discussed and signed.
2011/12-109.2 Jubilee beacons – no further news
2011/12-109.3 Celebrations on playing field to be agreed.
- 2011/12-110 **Review of Saltbins**
2011/12-110.1 Highways have come back and agreed location of new bin opposite Oaklands Close but
have questioned the need for the bin at the top of the hill due to the gritting routes.

*This notice must be left at or sent by post to the usual place of residence of every member of the council
three clear days at least before the Meeting.* Page 2 of 3

- 2011/12-111 **Parish Plan Action Plan Working Parties Feedback and Updates**
a- Traffic and Road Issues Mr Bucknell/Mr Carter/Ms Robinson
Hedges at Wistow Toll, Highways have been asked to quote
Bricks/sand on green on Manor Street
b- Litter Mrs Booth/Ms Robinson
Update
c- Countryside Mr Carter/Dr Farrar
Update on matters in hand
d- Village Hall Mrs Booth
Mr Carter attended the last meeting
e- Maintenance Issues Clerk
Mr Williams and Mr Carter have realigned the gate and fitted the see saw panels.
The bin has arrived for the playground
Quote for tidying up the playground
Ms Robinson is on playground rota for September and Mr Carter for October
An inspection is due in October at a cost of £38.50, review outcome of last inspection
- 2011/12-112 a- Grants Mrs Booth/Mr Bucknell
Dr Farrar and the Clerk submitted an application to the Red Tile Wind Farm Trust for
50% of the cost of the picnic benches. This has been approved.
b- Wistow Bridge Mr Leigh/Mr Williams
Removal of the sign can be instructed when the planter has been removed.
c – Allotments All
Invoices are due for rent, 12 months notice of any increase must be given.
Quotes for hedge cutting
d - Parish Plan Review – Dr Farrar/Mr Bucknell/Ms Robinson
Update
- 2011/12-113 **Items for the Wistow Warbler and Wistow Web site.**
To inform Mr Williams and Dr Farrar of relevant articles and to discuss any
communication issues.
- 2011/12-113.1 Districtwide link
- 2011/12-113.2 Mr and Mrs Williams have requested that the Parish Council take on the cost of printing
the Warbler.
- 2011/12-114 **Monthly audit** – nominee for next meeting, Mr Leigh is our auditor for this month but
he has sent his apologies. We need an auditor for this month and next.
- 2011/12-115 **Matters for future consideration**
2011/12-115.1 Budget meeting
2011/12-115.2 Green energy
2011/12-115.3 Projects for 2012/13
- 2011/12-116 **Date of next meeting**
Tuesday, 25th October 2011, at 7.30 pm in the Village Hall
Close of Meeting

*This notice must be left at or sent by post to the usual place of residence of every member of the council
three clear days at least before the Meeting.* Page 3 of 3