

WISTOW PARISH COUNCIL

Clerk: Mrs P Coles, Porch House, Manor Street, Wistow PE28 2QB

E-mail: parishclerk@wistovillage.info

NOTICE OF MEETING	Full Council
TIME	Following the Open Meeting
DATE	Tuesday, 28 th April 2015
VENUE	Village Hall, Manor Street, Wistow
MEMBERS	4 QUORUM 3

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Members of the public and press are welcome to address the Council at its Open Forum for the first 10 minutes of the meeting time.

Patsy Coles Mrs Patsy Coles, Clerk to Wistow Parish Council, 23rd April 2015

A G E N D A

2015/16-01 To receive and approve Apologies for Absence

2015/16-02 To receive Declarations of Interest

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.

2015/16-03 Public Participation

To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

2015/16-04 Approve the Minutes of the Parish Council Meeting on 24th February 2015 and Extraordinary Meeting on 12th March 2015 and Finance Report from 31st March

2015/16-05 Matters for information only

- 2015/16-05.1 Correspondence from CLT re affordable housing
- 2015/16-05.2 City Deal, transport in central Cambridge
- 2015/16-05.3 Report from Cambs Bobby Scheme (forwarded to Warbler)
- 2015/16-05.4 Engagement NHS Equality Delivery Seminar, Newsletter and Bulletin
- 2015/16-05.5 ACRE newsletter and invite to Community Fair
- 2015/16-05.6 Changes to bus services and information on parking charges for guided bus
- 2015/16-05.7 CAPALC E bulletin
- 2015/16-05.8 Campaign to find lost playing fields
- 2015/16-05.9 Huntingdon Town Council application for designation of a Neighbourhood Area
- 2015/16-05.10 Consultation letter regarding CCC Local Validation List (Planning) revisions
- 2015/16-05.11 How to register to speak at District Council Development Management Panel meetings on planning applications
- 2015/16-05.12 Details of Community Chest fund

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2015/16-06 Policing Matters

- 2015/16-06.1 Speedwatch Update
- 2015/16-06.2 ECops updates (various)
- 2015/16-06.3 Correspondence with Rebecca Avery, Outreach Worker

2015/16-07 To receive reports from County and District – Mr M Tew, Mr P Bucknell and Mrs A Curtis

2015/16-08 Finance

- a) to approve the Financial Statement and Cash flow for 2015/16 - April
- b) to approve payment of outstanding amounts
 - Clerk's salary April 2015 £223.71
 - Clerk's expenses April 2015 £ 12.12
 - Environment Agency drainage £ 14.28
 - CGM grass cutting £675.00
- c) Cambridge Building Society forms to be signed to remove Mr Bucknell and add Dr Farrar
- d) Review of budget

2015/16-09 Correspondence

- 2015/16-09.1 Government Grants for superfast broadband for small business
- 2015/16-09.2 CAPALC renewal information, payment due in June
- 2015/16-09.3 CAPALC, Transparency Code

2015/16-10 To consider any Planning Applications received

- 2015/16-10.1 None received

2015/16-11 Highways Report/Traffic Matters

- 2014/15-218.1 MVAS purchase – update on outstanding matters
- 2014/15-218.2 Any other outstanding issues

2015/16-12 Maintenance Issues

- 2015/16-12.1 Grass Cutting – CMG now commenced grass cutting. Revised Terms and Conditions received.
- 2015/16-12.2 Playground – any outstanding matters – see saw repaint instructed, fly tipping reported to HDC, investigation in process
- 2015/16-12.3 Playground rota/risk assessment forms – consider how to proceed
- 2015/16-12.4 Pollarding on Mill Road – quote received for £35 per tree
- 2015/16-12.5 Location of BT Cabinet - Bridge/Manor Street green
- 2015/16-12.6 Any streetlight issues. Sale of PC1

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2015/16-13 Administration Issues

- 2015/16-13.1 Clerk's Vacancy
- 2015/16-13.2 Parish Councillor Vacancies, three exist, we have two possible applicants
- 2015/16-13.3 Douglas Tonks non-payment of Tax
- 2015/16-13.4 Preparation for AGM

2015/16-14 Annual Audit

- 2015/16-14.1 To review the effectiveness of the Council's internal control systems
- 2015/16-14.2 To approve the accounts and confirm that they truly reflect the financial position
- 2015/16-14.3 To approve the account statements shown in the annual return
- 2015/16-14.4 To read and approve the annual governance statement

2015/16-15 Hunts Local Plan to 2036

- 2015/16-15.1 Letter from Houghton & Wyton PC and response from HDC
- 2015/16-15.2 Correspondence with Broughton

2015/16-16 Working Parties Feedback and Updates

- a- Litter Mr MacInnes
- b- Countryside Update on Rights of Way management
- c- Village Hall Mr MacInnes/Mr Carter
 - Update on Village Hall matters
 - Flyer for village hall options
 - Minutes of meeting 10th March

2015/16-17 Items for the Wistow Warbler and Wistow Web site.

- To inform Mr Williams and Dr Farrar of relevant articles
- Cambs Bobby Scheme
- Victim's Hub 6 month anniversary
- National Plant Monitoring Scheme

2015/16-18 Monthly audit

- An auditor is required for April and May

2015/16-19 Matters for future consideration

- 2015/16-19.1 Extension to graveyard
- 2015/16-19.2 Village Handyman – progression
- 2015/16-19.3 Time banking and identification of vulnerable residents
- 2015/16-19.4 End of WWII celebrations
- 2015/16-19.5 Litter picking day

2015/16-20 Date of next meeting

- Tuesday 26th May 2015 at following the AGM in the Village Hall.

Close of Meeting

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