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[www.wistovillage.info](http://www.wistovillage.info)**

**-1191-**

A meeting of Wistow Parish Council took place on Tuesday, 5<sup>th</sup> April 2016 at 8 pm in the Village Hall, with Mr Carter in the Chair.

|   |  |                            |
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| 2015/16-138                                   | To receive apologies for absence – none received<br>Present: Mr Bucknell, Mr Carter, Mrs Coles, Mr Gregory, Ms Leaton, Mr Leigh, Mr MacInnes, Members of the public, Ms Emery, Mr Twigden, Mrs Tavener   |                            |
| 2015/16-139<br>2015/16-139.1<br>2015/16-139.2 | To Receive Declarations of Interest<br>All Parish Councillors as Trustees of the Village Hall<br>Mr MacInnes and Mr Carter as members of the Village Hall Committee.   |                            |
| 2015/16-140                                   | Public Participation<br>None   |                            |
| 2015/16-141                                   | Approve the Minutes of the Parish Council Meeting on 26 <sup>th</sup> January 2016<br>Having been circulated prior to the meeting the minutes were approved as a true record and signed.   | Mr Carter                  |
| 2015/16-142                                   | Matters for information only<br>Items 1 to 9 were discussed with no further action required  |                            |
| 2015/16-143<br>2015/16-143.1                  | Policing Matters<br>Speedwatch update, Mr MacInnes was still waiting to hear when training would take place. Mrs Tavener would chase up and arrange some roadside training. We have 5 volunteers and it is important to try and keep up interest. Mrs Tavener would liaise with Mr MacInnes to get this set up during April.   | Mr MacInnes<br>Mrs Tavener |
| 2015/16-143.2                                 | There had been various Ecops updates, but nothing relating to the burglary in Wistow.  |                            |
| 2015/16-143.3                                 | Burglary in Wistow was discussed and it had been suggested that we could look at putting cameras at each end of the village. This had been done in a village in the St Neots area which has a similar road layout. Mr MacInnes/The Clerk would make enquiries.   | Mr MacInnes<br>The Clerk   |
| 2015/16-143.4                                 | For information only   |                            |
| 2015/16-144<br>2015/16-144.1                  | To receive reports from District and County Councillors<br>Mr Tew and Mrs Curtis were absent, Mr Bucknell could not report due to forthcoming elections.   |                            |
| 2015/16-145                                   | a) The Financial Statement and Cashflow to end March was discussed and the Clerk had started to prepare the year end. There was an error of 30p in the accounts which she hoped to find and a new copy of the cashflow would be circulated.<br>b) payment of the following was approved<br>Paid in February<br>Clerk's salary £226.89<br>Clerk's expenses £14.16<br>Ray Burton, treework, safety report work £683.10<br>CCC, streetlight power £394.08<br><b>THIS IS PRINTED PRIOR TO BEING CERTIFIED AS A TRUE RECORD BY THE PARISH COUNCIL</b> |                            |

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|  | -1192-   |  |         |                       |        |                                      |       |                       |        |  |
|  | <p>To pay in March</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Cams Water, standpipe in cemetery</td> <td style="text-align: right;">£ 15.69</td> </tr> <tr> <td>HDC, Warbler printing</td> <td style="text-align: right;">£17.62</td> </tr> <tr> <td>Mrs P Coles, discrepancy on last pay</td> <td style="text-align: right;">£3.36</td> </tr> <tr> <td>Mrs P Coles, expenses</td> <td style="text-align: right;">£11.08</td> </tr> </table> <p>c) Income in Feb/March Interest on Cambridge Building Society Account £113.02 and Barclays interest of 92p.</p>  | Cams Water, standpipe in cemetery                          | £ 15.69 | HDC, Warbler printing | £17.62 | Mrs P Coles, discrepancy on last pay | £3.36 | Mrs P Coles, expenses | £11.08 |  |
| Cams Water, standpipe in cemetery  | £ 15.69  |  |         |                       |        |                                      |       |                       |        |  |
| HDC, Warbler printing  | £17.62   |  |         |                       |        |                                      |       |                       |        |  |
| Mrs P Coles, discrepancy on last pay   | £3.36  |  |         |                       |        |                                      |       |                       |        |  |
| Mrs P Coles, expenses  | £11.08   |  |         |                       |        |                                      |       |                       |        |  |
| <p>2015/16-146</p> <p>2015/16-146.1</p> <p>2015/16-146.2</p> <p>2015/16-46.3</p>                       | <p>Correspondence</p> <p>Requests for donations from EACH and MAGPAS. No donation would be made.</p> <p>Thank you from Mr and Mrs Hurford following tree work in the playground.</p> <p>Email from Mr Cook regarding grass cutting, potholes and a wall in Harris Lane. Mr Carter would go to see Mr Cook to discuss the issues. The grass cutting could be looked at for next season with a view to taking control of the areas of concern. Planning guidelines were required to address the issue of the wall and Mr Bucknell advised that it was his belief that planning permission was not required if the wall was less than 2m. This could be confirmed. Potholes had all been reported as far as we know, but Mr Carter would check.</p> | <p>Clerk</p> <p>Mr Carter/Clerk</p>                        |         |                       |        |                                      |       |                       |        |  |
| <p>2015/16-147</p> <p>2015/16-147.1</p> <p>2015/16-147.2</p>   | <p>To consider any Planning Applications received and planning related issues</p> <p>None received</p> <p>Mr Carter had attended the planning seminar at HDC on 2st March which covered the new on-line planning consultations. He reported that under the new system the plans could not be downloaded as a pdf and then projected, wifi would be needed in the meeting room, he also felt that an opportunity had been missed to provide links to relevant planning clauses and guidance to make it easier for Parish Councils to provide relevant feedback. It appeared that all that had happened was that printing costs had been transferred from district to Parish level.</p>  | <p>Mr Carter</p>   |         |                       |        |                                      |       |                       |        |  |
| <p>2015/16-148</p> <p>2015/16-148.1</p> <p>2015/16-148.2</p> <p>2015/16-148.3</p> <p>2015/16-148.4</p> | <p>Highways Report/Traffic Matters</p> <p>Mr Tew had sent his MVAS contact. Mr Carter said he felt this project was not moving on quickly enough due to his lack of time. Ms Leaton would take over and work with Mr Leigh to move it forward. Mr Carter would drop his file off to Ms Leaton.</p> <p>The saltbin on Blackhursts Lane had been moved by BT Openreach whilst working there. Mr Leigh would make sure it did not constitute a hazard.</p> <p>For information only</p> <p>For information only</p> <p><b>THIS IS PRINTED PRIOR TO BEING CERTIFIED AS A TRUE RECORD BY THE PARISH COUNCIL</b> Page 2 of 4</p>  | <p>Mr Leigh/Ms Leaton</p> <p>Mr Carter</p> <p>Mr Leigh</p> |         |                       |        |                                      |       |                       |        |  |

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|                                | -1193-  |                            |
| 2015/16-149<br>2015/16-149.1   | Maintenance Issues<br>Mr Carter, Mr MacInnes and Mr Twigden had volunteered to address the more minor repairs at the playground. Mr Carter would purchase the necessary items and make confirm a time to get started. He also confirmed that he was completing an application for grant funding for the following works following the removal of the aerial runway:<br><ol style="list-style-type: none"> <li>1. Replace aerial runway</li> <li>2. Install basketball hoop in the same area</li> <li>3. Extend hard pathways to provide better access for buggies/wheelchair users</li> </ol> | Mr Carter<br><br>Mr Carter |
| 2015/16-149.2<br>2015/16-149.3 | Playground inspection reports were provided.<br>No schedule for grass cutting has been received, the Clerk will chase.  | Clerk                      |
| 2015/16-149.4                  | After 5 months of chasing a quote for the installation of 2 street lamps in Manor Street has been received. The cost is £3084 plus VAT. As agreed, a survey of the village will be carried out as the costs will be borne from the precept.   | Mr Carter/Clerk            |
| 2015/16-150<br>2015/16-150.1   | Administration issues<br>Complaints procedure, Mr Carter will prepare in time for AGM   | Mr Carter                  |
| 2015/16-150.2<br>2015/16-150.3 | The Clerk will prepare the paperwork for audit.<br>Clean for the Queen had generated some interest in the Parish Council. The Clerk will follow up.   | Clerk<br>Clerk             |
| 2015/16-150.4                  | Our next meeting would be the annual open meeting and reports were allocated as follows:<br>Mr Carter, Chairman's report, Financial report<br>Mr MacInnes, Playground, Litter and Village Hall<br>Mr Gregory, Countryside and Allotments<br>Mr Leigh, Highways<br>The Clerk asked Councillors to send the reports over to her, she would circulate last year's minutes.   | All<br><br>Clerk           |
| 2015/16-151<br>2015/16-151a    | Working parties feedback and updates<br>Litter – Mr MacInnes reported that concrete blocks on the Raveley bends had been removed. Clean for the Queen had been a great success and had generated some interest in the Parish Council vacancies.   |                            |
| 2015/16-151b<br>2015/16-151c   | Countryside- Mr Gregory had nothing to report.<br>Village Hall – Mr MacInnes and Mr Carter, nothing to report, coming up to busy time. Mr Carter did not wish to stand again as Village Hall representative but this would be covered at the AGM  |                            |
| 2015/16-152                    | Items for Wistow Warbler and Website<br>Information on Clean for the Queen had been sent to Dr Farrar.  |                            |
| 2015/16-153                    | Monthly Audit<br>Mr Carter is our auditor for March, Mr Leigh volunteered for April.<br><b>THIS IS PRINTED PRIOR TO BEING CERTIFIED AS A TRUE RECORD BY THE PARISH COUNCIL</b> Page 3 of 4  |                            |

|  |  |                |         |                  |        |  |         |                        |         |                                    |         |                       |  |                                      |       |                       |        |  |
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| <p>2015/16-154<br/>2015/16-154.1<br/>2015/16-154.2</p> | <p style="text-align: center;">-1194-</p> <p>Matters for future consideration<br/>Clear Graveyard with PCC<br/>Revisit Neighbourhood Plan</p>  |                |         |                  |        |  |         |                        |         |                                    |         |                       |  |                                      |       |                       |        |  |
| <p>2015/16-155</p>                                     | <p>Date of Next Meeting<br/>The next meeting would be back on schedule on Tuesday<br/>26<sup>th</sup> April 2016 following the Annual Open Meeting</p>   |                |         |                  |        |  |         |                        |         |                                    |         |                       |  |                                      |       |                       |        |  |
|  | <p>FINANCE REPORT</p> <p>Paid in February</p> <table border="0"> <tr> <td>Clerk's salary</td> <td style="text-align: right;">£226.89</td> </tr> <tr> <td>Clerk's expenses</td> <td style="text-align: right;">£14.16</td> </tr> <tr> <td>Ray Burton, treework, safety report work</td> <td style="text-align: right;">£683.10</td> </tr> <tr> <td>CCC, streetlight power</td> <td style="text-align: right;">£394.08</td> </tr> </table> <p>To pay in March</p> <table border="0"> <tr> <td>Cambs Water, standpipe in cemetery</td> <td style="text-align: right;">£ 15.69</td> </tr> <tr> <td>HDC, Warbler printing</td> <td></td> </tr> <tr> <td>Mrs P Coles, discrepancy on last pay</td> <td style="text-align: right;">£3.36</td> </tr> <tr> <td>Mrs P Coles, expenses</td> <td style="text-align: right;">£11.08</td> </tr> </table> <p>Income for February/March, interest on Cambridge Building<br/>Society account £113.02, interest on Barclays account 92p</p> <p>Balance as at 29<sup>th</sup> March 2016<br/>Current account £7296.31<br/>Deposit account £15794.17</p> <p><b>THIS IS PRINTED PRIOR TO BEING CERTIFIED AS A TRUE RECORD BY THE PARISH<br/>COUNCIL</b> Page 4 of 4</p> | Clerk's salary | £226.89 | Clerk's expenses | £14.16 | Ray Burton, treework, safety report work | £683.10 | CCC, streetlight power | £394.08 | Cambs Water, standpipe in cemetery | £ 15.69 | HDC, Warbler printing |  | Mrs P Coles, discrepancy on last pay | £3.36 | Mrs P Coles, expenses | £11.08 |  |
| Clerk's salary   | £226.89  |                |         |                  |        |  |         |                        |         |                                    |         |                       |  |                                      |       |                       |        |  |
| Clerk's expenses                                       | £14.16   |                |         |                  |        |  |         |                        |         |                                    |         |                       |  |                                      |       |                       |        |  |
| Ray Burton, treework, safety report work               | £683.10  |                |         |                  |        |  |         |                        |         |                                    |         |                       |  |                                      |       |                       |        |  |
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| Mrs P Coles, expenses                                  | £11.08   |                |         |                  |        |  |         |                        |         |                                    |         |                       |  |                                      |       |                       |        |  |