

**A COPY OF THESE MINUTES WILL SOON BE ALSO AVAILABLE ON THE
WISTOW WEB-SITE: 'Www.wistovvillage.info'**

- 698 -

The Parish Council Meeting of the Wistow Parish Council took place on Tuesday 25th September 2007 at 7.30pm in the Wistow Village Hall, with Dr Farrar in the chair.

1 **APOLOGIES FOR ABSENCE:** Mr Franklin, Mr Leigh, Mr Latter, Mr Williams, Mr Bucknell, Mr Ward, P C Ackers

1.1 **PRESENT:** Dr Farrar, Mr Cook, Mr MacInnes, Mr Lucas, Mr Titmarsh (Clerk)

PCSO Marc Robinson and PCSO Aggie Siepak joined the meeting at 7.32pm.

2 **TO SIGN AND APPROVE MINUTES OF THE PARISH COUNCIL MEETING
DATED 28TH AUGUST 2007**

2.1 It was stated that in the minutes, under point 10.1, the new company proposing to buy Mr Bance's land was actually a Danish one with some Polish connections.

2.2 It was also stated that in the minutes, under point 10.2, the footpath by the Bridge was only partly a permissive one, the remainder belonging to Huntingdonshire District Council.

2.3 The Minutes having been circulated around the Councillors and there being no further comments, were agreed upon and unanimously confirmed as being a true record.

It was then asked if anyone had any objections to item 7 of the Agenda being brought forward to be discussed now, to avoid the Police having to be detained any longer than necessary. The Parish Council had no objection to this suggestion.

7 **COMMUNITY LIAISON OFFICER - TO REPORT TO PARISH COUNCIL**

7.1 The Police advised the Parish Council that further to point 7.2 of the previous minutes, the theft of the two lead planters in the village, had due to an unfortunate lack of leads, not left the Police with any option but to drop the case currently.

7.2 However, PCSO Marc Robinson did once again emphasise the fact that any crime or incident, however small, should be reported to the Police, to give them the chance to do something about it.

7.3 Dr Farrar read out an e-mail received from the editor of the Wistow Warbler, asking for a more comprehensive and informative report from the Police to go into the next Warbler, if possible. PCSO Robinson said he would contact PC Ackers to see if a fuller Report could be e-mailed to the Clerk to be forwarded to the editor.

7.4 The junction by the Allotment hedge was discussed fully, as a fatal accident had taken place there recently. It was believed that another road traffic accident had also taken place there shortly after this first one, but it was unknown if that had been reported to the Police or not. Various suggestions for dealing with this area was discussed, including the full removal of this hedge to allow better visibility. Mr Lucas stated that in these circumstances a full Report would automatically be made from the Police when their investigations were completed, to any interested parties involved, including the County and District Councils. It was asked if the Clerk could perhaps ensure that this Report did indeed get produced, and ensure both PCSO Robinson and Mr Lucas were kept up to date with any further developments, regarding this matter. The Clerk agreed to do this.

There being no further Police matters, both PCSO Robinson and PCSO Siepak were thanked for their time, and they left the meeting at 7.55pm.

The Agenda was then resumed from previously.

3 MATTERS ARISING FROM PREVIOUS MINUTES

3.1 Further to point 13.1 of the previous minutes, the Clerk stated that Mr Franklin had informed him that the Aerial Runway had been inspected by him, and 2 new boards were needed for the sides of it. Mr MacInnes confirmed that he would look at this area, to see if it could be repaired easily.

3.2 Further to point 13.2 of the previous minutes, the Clerk stated that Mr Franklin had advised him that he had repaired the top of the Picnic Table in the Playing Field.

3.3 The Clerk had also been advised by Mr Franklin, that Wistow had received a Silver Award from the Anglia in Bloom Competition, and it was suggested that the Parish Council might want to write a letter of congratulations to the Wistow in Bloom Committee for their hard work on this project. This suggestion was agreed upon at the meeting, and the Clerk agreed to write this letter, and pass it to the Committee Secretary.

3.4 The Clerk mentioned that the two properties who had access via their back gardens to the Playing Field, had once again signed an Access Agreement, as recommended by Huntingdonshire District Council, who had received a copy of these Agreements.

3.5 The Clerk stated that both he and Mr Franklin had recently attended a Training Update on the Model Code of Conduct for Parish Councils. Wistow had previously agreed to accept 2007 version of the Model Code of Conduct, including Paragraph 12 (2). The relevant advert for this acceptance had been placed on Wistow's behalf by CALC, at a cost of £50, not £24 as originally believed to be the case, as Wistow was no longer an official member of CALC.

3.6 Further to point 6.1 of the previous minutes, the Clerk confirmed that he had replied to the authorised repairers of the Football Goal Posts, and still awaited an actual time scale for their repairs to take place.

Mr Bucknell offered his apologies and arrived at the meeting at 8.05pm.

3.7 The Wistow Bridge was mentioned and it's weight limit of 7.5 tonnes for vehicles unloading in the village, as apparently only 1 sign was in existence indicating this limit at the Wistow Toll. Rights of Way over the Bridge was also mentioned, as several accidents and near misses had been noted at this area, believed to be largely to do with poor visibility and not being wide enough to allow 2 vehicles to pass easily. Mr MacInnes agreed to contact Jo Challis of the Highways Department regarding the on-site meeting from the 13th June 2007, and the outcomes from that meeting. He would also discuss with her, the various issues that were of current importance, such as the Bridge and it's weight limit and poor visibility, traffic calming in general, the poor visibility at the Allotment Hedge junction and also at the blind corner outside Mr Longland's property in Oakland's Avenue.

4 **MEMBERS DECLARATION OF INTEREST FOR ITEMS ON THIS AGENDA**

4.1 None of the Councillors present, stated that they had any Declarations of Interest for items on this Agenda.

5 **a- FINANCE - TO APPROVE THE FINANCIAL STATEMENT/ PAYMENT OF ACCOUNTS FOR AUGUST 2007**

5.1 As this had been circulated around the Councillors prior to this meeting, and there being no further comments, these were voted upon and unanimously confirmed as being a true record.

5 **b- FINANCE - TO APPROVE PAYMENT OF OUTSTANDING AMOUNTS : MR D TITMARSH - AUGUST 2007 SALARY (RATES AS PER MINUTE NO.**

11.1 OF THE MEETING DATED THE 30TH MARCH 2006)	£ 177.41
ZEN INTERNET - WISTOW WEB SITE ANNUAL MAINTENANCE FEE	£ 85.62

SUFFOLK ACRE SERVICES - INSURANCE RENEWAL PREMIUM DUE	£ 783.51
--	-----------------

5.2 These payments were agreed upon by all the Councillors present and the outstanding cheques duly signed at this meeting.

5 **c- FINANCE - TO REVIEW CASH FLOW AND RESOLVE ANTICIPATED ISSUES (INCLUDING PRELIMINARY DISCUSSION OF FUTURE PRECEPT FOR 2008)**

5.3 The Cash Flow Document had been circulated around the Councillors present prior to this meeting, and there being no further comments, were unanimously agreed upon at this time.

5.4 The Precept was also discussed for 2008, but it was asked if the Clerk could put this onto the next Agenda, when hopefully more Councillors would be present for it's fuller approval. The Clerk agreed to do this.

6 CORRESPONDENCE

6.1 The Clerk stated that there was no correspondence that did not relate to subsequent items on this meetings Agenda.

6.2 CORRESPONDENCE PREVIOUSLY CIRCULATED

- 6.21 HDC - Local Development Framework - Huntingdon West Documents.
- 6.22 HDC - Local Development Framework - Affordable Housing Documents
- 6.23 CCC - Mobile Library Information
- 6.24 Cambridge Water - Painting Competition
- 6.25 District Wide - Summer 2007 Magazine
- 6.26 HDC - RAF Upwood - Planning Application Appeal Withdrawal letter
- 6.27 HDC - 1 Mill Farm House, Mill Road - Planning Application refusal letter
- 6.28 HDC - Dog Control Orders Information
- 6.29 HDC - 4 Oakland's Close, Wistow - Planning Application - extension to Porch

7 This Agenda item was dealt with previously.

8 MR CRACKNELL MEMORIAL TREE - MR BUCKNELL AND CLERK TO REPORT

8.1 Further to point 6.2 of the previous minutes, Mr Bucknell confirmed that he had made contact with Mr Brian Ogden, the Arboriculturalist at Huntingdonshire District Council, about this matter, and Mr Ogden was proposing to reply direct with the Clerk. Mr Bucknell also stated that if the Parish Council wished to, they could purchase a tree and donate it to Huntingdonshire District Council for them to plant, when everything else had been finalised. The Clerk agreed to follow this up with Mr Ogden if nothing had been heard in a short while.

9 TO CONSIDER ANY PLANNING APPLICATIONS RECEIVED - LAVENDER COTTAGE, CHURCH STREET - EXTENSION TO STAIRCASE AND ALTERATIONS TO GARAGE AND DWELLING - 0702658LBC AND 0702657FUL

9.1 The Plans for this Application had been seen by some of the Parish Councillors prior to this meeting, and were inspected by the Councillors present at this meeting. The Parish Councillors who had seen these plans, had no objections to them, and therefore they were formally approved by the Wistow Parish Council, and the Clerk agreed to inform the Huntingdonshire District Council of this decision as soon as possible.

10 **UPDATE ON MR BANCE'S FARMLAND SITUATION - MR COOK AND
DR FARRAR TO REPORT - OFFICIAL RESPONSE NEEDED**

10.1 Further to point 10.1 of the previous minutes, Mr Cook and Dr Farrar confirmed that a Screening Meeting had taken place in the Wistow Village Hall about this proposal on the 10th September 2007. Numerous issues had been discussed at this meeting, and Mr Cook had contacted Mr Alston of Savills about several points aswell. It was believed that the first area to be planted would be by the property known as 'White gates', and it was estimated that the trees would grow to approximately 8-9 feet tall. The Forestry Commission was heavily involved in this project, and a final response was still awaited from Mr Brian Ogden of Huntingdonshire District Council regarding the total plans overall. The Parish Council decided that their only outstanding concern was what would happen to the trees, if due to unforeseen circumstances the company was unable to carry on maintaining them. The Clerk agreed to reply to Mr Hoppit of the Forestry Commission with the Parish Council's formal decision of these plans.

As Mr Lucas was having the leave the meeting early, it was asked if point 13 b, could be discussed at this point of the meeting, and there being no objections to this proposal, this was agreed to take place.

13 **b- PEDESTRIANS - MR COOK TO REPORT**

13.1 Further to point 12.3 of the previous minutes, the Clerk reported that he had an e-mail from Cambridgeshire County Council saying that the pot hole at Harris Lane would be filled very shortly, and that they were due to walk round the village soon to assess the quality of the village footpaths.

13.2 Mr Cook stated that he had been advised that pot holes were also appearing at the very end of Harris Lane, where it turn sharply left to a farm approach. The Clerk agreed to contact Cambridgeshire County Council about this problem, and also send a copy to Mr Lucas.

There being no other issues connected to Cambridgeshire County Council at this time, Mr Lucas was thanked for his time and left the meeting at 8.50pm.

The Agenda then carried on as previously.

11 **NEW VILLAGE AND PARISH COUNCIL NOTICE BOARDS -
FOR DISCUSSION?**

11.1 Further to point 11.1 of the previous minutes, the Clerk reported that he had contacted the Village Hall Committee Chairman, who had advised him that they now wished to purchase their own Noticeboard. The Clerk had therefore contacted Greenbarnes Ltd, the company approved for the purchase of the Parish Council Notice Board, and ordered one using the specifications and the price that was previously approved by the Parish Council. The Clerk agreed to keep the Parish Council advised of all future developments with this purchase.

12 **WISTOW TWINNING - SUGGESTION TO BE DISCUSSED?**

12.1 Dr Farrar put this idea forward as a suggestion for Wistow to consider, and after some discussion, it was agreed that Mr Bucknell would try to find out more of what was involved, and report back to the Parish Council as soon as possible.

13 **PARISH PLAN ACTION PLAN WORKING PARTIES FEEDBACK AND UPDATES - (INCLUDING ANY REALLOCATIONS OF COUNCILLOR RESPONSIBILITIES)-**

a- TRAFFIC AND ROAD ISSUES - MR MACINNES AND MR BUCKNELL TO REPORT

13.3 It was agreed that there was nothing further to add to that already discussed under point 3.7 previously in these minutes.

c- LIGHTING - REPORT TO BE GIVEN

13.4 A full discussion ensued as to the advantages and disadvantages of improving the lighting system in Wistow, as it was recognised as being a very complicated issue. The Environmental Wind Farm Grant was once again identified as a possible source of income. Indeed, it was also mentioned that the Village Hall Committee could maybe use this Grant as a means of improving the Village Hall, and Dr Farrar agreed to talk to Mr Wadsworth, the Village Hall Committee Chairman about this matter.

d- LITTER - CLERK TO REPORT

13.5 Further to point 12.7 of the previous minutes, Mr Bucknell stated that he had also been trying to find out about the delay in obtaining these litter bins. Mr Bucknell agreed to follow this matter up, and report back as soon as possible.

e- COUNTRYSIDE - MR COOK TO REPORT

13.6 It was reported that the old house on the RAF Upwood base site, appeared to actually be within the Wistow Parish boundary. Mr Bucknell agreed to speak to the Planning Department to see if this could be altered to appear within the Upwood boundary instead. With regards to the plans for the RAF Upwood site, Mr Bucknell also stated that he would try to get Wistow included in the invitation list, to any future meetings scheduled to take place to help decide what was happening to this site.

13.7 With regards to fly tipping issues, it was stated that the rubbish at Wistow Fen had apparently been cleared very recently.

13.8 The Clerk reported that he was not sure if the trees had been removed yet from the footpath that actually was within the Broughton Parish boundary. The Clerk agreed to follow this matter up, and report back to the Parish Council as soon as possible.

f- POLICE AND CRIME - REPORT TO BE GIVEN

13.9 It was stated that there was nothing further to add to those issues mentioned previously in this meeting.

13.10 It was asked if this item on the Agenda could be amalgamated with the Community Liaison Officer Report in future Agenda's. It was also suggested that these items be put as high up the Agenda as possible, to ensure that the Police were not delayed any longer than really necessary. There was no objection to these proposals, and the Clerk therefore agreed to alter the future meetings Agenda's to reflect this decision.

g- ACTIVITIES, SPORTS, CLUBS, SOCIETIES ETC.- REPORT TO BE GIVEN

13.11 It was suggested that this item be merged with the Agenda item entitled - Youth in the future, and there being no comments made with regards to this suggestion, the Clerk agreed to do this in future Agenda's.

13.12 Further to point 12.12 of the previous minutes, Dr Farrar and Mr MacInnes confirmed that they would try to speak to Veronica, the main leader of the Youth Club, to talk about various funding matters, including the initial grant that was obtained and fees charged for the Youth Club.

h- VILLAGE HALL - REPORT TO BE GIVEN

13.13 As both Mr Williams and Mr Leigh were not present at this meeting, no formal Report could be given.

i- POST BOX - REPORT TO BE GIVEN

13.14 Further to point 12.16 of the previous minutes, it was confirmed that the second post box had still not been put in place to date.

j- COMMUNICATION - REPORT TO BE GIVEN

13.15 It was also suggested that this item on the Agenda be merged in the future with the Agenda item connected with 'Items for the Wistow Warbler and Wistow Web site', and there being no comments, these was agreed upon. The Clerk agreed to ensure this was done on all future Agenda's.

13.16 It was confirmed that items concerning the success of Wistow in the Anglia in Bloom Competition, together with the erection of the new Flagpole would be included on the Web site shortly.

13.17 It was agreed at this meeting, that the people who were responsible for the erection of this new Flagpole should be officially thanked for their time and effort in this project. The Clerk agreed to write an official letter of thanks to these three people on behalf of the Wistow Parish Council.

k- FLOODING - MR BUCKNELL TO REPORT

13.18 It was stated that there was a meeting regarding this issue at Hinchingsbrooke, the day after this meeting.

l- VILLAGE SIGNS - MR MACINNES, MR COOK AND MR BUCKNELL TO REPORT

13.19 It was confirmed that the new street sign for St John's Place had not been done yet, but it was confirmed that it was believed to be due by the end of September 2007. The Clerk agreed to chase this matter up, if nothing happened soon.

m- YOUTH - MR MACINNES AND DR FARRAR TO REPORT

13.20 It was stated that there was nothing further to add in relation to Youth issues at this meeting.

14 a- PLAYGROUND - MR BUCKNELL,, MR COOK & CLERK TO REPORT

14.1 Further to point 13.3 of the previous minutes, it was confirmed that Wistow Parish Council could apply next year to Huntingdonshire District Council for a further Grant for their Play Matting requirements.

14 b- ALLOTMENTS - MR COOK AND CLERK TO REPORT AND DECISION FOR 2008 ALLOTMENT RENTS TO BE DECIDED

14.2 Further to point 13.4 of the previous minutes, the Clerk reported that the letters to the local Solicitors in relation to the location of the Allotment Title Deeds had indeed been sent out now.

14.3 As the Allotment Rents had not been increased for many years, it was agreed at this meeting, to increase the Annual Rents by 5%. The Clerk agreed to inform the Allotment Holders of this decision as soon as possible, and also in these letters, to raise the now urgent concerns, with the Allotment Holders, of the dangerous hedge that borders this land.

14 c- GRASS CUTTING - THE CLERK TO REPORT

14.4 The Clerk stated that he was not aware of any grass cutting problems occurring at this time.

14 **d- GRANTS - MR BUCKNELL, DR FARRAR AND CLERK TO REPORT
(INCLUDING DISCUSSION OF ANY GREEN/ ENVIRONMENTAL
ISSUES THAT COULD BE OBTAINED BY WIND FARM GRANT MONIES)**

14.5 It was stated that there was nothing further to add in relation to Grants issues at this meeting.

15 **ITEMS FOR THE WISTOW WARBLER AND WISTOW WEB SITE - TO
INFORM JOHN DRANSFIELD AND DR FARRAR OF RELEVANT
ARTICLES**

15.1 It was confirmed that there was nothing further to add in relation to these matters that had not previously been mentioned at this meeting.

16 **MONTHLY AUDIT - NOMINEE FOR NEXT MEETING?**

16.1 Mr Cook agreed to do the next Monthly Audit at the next meeting.

There being no further business, the meeting closed at 9.50pm.

PLANNING APPLICATIONS RECEIVED FROM SEPTEMBER 2005

Wistow Parish Council - WPC

Huntingdonshire District Council - HDC

Not Yet known - NYK

App.Number	Property Address	Purpose	Approved and Date	
			WPC	HDC
05/02726/FUL	Brookfields, Manor Street, Wistow	Erection of Conservatory	Yes - 29/9/05	Yes - 12/10/05
05/03102/FUL	Westmorland, Mill Road, Wistow	Extension to rear of Garage	Yes - 27/10/05	Yes - 10/11/05
06/00360/OUT	Poultry Houses, Shillow Hill, Wistow	Agricultural Dwelling Erection	Yes - 23/2/06	Yes - 21/7/06
06/01058/FUL	20 Harris Lane, Wistow	Conservatory Erection	Yes - 27/4/06	Yes - 22/5/06
06/02681/FUL	RAF Upwood, Ramsey Road, Bury	Change of Use to Urban Assault etc.	Yes - 31/8/06	No -
06/03569/FUL	The Barn, Mill Farm House, Mill Road, Wistow	Change of Use	Yes - 30/11/06	NYK
06/02458/OUT	Land at Orchard House, Mill Road, Wistow	Residential Development Proposal	Yes - 25/1/07	NYK
07/00389/FUL & 07/00107/FUL	Dorrington Stables, House Cross Drove, Wistow	Extension to Dwelling	Yes - 22/2/07	NYK
07/00791/FUL	Hill Farm, Hill Road, Wistow	Erection of Agricultural Building	Yes - 29/3/07	NYK
07/00567/FUL	19 Kingston Way, Wistow	Erection of Conservatory	Yes - 29/3/07	NYK
07/01190/LBC	The Thatched Cottage, Church Street, Wistow	Internal Alterations	Yes - 24/4/07	NYK
07/01268/FUL	1 Mill Farm House, Mill Road, Wistow	Vehicular Access	Yes - 24/5/07	No - 19/6/07 Appeal 17/8/07
07/02598/FUL	4 Oakland's Close, Wistow	Extension to Porch	Yes - 28/8/07	NYK
07/02658/LBC 07/02657/FUL	Lavender Cottage, Church Street, Wistow	Extension to staircase and alterations to garage and dwelling	Yes - 25/9/07	NYK

FINANCE REPORT For September 2007

Clerk's Salary	
21 hours @ £ 7.85	£ 164.85
Computer Usage	£ 10.00
Postage Paid 9 stamps @ 24p	£ 2.16
Phone Calls 2/8 to 30/8	£ 0.40
Paid 1/9/07	
	<hr/>
	£ 177.41

Zen Internet	
Web site Annual Maintenance Fee	
Paid 7/9/07	
£ 85.62	

Suffolk ACRE Services	
Annual Insurance Renewal Fee	
Paid 25/9/07	
£ 783.51	

£ 1046.54

Income for September 2007 -

Deposit Account Bank Interest	£ 401.35
-------------------------------	----------

Balances of Account as at 30th September 2007

Current Account	£ 48.25
Deposit Account	£ 22274.49