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A meeting of Wistow Parish Council took place on Tuesday 25th September 2012 at 7.30 pm, with Dr Farrar in the Chair

2012/13-109 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

2012/13-109.1 Apologies had been received Mr Leigh and Mr Lucas would be late.

PRESENT: Mr Bucknell, Mr Carter, Mrs Coles (Clerk), Dr Farrar Mr MacInnes, Mr Pethard and Ms Robinson. Mr Lucas arrived late.

2012/13-110 TO RECEIVE DECLARATIONS OF INTEREST

2012/13-110.1 Mr MacInnes declared an interest as a member of the Village Hall Committee.

2012/13-110.2 Mr Bucknell declared an interest with regard to any items concerning Planning as a member of the Huntingdon District Council and the Liaison Committee for Warboys Landfill Site, he also wished to declare an interest as a member of the Village Hall Committee, the Vetting Panel for the new Police Commissioner and also Trustee of the Red Tile Wind Farm Trust.

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2012/13-111 PUBLIC PARTICIPATION

2012/13-111.1 There were no members of the public present

2012/13-112 TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING ON 28TH AUGUST 2012

2012/13-112.1 The minutes of the above Parish Council Meetings, having been circulated prior to the meeting were approved.

2012/13-113 MATTERS FOR INFORMATION ONLY

The items as listed on the agenda were covered with the following comments:

2012/13-113.1 Dr Farrar asked whether one could nominate another's site on the submit site info link. Mr Bucknell explained that he believes it relates to the Parish Plan and that anyone can nominate a site but the owner should be notified. Paul Bland from HDC would be in a position to explain further when he visits.

2012/13-113.2 It was agreed that we would sign up the for CCC Strategy for Local Flood Risk Management and Flood Asset register.

2012/13-114 COMMUNITY LIAISON OFFICER

2012/13-114.1 There was no PCSO present.

2012/13-114.2 The Clerk reported that she had only had an out of office response from Sgt Savill. There was great dismay expressed by Councillors at the appalling lack of communication. E-cops was not being received either. Mr Lucas would be asked to take this up again on our behalf.

2012/13-115 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

2012/13-115.1 Mr Lucas gave the following report when he arrived. 27 householders in Wistow had registered on the Connecting Cambridgeshire Broadband site. Mr Lucas had been chasing the Neighbourhood Forum issue. A pilot scheme was to be run in Yaxley but no other meeting planned until this had run. However, at a local level it was possible that meetings could be arranged by the local Chair but ground rules would have to be established. He confirmed that Sgt Savill was looking at ways to communicate with Parishes but PCSO attendance had not proved successful. Dr Farrar reiterated that our PC felt that lack of communication was a big issue and that he was extremely disappointed with the lack of engagement with the community. Mr Lucas would address the problem during the short time he had left with the Police Authority. The manifestoes for the new Police Commissioner candidates can be found on-line.

2012/12-115.2 Mr Bucknell reported that the Local Plan to 2036 was the main topic at the moment. Leaflets are being distributed and the consultation is still open. Housing is crucial for growth and if the low option is taken then there will be a deficit of jobs. The medium plan is being recommended as the minimum option to maintain growth in the area.

2012/13-115.3 Mr Pethard reported that he had attended the Huntingdonshire Matters event which had highlighted areas of particular concern. A working group will be set up, bringing in other agencies and it will be steered by a moderator and route map. The priorities were, Older People, Younger People and Education and Skills.

2012/13-116 FINANCE

a) to approve the financial statement

2012/13-116.1 As this had been circulated to Councillors present prior to the meeting, and there were no further comments, it was unanimously confirmed as a true record. There were no cash flow issues.

b) to approve payments of outstanding amounts

2012/13-116.2 The payments listed were formally approved and the cheques duly signed

Mrs P Coles September salary and expenses	£ 210.16
Zen Internet domain name	£ 69.44
D Tonks quarterly payroll, to include above	£ 630.00

2012/13-117 CORRESPONDENCE

2012/13-117.1, 2 and 3 were covered with no further comment.

2012/13-118 TO CONSIDER ANY PLANNING APPLICATIONS RECEIVED

Mr Bucknell stated that he could only comment on the information in front of him.

2012/13-118.1 1201274OUT Approval was recommended.

2012/13-118.2 1201435FUL Replacement garage with first floor hobby room, Manor Cottage, Manor Street – approval was recommended but sight of the implementation plan was requested due to traffic/bus route/access issues.

2012/13-118.3 1201457FUL Proposed extensions and alterations, 5 The Grove – approval recommended.

2012/13-118.4 A letter had been received regarding changes to 1201160FUL, 1 Pipkins Close too late for it to be discussed but the Clerk was instructed to obtain the new drawings.

2012/13-119 HIGHWAY WARDEN SCHEME

2012/13-119.1 Ms Robinson had met with Tony King from Highways, toured the village and discussed Highways' responsibilities.

2012/13-120 UPDATE ON PLAYGROUND

2012/13-120.1 Aerial runway had been repaired.

2012/13-120.2 It was agreed to instruct Digley Associates to do the playground inspection.

2012/13-120.3 Mr MacInnes had had a complaint that golf was being played in the playground again and litter had been strewn. It was agreed to send out a flyer with the Parish Plan mailing highlighting the dangers of golf in the park.

2012/13-120.4 A gully had formed in the gravel path and the gate needs adjusting again. Mr Carter would do the gate and the Clerk would ask Mr Burton to quote to fix the gravel path and remove the stump.

2012/13-121 CODE OF CONDUCT

2012/13-121.1 Mr Bucknell proposed and Dr Farrar seconded the adoption of the following amendments to the Code of Conduct to accommodate the needs of a Parish Council over those of District:

Exclude all references to 'Cabinet'

Clause 4.2.4. delete 'from the Authority's Monitoring Officer' and insert ' in accordance with the Localism Act 2011'. It was unanimously agreed.

2012/13-121.2 Dispensations Procedure Guide. It was not clear whether dispensation was required in order to discuss and set the precept. The Clerk would take advice.

2012/13-122 ANNUAL INSURANCE RENEWAL

2012/13-122.1 It was agreed to remain with Came & Co as their figure was the most favourable and to sign up to a three year agreement. This year's renewal would be £773.47

2012/13-123 STREET LIGHT MAINTENANCE CONTRACT

2012/13-123.1 It was agreed to sign the long term agreement for three years, the first year cost being £20.85 per lamp.

2012/13-124 ALLOTMENT RENTS

2012/13-124.1 Allotment invoices would be prepared and delivered.

2012/13-124.2 It was resolved to increase rents by 5% with effect from 10th October 2013. The tenants would be informed.

2012/13-125 GRASS CUTTING

2012/13-125.1 In order to keep the church and grave yards tidy it was agreed to instruct up to three extra cuts, the cost being shared between the PC and the PCC who had already approved the extra cost.

2012/13-126 HUNTINGDONSHIRE LOCAL PLAN TO 2036

2012/13-126.1 Ms Robinson had attended a presentation in Ramsey but the same information was being present as in the marketing campaign. Information was also being presented in local libraries and leaflets delivered

2012/13-127 PARISH PLAN ACTION PLAN WORKING PARTIES FEEDBACK AND UPDATE

- a) Litter – Mr MacInnes – nothing to report.
- b) Countryside – Mr Carter The Clerk was asked to email Upwood Clerk with a view to liaising on a circular walk. Mr Carter would find contact details for Holt Farm. It was noted that the foot path on the field off Harris Lane was very narrow before it was cut.
- c) Village Hall – Mr MacInnes Cricket had been a success. A meeting was scheduled to discuss the plans and applications for funding.
- d) Parish Plan Review – Dr Farrar, Mr Carter, Mr Bucknell and Ms Robinson. Meeting scheduled for 2nd October. A flyer had been circulated which would be delivered to every home asking for feedback. Ms Robinson would check with Paul Bland that he was still available for the next meeting.

2012/13-128 ITEMS FOR WISTOW WARBLER AND WEB SITE

2012/13-128.1 Broadband registration

2012/13-129 MONTHLY AUDIT – NOMINEE FOR NEXT MEETING

2012/13-129.1 Mr Carter is our auditor for this month and Ms Robinson for next.

2012/13-130 MATTERS FOR FUTURE CONSIDERATION

2012/13-130.1 These will be linked with our Parish Plan

2012/13-130.2 Grass cutting quotes and requirements for next season

2012/13-130.3 CPALC AGM on 19th November

2012/13-130.4 Budget/Precept

2012/13-130.5 Bus Shelter, possible improvement

2012/13-130.6 Look at other possibilities with playground where it is boggy perhaps with WIB on board

2012/13-130.7 Mr Carter would like to look at consultation process as he feels the multiple choice system is restrictive and steers the respondent in a way that removes the freedom to comment.

2012/13-131 DATE OF NEXT MEETING

2012/13-131.1 Tuesday 30th October 2012 at 7.30 pm in
the Village Hall. There being no further business the meeting closed at 9.15 pm

Finance report:

Mrs P Coles September salary and expenses	£ 210.16 (see below)
Zen Internet domain name	£ 69.44
D Tonks quarterly payroll, to include above	£ 630.00
Broker Network, insurance renewal	£ 773.47.

Income for September

Bank interest £1.69

Balances of Account as at 29th September 2012

Current Account	£1493.82	Deposit account	£12015.74
Cambridge Building Society £10,000 plus interest waiting to be confirmed			