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The Parish Council Meeting of the Wistow Parish Council took place on Tuesday 26th February 2008 at 7.30pm in the Wistow Village Hall, with Mr Franklin in the chair.

**1 APOLOGIES FOR ABSENCE:** Mr MacInnes, Mr Bucknell, Mr Ward, Mr Williams, Mr Latter, Mr Lucas and PCSO Robinson.

**1.1 PRESENT:** Mr Franklin, Dr Farrar, Mr Cook, Mr Leigh, Mr Titmarsh (Clerk), and Mrs Jerrom, a member of the public.

1.2 As Mrs Jerrom was present at this meeting, in connection with item 9 on this Agenda, Mr Franklin asked the Parish Councillors present, if they had any objection to this item being discussed at this point in the meeting. No one had any objection to this proposal.

**9 TO CONSIDER ANY PLANNING APPLICATIONS RECEIVED – ROOKES GROVE FARM, MILL ROAD - 2 DWELLINGS AND ACCESS ROAD PROPOSED - 08/00500/FUL**

9.1 The Planning Application documents for this proposal had been circulated around the Councillors present prior to this meeting. Mrs Jerrom as an adjoining neighbour to the proposed development, had also been sent plans by the Huntingdonshire District Council. Mrs Jerrom explained to the Parish Council, that she had no objection to the basic proposal, but on the side of the property that would be facing her house, the plans showed that there would be 10 windows facing her, and she was worried about the overlooking aspect of this. At present there was just the back of a barn facing her property, and therefore no overlooking at all. The Parish Council agreed to add these comments to their overall decision to the Huntingdonshire District Council.

9.2 Mrs Jerrom was thanked for her time, and she left the meeting at 7.50pm.

9.3 The Parish Council also felt that it would be a nice feature to have a brick plinth running along the side of Mill Road, where the developments boundary would be, but that this would not be a condition of their approval, but merely a suggestion. The Parish Council, therefore agreed to formally approve this Planning Application, but to mention Mrs Jerrom concerns in their reply, as well as the brick plinth suggestion. The Clerk agreed to inform the Huntingdonshire District Council of their decision as soon as possible.

The Agenda then carried on as previously.

## **2 TO SIGN AND APPROVE MINUTES OF THE PARISH COUNCIL MEETING DATED 29TH JANUARY 2008**

2.1 The minutes having been circulated around the Councillors present prior to this meeting, and there being no comments, were agreed upon and unanimously approved as being a true record.

## **3 MATTERS ARISING FROM PREVIOUS MINUTES**

3.1 Further to point 13.2 of the previous minutes, where the Goal Nets from Ramsay Ladders were approved, the Clerk reported that it had been identified that these Goal Nets were only 2.5 mm diameter, whereas some more that South East Netting made were 4 mm diameter at a cost of £65 plus £6 delivery. The Clerk had therefore spoken to Mr Franklin about this previously, and these alternative ones had now been ordered.

3.2 Further to point 7.1 of the previous minutes, the Clerk reported that he had written to the Environment Agency about the various flooding issues in Wistow, as well as neighbouring Parishes for their comments, but no replies have been received yet. Mr Cook reported that he had identified some definite blockages in the Brook that would add to the flooding problem.

3.3 The Clerk stated that he had received a copy e-mail from Mr Bucknell to Mr Cook about an issue in Oakland's Close, and an area that had been dug away by a resident. This was currently being investigated by Luminus Group, as this land belonged to them.

3.4 Further to point 1.3 of the previous minutes, the Clerk reported that he had heard from Mr Bucknell that the farmer in Warboys had been approached but had denied having any bird scarers facing the Wistow direction. A subsequent letter had then been sent to Mr Blackhurst, a farmer in the village, who had replied that his bird scarers are timed to only work from 8am to 5pm, but following our letter he had reduced the frequency of these bird scarers firing by 50%, and had turned them away from facing the village.

3.5 Further to point 7.5 of the previous minutes, the Clerk stated that he had written to the residents of Harris Lane about the flooding problem there, but had received no reply.

3.6 Further to point 12.16 of the previous minutes, the Clerk stated that he had also written to Luminus Group about the repainting of the Oakland's Avenue Garages, but had also received no reply as yet.

## **4 MEMBERS DECLARATION OF INTEREST FOR ITEMS ON THIS AGENDA**

4.1 It was noted that as Mr Leigh and Mr Cook were members of the Village Hall Committee, they had declared openly their personal interests under the New Code of Conduct of the Local Government Act 2000, Part 3, and therefore were still able to participate in aspects of business dealing with the Village Hall.

## **5 COMMUNITY LIAISON OFFICER - ANY POLICE OR CRIME ISSUES TO BE DISCUSSED?**

5.1 As PCSO Robinson had been unable to attend this meeting, the Clerk read out a Crime Report that had been passed to him. From the 29th January 2008 to the date of the meeting, there had been one crime, that of a theft of a motor vehicle from Bridge Street on the 17th February 2008. There had also been 6 incidents within this time period, 4 of which were road related incidents.

## **6 a- FINANCE - TO APPROVE THE FINANCIAL STATEMENT/ PAYMENT OF ACCOUNTS FOR JANUARY 2008**

6.1 As this had been circulated around the Councillors present prior to this meeting and there being no further comments, these were voted upon and unanimously confirmed as being a true record.

**6 b- FINANCE - TO APPROVE PAYMENT OF OUTSTANDING AMOUNTS:  
MR D TITMARSH - JANUARY 2008 SALARY (RATES AS PER MINUTE  
NO. 11.1 OF THE MEETING DATED THE 30TH MARCH 2006)                   £ 181.16  
CAMBRIDGESHIRE COUNTY COUNCIL - STREET LIGHTING ENERGY/  
MAINTENANCE FOR 2007/08   £ 476.93**

6.2 These payments were agreed upon by all the Councillors present and the outstanding cheques duly signed at the meeting.

## **6 c- FINANCE - TO REVIEW CASH FLOW AND RESOLVE ANTICIPATED ISSUES**

6.3 As this had been circulated around the Councillors present prior to this meeting, and there being no outstanding issues with regard to the Cash Flow Document, these were agreed upon at the meeting.

## **7 CORRESPONDENCE**

7.1 The Clerk reported that he had received notification from the Audit Commission that it had proposed that Moore Stephens carry on as External Auditors for Wistow Parish Council for at least a further 5 years. The Parish Councillors present had no objection to this proposal, and it was therefore agreed to accept this.

## **7.2 CORRESPONDENCE PREVIOUSLY CIRCULATED**

7.21       HDC - Planning Application - Erection of 2 Dwellings and Access Road, Rookes Grove Farm, Mill Road, Wistow - 08/00500/FUL

7.22       Cambs ACRE - Community Action Magazine - Winter 2007

7.23       Play Leaflet

7.24       CCC - Parish Paths Partnership Documents

- 7.25 Christmas and New Year 2007 Refuse Dates Information.
- 7.26 Luminus Group Statement re Rent Arrears Notice
- 7.27 CCC - Tackling Congestion in Cambridgeshire letter
- 7.28 COPE information and Newsletter - January 2008
- 7.29 Fitzpatrick Woolmer flyer
- 7.30 CCC - Winter Maintenance Information leaflets
- 7.31 HDC - Planning Application Appeal Refusal letter - Mill Farm House. Mill Road, Wistow - APP/H0520/A/07/2051787
- 7.32 HDC - 1 APP Planning Information letter
- 7.33 Arts Diary Information
- 7.34 Draft East Midlands letter
- 7.35 Clerks and Councils Direct - January 2008
- 7.36 Glasdon leaflets
- 7.37 CPRE - Planning Application Workshop 1/3/08 letter
- 7.38 Consultation on Orders and Regulations relating to the Conduct of Local Authority Members letter
- 7.39 CCC - Inside Trade booklet and Rogue Traders Information leaflets
- 7.40 HDC - Precept Charge letter
- 7.41 Wicksteed leaflets
- 7.42 HDC - Parish Charter letter and Questionnaire
- 7.43 COPE Newsletter and Information - February 2008
- 7.44 HDC - Parish Electoral Review: Final Recommendations letter

## **8 ALLOTMENT OUTSTANDING ISSUES, INCLUDING SIGNING OF TENANCY AGREEMENTS OPTIONS**

8.1 As Mr Latter was not present at this meeting, it was agreed to postpone this Agenda item until the next Parish Council Meeting, when hopefully more Councillors would be present. The Clerk agreed to put this as far up the next Months Agenda as possible.

9 This item was discussed previously at this meeting.

## **10 HDC - PARISH CHARTER QUESTIONNAIRE - FOR COMPLETION**

10.1 Huntingdonshire District Council had sent to the Clerk a Questionnaire that needed completion by the 10th March 2008, about the Parish Charter, and the Parish Council's views on it. Each question was read out at this meeting, and the Parish Council's replies duly noted upon it. The Clerk agreed to send this Questionnaire back to the Huntingdonshire District Council as soon as possible.

**11 PARISH PLAN ACTION PLAN WORKING PARTIES FEEDBACK AND UPDATES - (INCLUDING ANY REALLOCATIONS OF COUNCILLOR RESPONSIBILITIES)-**

**a- TRAFFIC AND ROAD ISSUES - MR FRANKLIN, MR COOK, AND MR BUCKNELL TO REPORT**

11.1 Mr Franklin reported that he had heard from Jo Challis of the Highways Department that with regards to the Village Signs, due to the existing speed limits within the village, there might need to be a crash barrier put around the signs. As a possible alternative to this, the idea was considered of only having one Village Sign, on the Village Green outside Lodes Cottage, and Mr Franklin confirmed that he would follow this matter up with Jo Challis once again.

11.2 Mr Cook stated that he had also heard from Jo Challis of the Highways Department to say that they were unable to help with any major road improvements without Wistow obtaining some funding from the Cambridgeshire County Council's Minor Improvements Bid Grant.

11.3 With regards to the recent Road Traffic Accident on the Bridge at Wistow, where some railings were once again damaged, Mr Franklin stated that he had heard that a survey had been started recently, to do with the ultimate rebuilding of the Bridge. The Clerk also reported that the Incident Number of this Accident had been passed to Mr McGee of the Cambridgeshire County Council's Bridges Section.

**b- PEDESTRIANS - MR COOK TO REPORT**

11.4 Further to points 12.2 and 12.3 of the previous minutes, Mr Cook confirmed that he had spoken to Emma Murden of Cambridgeshire County Council, about the footpaths in the village, who had confirmed that there was currently no funding for these repairs. Mrs Murden did confirm that the potholes in Harris Lane had reappeared again.

11.5 It was asked if the Clerk could obtain some more dog poo labels to go on the footpath signs, and the Clerk agreed to do this.

11.6 Mr Cook stated that he had heard from Mr John Cooper of the Footpaths Department, that dog poo bins can be attached to footpath signs, which could be added onto the Huntingdonshire District Council's Refuse Collection Routes, if they were on the main roads.

**c- LIGHTING - DR FARRAR TO REPORT**

11.7 Further to point 12.5 of the previous minutes, Dr Farrar confirmed that this streetlight had now been reported.

#### **d- LITTER - MR BUCKNELL AND CLERK TO REPORT**

11.8 Further to point 12.8 of the previous minutes, the Clerk reported that he had found out that to have the 2 open Litter Bins in the Village replaced, together with installation would cost £335 each, from Huntingdonshire District Council. The Parish Councillors present formally approved this purchase, and the Clerk agreed to contact Huntingdonshire District Council to arrange for this to take place.

11.9 Mr Franklin agreed to look at the Litter Bin by the Recycling Area in the Village, as it currently did not have a proper lid on it.

11.10 Mr Cook confirmed that he had taken Mr Bucknell down to the Wistow Toll to show him where the main Fly tipping Problem areas were. Mr Bucknell had then agreed to show these areas to the Huntingdonshire District Council's Litter Supervisors, to help get it cleared away properly.

11.11 With regards to point 11.6 above, it was identified that these dog poo bins were available from a private company for £78 approximately. It was asked if the Clerk could try to find out if these bins were available from Huntingdonshire District Council, and the Clerk agreed to do this.

11.12 It was stated that Warboys Parish Council currently have some Maintenance People that do specific jobs for the Warboys Parish, and it was suggested that maybe they may be willing to help out with particular jobs in Wistow. The Clerk agreed to contact the Warboys Parish Clerk to verify if this might be possible.

#### **e- COUNTRYSIDE - MR COOK AND CLERK TO REPORT**

11.13 Further to point 3.3 of the previous minutes, regarding the Hedge by the Allotment Land, Mr Cook reported that it had not yet been cut back, as Cambridgeshire County Council were now saying that it might be the Parish Council's responsibility to get it cut back. Emma Murden of the County Council was asking their Accident Assessment Team to look at the area. Mr Cook was aware that the official Coroner's Report was now in, following the fatal accident that had occurred there last year. Mr Cook stated he would follow this up with the County Council tomorrow, and if that did not prove to be satisfactory, he knew a workman who would be prepared to cut back the hedge at the rate of £30 per hour. The Parish Councillors present agreed with this arrangement.

#### **f- ACTIVITIES, SPORTS, CLUBS, SOCIETIES ETC. AND OTHER YOUTH ISSUES - DR FARRAR AND MR WILLIAMS TO REPORT**

11.14 Dr Farrar stated that the Youth Club was 'ticking over' okay currently with about 6-10 youngsters coming along. Dr Farrar also said that some of the funding for the Youth Club had now been spent, and that further to point 12.10 of the previous minutes, a meeting with Veronica, the Youth Club Leader was still to be arranged, but it was hoped that this would happen next month sometime.

**g- VILLAGE HALL - MR LEIGH AND MR COOK TO REPORT**

11.15 Mr Cook reported that he had attended the last Village Hall Committee Meeting, and that problems with leaks in the Village Hall roof had been identified. Quotations were due to be asked for shortly, for the future refurbishment of the Village Hall.

**h- FLOODING - MR BUCKNELL TO REPORT**

11.16 Further to point 3.2 above, it was agreed that there was nothing further to add in relation to Flooding issues at this meeting.

**i- VILLAGE SIGNS - MR COOK, MR FRANKLIN AND MR BUCKNELL TO REPORT**

11.17 Further to point 11.1 above, it was agreed that there was nothing further to add in relation to the Village Signs at this meeting.

**12 a- PLAYGROUND - MR BUCKNELL, MR FRANKLIN, MR WILLIAMS, COOK & CLERK TO REPORT (INCLUDING FOOTBALL GOAL NETS PURCHASE)**

12.1 Further to point 3.1 above, the Clerk reported that the replacement Football Goal Nets were now on order.

12.2 Further to point 13.4 of the previous minutes, the Clerk reported that he had now applied for the Playing Field Capital Grant from Huntingdonshire District Council, and that there was no actual deadline date, but that the Applications are looked at twice a year.

**12 b- GRASS CUTTING - THE CLERK TO REPORT (INCLUDING THE GRASS CUTTING TENDERS RECEIVED FOR 2008)**

12.3 The Clerk reported that he had a reply from the Reverend Peter Dowman that the amount that the Parochial Church Council would be able to contribute for the Graveyard's Grass Cutting for 2008 was £525, the same as the previous year's contribution.

12.4 The Clerk informed the Parish Councillors present of the amounts of the tenders for the 4 areas of the village, that the Parish Council was responsible for getting cut during 2008.

Village Entrance, Outside Lodes Cottage	Playing Field, Oakland's Avenue	Churchyard/ Graveyard
Cambs County Council	No Quote	No Quote
T Longland	No Quote	No Quote
R J Warren Ltd	£525	£1330 (12 cuts) £1,190 (strimming) (12 cuts) or £1080 (spraying)
K Fergusons Ltd	£300	£700 £1,300
JW Maintenance Ltd	No Quote	No Quote
Hunts District Council	£210.12	£ 525.48 £3905.76
M & D Plumb	£1375	£2500 £2,500

The Parish Councillors therefore agreed for Huntingdonshire District Council to carry on doing the Playing Field and the Village Entrance areas. It was asked if the Clerk could ask K Fergusons Ltd, the existing contractors for the Churchyard and the Graveyard, if they would be able to reduce their quote from £1,300 to £1,050. If this was not possible, then to let R J Warren Ltd (who do the Bury Churchyard area) to do the Churchyard and Graveyard areas for 2008, but for 12 cuts only and spraying around the headstones rather than strimming at the cost of £1,080. The Clerk agreed to do this, and to inform Mr Franklin of the outcome, along with informing the relevant tenders of the Parish Council's decision, as soon as possible.

**12 c- GRANTS - MR BUCKNELL AND CLERK TO REPORT (INCLUDING DISCUSSION OF ANY GREEN/ ENVIRONMENTAL ISSUES THAT COULD BE OBTAINED BY WIND FARM GRANT MONIES)**

12.5 It was confirmed that there was nothing further to discuss with regards to Grants issues at this meeting.

**13 ITEMS FOR THE WISTOW WARBLER AND WISTOW WEB SITE – TO INFORM JOHN DRANSFIELD AND DR FARRAR OF RELEVANT ARTICLES (ALSO TO DISCUSS OTHER ITEMS RELATING TO COMMUNICATION ISSUES)**

13.1 The issue of dog poo in the village was once again considered a problem, and an article for the next edition of the Wistow Warbler was asked to be put in. The Clerk agreed to do this.



**14 MONTHLY AUDIT - NOMINEE FOR NEXT MEETING?**

14.1 Mr Leigh agreed to do the next Monthly Audit at the next meeting.

**15 DATE OF NEXT MEETING - TUESDAY 25TH MARCH 2008 AT 7.30PM**

There being no further business, the meeting closed at 9.05pm.

**PLANNING APPLICATIONS RECEIVED FROM 2006**

Wistow Parish Council - WPC

Huntingdonshire District Council - HDC

Not Yet known - NYK

<b>Approved and Date</b>				
<b>App.Number</b>	<b>Property Address</b>	<b>Purpose</b>	<b>WPC</b>	<b>HDC</b>
06/00360/OUT	Poultry Houses, Shillow Hill, Wistow	Agricultural Dwelling Erection	Yes - 23/2/06	Yes - 21/7/06
06/01058/FUL	20 Harris Lane, Wistow	Conservatory Erection	Yes - 27/4/06	Yes - 22/5/06
06/02681/FUL	RAF Upwood, Ramsey Road, Bury	Change of Use to Urban Assault etc.	Yes-W/drawn 31/8/06	19/6/07
06/03569/FUL	The Barn, Mill Farm House, Mill Road, Wistow	Change of Use	Yes - 30/11/06	Yes - 13/12/06
06/02458/OUT	Land at Orchard House, Mill Road, Wistow	Residential Development Proposal	Yes - 25/1/07	Yes - 2/3/07
07/00389/FUL	Dorrington Stables, House Cross Drove, Wistow	Extension to Dwelling	Yes - 22/2/07	Yes - 6/3/07
07/00107/FUL	Dorrington Stables, House Cross Drove, Wistow	Extension to Dwelling	Yes-W/drawn - 22/2/07	25/1/07
07/00791/FUL	Hill Farm, Hill Road, Wistow	Erection of Agricultural Building	Yes - 29/3/07	Yes - 11/4/07
07/00567/FUL	19 Kingston Way, Wistow	Erection of Conservatory	Yes - 29/3/07	Yes - 3/4/07
07/01190/LBC	The Thatched Cottage, Church Street, Wistow	Internal Alterations	Yes - 24/4/07	Yes - 15/5/07
07/01268/FUL	1 Mill Farm House, Mill Road, Wistow	Vehicular Access	Yes - 24/5/07	No - 19/6/07
07/02598/FUL	4 Oakland's Close, Wistow	Extension to Porch	Appeal 17/8/07	Yes - 28/8/07
07/02658/LBC	Lavender Cottage, Church Street, Wistow	Extension to staircase and alterations to garage and dwelling	Yes - 25/9/07	Yes - 9/10/07
07/03808/FUL	Haven, Shillow Hill, Wistow	Conservatory Erection	Yes - 27/11/07	Yes - 4/1/08
08/00500/FUL	Rookes Grove Farm, Mill Road, Wistow	Erection of 2 dwellings and access road	Yes - 26/2/08	NYK

## **FINANCE REPORT For February 2008**

Clerk's Salary	
16 hours @ £7.85	£ 125.60
Computer Usage	£ 10.00
Phone Calls 7/1 to 24/1	£ 7.60
Postage Paid 1 stamp @ 24p	£ 0.24
R Cracknell Memorial Plaque -	
Terry's Heel Bar - 17/1/08	£ 30.00
Heating Village Hall - 29/1/08	£ 1.00
Mileage 17/1/08 to collect Plaque	
and Litter Bin - 16 miles @ 42p	£ 6.72
Paid 2/2/08	
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	£ 181.16

Cambridgeshire County Council	
Street Lighting - Energy/ Maintenance for 2007/08	
Paid 26/2/08	£ 476.93

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£ 658.09

**Income for February 2008 - Nil**

### **Balances of Account as at 29th February 2008**

Current Account	Nil
Deposit Account	£ 18,332.62