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WISTOW WEB-SITE: 'Www.wistovvillage.info' (please note new address)**

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The Parish Council Meeting of the Wistow Parish Council took place on Thursday 26th October 2006 at 7.30pm in the Wistow Village Hall, with Mr Franklin in the chair.

1 APOLOGIES FOR ABSENCE: Mr Benson, Mr Smith and Mr Lucas

1.1 PRESENT: Mr Franklin, Mr Leigh, Dr Farrar, Mr Williams, Mr Cook, Mr Bucknell, PCSO's Goodfellow and Tiernan and Mr Titmarsh (Clerk)

**2 TO SIGN AND APPROVE MINUTES OF THE PARISH COUNCIL
MEETING DATED 28TH SEPTEMBER 2006**

2.1 Further to point 12.1 of the previous minutes, Dr Farrar stated that the new Wistow Web-site was still in the process of being integrated into the most commonly used search engines, but it was envisaged that this would be completed soon.

2.2 Also, further to point 12.1 of the previous minutes, Dr Farrar confirmed that at the last meeting, it had been agreed that the Wistow Parish Council's Agenda would not be included on the Web-site.

2.3 The minutes, having been circulated around the Councillors present prior to this meeting, and there being no further comments, apart from those mentioned above, were voted upon and unanimously confirmed as being a true record.

3 MATTERS ARISING FROM PREVIOUS MINUTES

3.1 Mr Cook confirmed that 2 parishioners were willing to reinstate the flagpole in the village Churchyard, at no cost to the Parish. It was asked if Mr Cook could approach the Reverend Dowman, to help obtain the necessary permission from the Ely Diocese, in order that this matter can be resolved. Mr Cook agreed to do this, and the Clerk agreed to pass the Reverend Dowman's e-mail address to him.

3.2 Dr Farrar confirmed that some photographs of the Wistow Parish Church would be going onto the village web-site very soon.

3.3 The Clerk reported that he had heard back from Cambridge Water Company about the recent Grant Application that the Parish Council had applied for, regarding playing field repairs, and that unfortunately they had been unsuccessful in this Grant.

3.4 The Clerk also reported that he was still trying to ascertain from the VAT office, the situation regarding the Parish Council and income now being received, due to selling advertising space on the new Wistow Web site. The Clerk stated that he would continue to pursue this matter, and report back to the Parish Council with any further developments.

3.5 Further to point 13.23 of the previous minutes, Mr Bucknell stated that he had looked at the chain link fence behind the garages in Oakland's Avenue, Wistow and had it confirmed that this was owned by Luminus Group (formerly Huntingdonshire Housing Partnership), and that he had asked Mr Finney of Luminus Group to investigate this matter further.

4 **MEMBERS DECLARATION OF INTEREST FOR ITEMS ON THIS AGENDA**

4.1 It was noted that as both Mr Smith and Mr Leigh were members of the Village Hall Committee, they had both declared openly their personal interests under the New Code of Conduct of the Local Government Act 2000, Part 3, and therefore were still able to participate in aspects of business dealing with the Village Hall. Mr Bucknell wished it known that he also had a Declaration of Interest under item 8 and the first two points under item 13 of this Agenda, as both a District Councillor and involved with Huntingdonshire Housing Partnership.

5 **a - FINANCE - TO APPROVE THE FINANCIAL STATEMENT/ PAYMENT OF ACCOUNTS FOR SEPTEMBER 06**

5.1 As this had been circulated around Councillors present prior to this meeting, and there being no further comments, were voted upon and unanimously confirmed as being a true record.

5 **b - FINANCE - TO APPROVE PAYMENT OF OUTSTANDING AMOUNTS: MR D TITMARSH - SEPTEMBER 2006 SALARY (RATES AS PER MINUTE NO. 11.1 OF THE MEETING DATED THE 30TH MARCH 2006) £ 143.37**

5.2 This payment was agreed upon by all the Councillors present and the outstanding cheque duly signed at the meeting.

5 **c - FINANCE - THE REVIEW CASH FLOW AND RESOLVE ANTICIPATED ISSUES AND CONSIDER PRECEPT REQUEST FOR 2007**

5.3 The Cash Flow had been circulated around the Councillors prior to this meeting, and there was no further comments regarding this Cash Flow at this time.

5.4 The Precept was discussed which needed informing to the Huntingdonshire District Council in December 2006. As the Precept had not been increased since 2003, it was agreed to increase it by 5%, in line with inflation, from £6000 to £6300, and the Clerk agreed to tell the Huntingdonshire District Council of this decision.

At this time, it was asked if the Parish Council had any objection to item 7 of the Agenda being brought forward to this point of the meeting, as the 2 Police Community Support Officers were currently present at this meeting, and no-one objected to this proposal.

7 COMMUNITY LIAISON OFFICER - TO REPORT TO PARISH COUNCIL

7.1 Unfortunately, the Community Liaison Officer could not be present at this meeting, but Police Community Support Officers Tiernan and Goodfellow were present. PCSO's Tiernan and Goodfellow reported that no crimes had been reported as occurring in Wistow since the last meeting, and so they were thanked for their time and continued support to the Parish and they left the meeting at 7.55pm.

The Agenda then carried on as previously.

6 CORRESPONDENCE

6.1 The Clerk reported that no correspondence had been received that did not subsequently appear in this Agenda.

6.2 CORRESPONDENCE PREVIOUSLY CIRCULATED

- 6.21 CCC - Community Transport Guide 2006-07
- 6.22 CCC - Regional Spatial Strategy for the East of England Panel Report letter
- 6.23 CALC - Training Information
- 6.24 CALC - Bulletin Magazine July 06
- 6.25 East of England Plan - Provision of Gypsy and Traveller Site letter
- 6.26 Wicksteed Leisure Play Leaflet
- 6.27 Luminus Group Magazine - July 2006
- 6.28 CCC - Trading Standards Newsletter
- 6.29 Cambs ACRE - Planning Ahead Leaflet - July 2006
- 6.30 SLCC - Regional Conference Poster - 4/10/06
- 6.31 Hunts PCSO - Annual Review Document 2006
- 6.32 Ramsey Area Partnership Annual Review 2005-06 Document
- 6.33 Mr T Longland Quotation for cutting of the Playing Field Hedge, Wistow
- 6.34 Ramsey Area Partnership Update leaflet and 'Planning for Real' letter

Item 7 had previously been discussed at this meeting.

8 TO CONSIDER PLANNING APPLICATIONS RECEIVED - NONE RECEIVED

8.1 The Clerk reported that no planning applications had been received that needed discussion at this meeting.

9 PLAYING FIELD TABLE - FOUND IN DITCH? - DISCUSSION?

9.1 The Parish Council decided to discuss this, under item 12a of this Agenda.

10 PARISH PLAN ACTION PLAN WORKING PARTIES FEEDBACK AND UPDATES

10.1 Village Sign - Mr Franklin confirmed that a National Lottery Grant Application had been sent in July 2006, and he had recently been advised that the Application process was still ongoing. Mr Franklin also confirmed that quotations had been received regarding this Village Sign, costing approximately £3000, and that the Village Sign Working Party would be meeting soon to discuss this matter further.

Post Box - Mr Franklin stated that the GPO had acknowledged his letter requesting a second post box in the village.

Communication - Dr Farrar stated that village web-site was now in situ, and that the latest edition of the Wistow Warbler was imminent. The contents of the village web-site was envisaged to be constantly changing to meet the needs of the Parish. Dr Farrar did add that the web-site's first sponsor had already been received, and that another potential one was in the pipeline.

Youth - It was noted that whatever type of Parish youth club or society was formed, Criminal Records Bureau checks would be needed, for any adults associated with it.

Traffic - As Mr Benson was not present at this meeting, no formal feedback could be given.

Lighting - Dr Farrar stated that he had a discrepancy with a recent list of street lights produced by the Cambridgeshire County Council, and he was in the process of getting this sorted.

Pedestrians - It was stated that cars parked on pavements, posed a real traffic problem, especially at the junction of Bridge Street and Church Street. Also, cars parked both sides of the road by the recycling centre in Oakland's Avenue, was also identified as a problem area. Subsidence was also mentioned on a pavement in Harris Lane by the Grove, and it was asked if the Clerk could approach Mr Hobbs of Cambridgeshire County Council Highways Division regarding this last matter. The Clerk agreed to do this.

Footpaths - It was stated that dog fouling was a major problem, once again in the village. Mr Bucknell mentioned that people really need to catch the dog owners allowing the dogs to foul the pavements, and to warn people in advance of the fines available if they allow their dogs to commit such an offence. Mr Bucknell stated that he would supply more dog fouling stickers to the Parish Council, so that ideally there was enough for each lamppost. An article regarding dog fouling would also go into the Wistow Warbler and on the Wistow Web-site.

Countryside - Mr Cook stated that both he and Mr John Wadsworth were going to discuss this matter further at some point. A road sweeper was commented on as going around most of the village recently.

Shop/ Post Office - Mr Williams stated that this issue was still outstanding.

Newspaper Deliveries - Mr Williams stated that this issue was still outstanding.

Activities - Sports, Clubs, Societies etc. - Dr Farrar stated that this matter was still in hand.

Flooding - Mr Bucknell stated that a meeting was taking place shortly regarding this issue.

11 ANGLIA IN BLOOM COMPETITION FOR 2007 - DISCUSSION?

11.1 Mr Franklin stated that Mrs Pamela Franklin and Mr John Dransfield were willing to set up an Anglia in Bloom Committee in preparation for next year's competition, but ideally they would need a third person to join this committee. An Anglia in Bloom Portfolio would need to be organised prior to the competition next year, and funding would need to be obtained to get any fundamental improvements made to the communal areas of the village. An article would be going into the next Wistow Warbler to try to encourage support for this event next year.

12 a - PLAYGROUND - MR FRANKLIN & CLERK & MR BUCKNELL TO REPORT (INCLUDING PLAY MATTING FUNDING?)

12.1 Further to point 13.2 of the previous minutes, Mr Franklin reported that the goal posts only had 2 pegs left to secure them to the ground, but that once again, they had been banged into the ground.

12.2 Further to point 13.1 of the previous minutes, Mr Bucknell stated that Mr Dan Smith of Huntingdonshire District Council had seen the Playing Field site, and fully recognised that the play matting was indeed a major problem. A list of recognised suppliers of play matting was in the process of being forwarded to the Clerk by Huntingdonshire District Council. Mr Bucknell also stated that as the potential maximum amount of funding was £25,000, it was suggested that it could be possible to apply for some play equipment as well as the matting. Mr Bucknell concluded by saying that Mr Dan Smith would be prepared to help complete the application forms when they arrived, and that the whole financial process would need sorting out by April 2007.

12.3 It was stated that 2 picnic tables were currently in the ditch of the Playing Field, with parts broken off of them. It was stated that ideally these tables would need concreting into the ground to stop them being moveable. Mr Williams was asked if he could assess these tables and see if they are still repairable, and Mr Williams confirmed he would do this.

12 b - STREETLIGHTS - MR BENSON, DR FARRAR & CLERK TO REPORT

12.4 Dr Farrar stated that apart from the discrepancy in column numbers mentioned previously, he was not aware of any problems with the streetlights within the Parish.

12.5 Possible Christmas lights were discussed for Wistow, through Mill Road and Bridge Street, but many difficulties were identified with this proposal. It was known that Warboys were having a Christmas Tree with lights this year, and that it was costing approximately £750 for this.

12 c - FOOTPATHS - ANY ISSUES TO REPORT

12.6 It was identified that many road signs was in need of renovation, and Mr Cook agreed to go round and note those signs needing renovation, to pass a list to Mr Bucknell to possibly get them revamped.

12.7 A village tidy up weekend was also suggested, especially with the proposed Anglia in Bloom Competition next year.

12 d - VILLAGE HALL - ANY ISSUES TO REPORT

12.8 Mr Williams volunteered to help organise a Christmas event of some type, to help promote a community involvement.

12.9 The resurrection of the old Village Barn Dances was discussed, and Health and Safety Issues was commented on, although it was uncertain as to the exact reasons that these events stopped taking place, several years ago.

12.10 It was asked if the Parish Council could help fix and provide seals on the Notice Board outside the Village Hall, but it was identified that any maintenance costs of this type were the responsibility of the Village Hall Management Committee, and Mr Leigh agreed to feed this back to the Management Committee at the next Village Hall Committee Meeting.

12.11 Various options were discussed as to the future of the current Village Hall, and a Discussion Paper drawn up by the Village Hall Management Committee was given out to each Councillor present at this Parish Council Meeting. It was asked if the Clerk could pass remaining copies of this Discussion Paper, to the Parish Councillors not present at this meeting, and the Clerk agreed to do this.

12.12 Mr Leigh stated that the Village Hall Management Committee wanted to arrange a formal meeting with the Parish Council, to discuss these options more fully, and Mr Leigh agreed to liaise with the Village Hall Management Committee, to arrange a mutually convenient date, for this meeting to take place.

12.13 Further to point 13.12 of the previous meeting, Dr Farrar confirmed that an article regarding the potential Youth Group meeting in the Village Hall, was now on the new Village Web-site for feedback to be gathered.

12 e - ALLOTMENTS - ANY ISSUES TO REPORT

12.14 The Clerk reported that all the Allotment Rents had now been received, but that the Allotment Holders had still not commented on the proposed new Tenancy Agreements.

12.15 Mr Cook confirmed that a meeting was still due to take place with Mr Benson, to discuss the outstanding issues with regards to the Allotments.

12 f - TRAFFIC & ROAD ISSUES - MR BENSON, MR BUCKNELL AND CLERK TO REPORT

12.16 As Mr Benson was not present at this meeting, no formal Report could be given at this meeting.

12.17 It was asked if the Clerk could write to the local Bus Company, to ask if it was really necessary for a full-length bus to be used in the village, as it created all sorts of parking and traffic problems. The Clerk agreed to do this.

12.18 As mentioned previously, the illegal offence of parking on pavements was once again highlighted as a major problem within the village, as it created a real hazard for people using wheelchairs and parents with pushchairs, as they would often have to walk in the road to get past these parked cars.

12 g - GRASS CUTTING - ANY ISSUES TO REPORT

12.19 The Parochial Church Council normally paid for the grass cutting to be done in the Graveyard, but this year had to put a ceiling of £525 on the amount they could contribute towards this grass cutting. It was therefore asked if the Clerk could clarify with the Parochial Church Council, as to the situation for the 2007 grass cutting season, and the Clerk agreed to do this.

12 h - GRANTS - ANY ISSUES TO REPORT

12.20 Potential grant monies from the new Warboys Wind farm, was once again discussed for any environmental type items that needed funding, and it was stated that application forms for this would be available from around November time.

12 i - CHURCH WALL - CLERK TO REPORT

12.21 The Clerk stated that the balance monies had now been requested from the Local Heritage Initiative, and that this was due soon.

13 MATTERS OUTSTANDING FROM PREVIOUS MINUTES (DATES WHEN LAST APPEARED IN MINUTES)

13.1 Dog Disturbances along Harris Lane, Wistow - 14.1 - 28/9/06 - it was known that this was still a problem in the village, and it was reported that a letter had now been sent from a local resident to Cambridgeshire County Council, thereby bypassing the Huntingdonshire District Council. However, Mr Bucknell stated that having spoken to the Environmental Health Officer at Huntingdonshire District Council, it was identified that only 2 official complaints had been received by them, and that this was the proper route for getting issues like this resolved. Mr Bucknell stated that he would ask Mr Richard Hollingsworth, the Environmental Health Officer, to keep him fully informed of all future developments in this matter.

13.2 Car Parking Area Maintenance by Huntingdonshire Housing Partnership behind garages in Oakland's Avenue, Wistow - 14.2 - 28/9/06 - the Clerk stated that he had contacted Mr Marshall, the local resident who had the on-site meeting with Mr Chatterton of Huntingdonshire Housing Partnership. Mr Marshall had told the Clerk that he had heard nothing officially from Mr Chatterton since this meeting, and that the work to the footpath outside no 22 and no 24 Oakland's Avenue had still not been done. Mr Marshall stated that no definitive plan had been identified with regards to the car parking area, at the on-site meeting, as the original plans could not be located at that time. Mr Bucknell asked if the Clerk could e-mail him with a resume of the situation thus far, as he had a meeting with Luminus Group (formerly Huntingdonshire Housing Partnership) on the 1st November. The Clerk agreed to do this.

14 ITEMS FOR THE WISTOW WARBLER - TO INFORM JOHN DRANSFIELD OF ARTICLES

14.1 As the Wistow Warbler was due out very soon, no further items were identified as needing inclusion at this time.

15 MONTHLY AUDIT - NOMINEE FOR NEXT MEETING?

15.1 As Mr Smith had been unable to do the Audit for this meeting, it was asked if the Clerk could ask him, if he would be able to do the Audit at the next meeting. The Clerk agreed to do this.

16 DATE OF NEXT MEETING - THURSDAY 30TH NOVEMBER 2006 AT 7.30PM.

16.1 There being no further business the meeting closed at 9.50pm.

PLANNING APPLICATIONS RECEIVED FROM APRIL 2004

Wistow Parish Council - WPC

Huntingdonshire District Council - HDC

Not Yet known - NYK

<u>App.Number</u>	<u>Property Address</u>	<u>Purpose</u>	<u>Approved and Date</u>	
			<u>WPC</u>	<u>HDC</u>
04/00942/FUL	20 Harris Lane, Wistow	Extension	Yes - 30/4/04	Yes - 5/5/04
04/02606/FUL	Westmorland, Mill Road	Erection of Conservatory	Yes - 31/8/04	Yes - 21/9/04
04/02536/LBC 04/02946/FUL	2 Kingston House, St John's Place, Wistow	Replacing window with door and additional window	Yes - 30/9/04	Yes - 16/12/04
04/03738/FUL	Northern Cottage, Church Street, Wistow (plans amended 8/2/05)	Extension and Alterations	Yes - 27/1/05 Yes - 25/2/05	Yes - 23/2/05 Yes - 23/2/05
04/03755/FUL	Kingsland Farm, Ramsey Road, Upwood	Vehicular Access Construction	Yes - 31/3/05	Yes - 5/5/05
05/01694/FUL	1 Wistow Fen Cottage, Puddock Road, Warboys	Extension	Yes - 30/6/05	Yes - 5/7/05
05/02091/FUL	12 Harris Lane, Wistow	Extension	Yes - 26/7/05	Yes - 3/8/05
05/02506/FUL	Land at 6 Bridge Street, Wistow	Erection of Dwelling	Yes - 25/8/05	Yes - 23/9/05
05/02424/FUL	4 Oakland's Close, Wistow (plans amended 25/1/06)	Extension	Yes - 25/8/05 Yes -	Yes - 12/9/05 NYK
05/02726/FUL	Brookfields, Manor Street, Wistow	Erection of Conservatory	Yes - 29/9/05	Yes - 12/10/05
05/03102/FUL	Westmorland, Mill Road, Wistow	Extension to rear of Garage	Yes - 27/10/05	Yes - 10/11/05
06/00360/OUT	Poultry Houses, Shillow Hill, Wistow	Agricultural Dwelling Erection	Yes - 23/2/06	Yes - 21/7/06
06/01058/FUL	20 Harris Lane, Wistow	Conservatory Erection	Yes - 27/4/06	Yes - 22/5/06
06/02681/FUL	RAF Upwood, Ramsey Road, Bury	Change of Use to Urban Assault etc.	Yes - 31/8/06	NYK

FINANCE REPORT FOR October 2006

Clerk's Salary

16 ½ hours x £ 7.85	£ 129.53	
Computer Usage	£ 10.00	
Phone Calls 4/9 to 28/9	£ 2.40	
Postage Paid 6 stamps @ 24p	£ 1.44	
Paid 2/10/06		£ 143.37

£ 143.37

Income for October 2006 -

Web-site Advertising Space Sold - Three Horseshoes - received 7/10/06	£ 50.00
Allotment Rent - J Bance - received 7/10/06	£ 105.00
Allotment Rent - PD & RP Burton - received 14/10/06	£ 765.00
Allotment Rent - JW Garton - received 26/10/06	£ 60.00
Allotment Rent - Mr Judge - received 26/10/06	£ 30.00

£ 1010.00

Balances of Account as at 31st October 2006 -

Current Account	£ 1420.40
Deposit Account	£ 13087.32
Church Wall Deposit Account	£ 3895.67
Church Wall Current Account	Nil

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