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WISTOW WEB-SITE: 'Www.wistovvillage.info'**

- 766 -

The Annual General Meeting of the Wistow Parish Council took place on Tuesday 27th May 2008 at 7.30pm in the Wistow Village Hall, with Dr Farrar in the chair.

1 APOLOGIES FOR ABSENCE: Mr MacInnes, Mr Franklin, Mr Lucas.

1.1 PRESENT: Dr Farrar, Mr Latter, Mr Leigh, Mr Williams, Mr Cook, Mr Ward and Mr Titmarsh (Clerk).

2 ELECTION OF CHAIRMAN

2.1 Mr Franklin, the current Chairman, had written to the Clerk clarifying his willingness to carry on as Wistow Parish Council's Chairman for the forthcoming year. There being no other Parish Councillors willing to take on this position, Mr Franklin was duly proposed and seconded for the role of Wistow Parish Council Chairman.

3 ELECTION OF VICE CHAIRMAN

3.1 Dr Farrar, the current Vice Chairman, also stated his willingness to carry on as Wistow Parish Council's Vice-Chairman for the forthcoming year. As no other Parish Councillors wished to take on this position either, Dr Farrar was formally proposed and seconded for this.

**4 ACCEPTANCE OF DECLARATION OF OFFICE BY CHAIRMAN AND
VICE-CHAIRMAN AND CODE OF CONDUCT FORMS TO BE SIGNED**

4.1 Further to the Code of Conduct of the Local Government Act 2000, Part 3, the Clerk stated that the Parish Council's Chairman and Vice-Chairman had to sign an Acceptance of Declaration of Office form, a copy of which would be forwarded to Huntingdonshire District Council. This form was signed by Dr Farrar at the meeting, and the Clerk agreed to pass another one to Mr Franklin as soon as possible for signing.

**5 TO SIGN AND APPROVE MINUTES OF THE MEETING DATED 29TH APRIL
2008**

5.1 It was asked if the Planning Applications list could perhaps be condensed on future occasions, as several of them were quite old now. The Clerk agreed to do this on future Minutes.

5.2 As these minutes had been circulated around the Councillors present prior to this meeting, and there being no other queries regarding these, they were voted upon and unanimously approved as being correct.

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6 MATTERS ARISING FROM PREVIOUS MINUTES

6.1 Further to point 8.2 of the previous minutes, where the Compost Give-away, was recently mentioned in the Wistow in Bloom newsletter. It was mentioned that the implication seemed to be that the Wistow in Bloom Committee had obtained this stock of compost. It was asked if the Clerk could contact the Wistow in Bloom Committee, to point out that this supply actually came from another source. The Clerk agreed to do this.

6.2 Further to point 8.5 of the recent Annual Open Meeting, the proposed remedial work on the Bridge was once again discussed. The Clerk reported that he had asked representatives from the Cambridgeshire County Council to attend a meeting soon, to discuss these options more fully. It would then be asked why the Bridge could not just be repaired, but it was considered that the fact that Heavy Goods Vehicles still use the Bridge, and were still weakening it, was still adding to the problem.

PCSO Marc Robinson then offered his apologies and arrived at the meeting at 7.45pm.

6.3 Further to point 11.1 of the previous minutes, the Clerk reported that he had heard from the Insurance Brokers that the cost of increasing the Asset Schedule by 10% would cost £57.13 pa from October 2008. If the increase was to take place from the 19th May 2008, there would be an extra pro-rata premium of £20.59 to be paid. The 10% increase was formally approved from the 19th May 2008, and the Clerk agreed to tell the Insurance Brokers this immediately.

7 MEMBERS DECLARATION OF INTEREST FOR ITEMS ON THIS AGENDA

7.1 It was noted that as Mr Leigh and Mr Cook were members of the Village Hall Committee, they had declared openly their personal interests under the New Code of Conduct of the Local Government Act 2000, Part 3, and therefore were still able to participate in aspects of business dealing with the Village Hall.

8 COMMUNITY LIAISON OFFICER - ANY POLICE OR CRIME ISSUES TO BE DISCUSSED?

8.1 PCSO Robinson reported that there had been 1 crime since the last Report, a lady cyclist had recently had a man exposing himself to her in the village, which the Police were still investigating.

8.2 There had been no Anti Social behaviour Incidents since the last Report, but 7 incidents, 3 road related, and 1 nuisance customer at the Public House.

8.3 PCSO Robinson announced that he was to leave the area in September 2008, to join the Metropolitan Police, but would still carry on for Wistow for the time being.

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There being no other Crime or Police matters, PCSO Robinson was thanked for his time and left the meeting at 7.50pm.

9 a- FINANCE - TO APPROVE THE FINANCIAL STATEMENT/ PAYMENT OF ACCOUNTS FOR APRIL 2008

9.1 As this had been circulated around the Councillors present prior to this meeting and there being no further comments, these were voted upon and unanimously confirmed as being a true record.

9 b- FINANCE - TO APPROVE PAYMENT OF OUTSTANDING AMOUNTS:

MR D TITMARSH - APRIL 2008 SALARY (RATES AS PER MINUTE NO.

13.1 OF THE MINUTES DATED THE 29TH APRIL 2008) £ 226.92

R J WARREN LTD - CHURCHYARD/ GRAVEYARD GRASSCUTTING £ 102.81

9.2 These payments were agreed upon by all the Councillors present and the cheques duly signed at the meeting.

9 c- FINANCE - TO REVIEW CASH FLOW AND RESOLVE ANTICIPATED ISSUES

9.3 As this had also been circulated around the Councillors present prior to this meeting and there being no further comments, these were voted upon and unanimously confirmed as being a true record.

9.4 The Clerk reported that a cheque paid to Mr G MacInnes back in October 2007, had still not been presented and was now out of date. It was agreed to reissue the cheque and pass it to Mr MacInnes's family together with a note as to the reason behind it. Until this cheque was to go through, the Parish Council's Accounts would not fully balance. The Clerk agreed to do this.

10 CORRESPONDENCE

10.1 It was confirmed that there was no more correspondence to be discussed at this meeting, that did not subsequently appear later on in this meeting's Agenda.

10.2 CORRESPONDENCE PREVIOUSLY CIRCULATED

- 10.21 Luminus News - April 2008
- 10.22 COPE Newsletter - May 2008 and Information
- 10.23 Energy Savings Trust - Village Green 2008
- 10.24 Outdoor Furniture Leaflet
- 10.25 Luminus Group - 22/5/08 Invitation
- 10.26 Clerks and Councils Direct - May 2008

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11 TO CONSIDER ANY PLANNING APPLICATIONS RECEIVED - NIL RECEIVED

11.1 The Clerk confirmed that there was no Planning Applications to be discussed at this meeting.

12 VILLAGE HALL COMMITTEE - 2 REPRESENTATIVES FROM PARISH COUNCIL FOR FORTHCOMING YEAR

12.1 Both Mr Cook and Mr Leigh agreed to continue as the 2 Parish Council representatives on the Village Hall Committee for the forthcoming year.

13 PARISH PLAN ACTION [PLAN WORKING PARTIES FEEDBACK AND UPDATES - (INCLUDING ANY REALLOCATIONS OF COUNCILLOR RESPONSIBILITIES)-

a- TRAFFIC AND ROAD ISSUES - MR COOK, & MR BUCKNELL TO REPORT

13.1 Mr Cook stated that he was still trying to get a Traffic Subcommittee Meeting arranged, but no date had been set yet. It was suggested that articles be done for the Wistow Web site and the Wistow Warbler at some point.

b- PEDESTRIANS - MR COOK TO REPORT

13.2 Mr Cook stated that he and Mr Lucas were due to meet up sometime, to look at various issues relating to Pedestrians matters in Wistow, but no date had been set yet.

c- LIGHTING - DR FARRAR TO REPORT

13.3 A streetlight along the passageway from Mill Road to Kingston Way was discussed, as a local resident had offered to donate a light for this purpose. Various issues were identified including where it would be mounted, how the power supply would work, and whose ultimate responsibility it would be. Mr Cook agreed to contact the resident again to voice these issues, and ask that the resident contact those neighbours who would be affected, to gather their views on the matter.

13.4 There were no other matters relating to Streetlights at this present time.

d- LITTER - MR BUCKNELL AND CLERK TO REPORT

13.5 It was confirmed that both new Litter Bins had been installed, one outside the Phone Box and the other by the Village Green.

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e- COUNTRYSIDE - MR COOK TO REPORT

13.6 It was stated that many footpaths had not had their grass cut recently.

13.7 It was also believed that the Village Green area had not been cut at all. Other areas thought to be the responsibility of either Huntingdonshire District Council or the Highways Authority were also not being cut properly. It was asked if the Clerk could contact these parties to try to obtain an up to date map of the areas they considered themselves responsible for cutting, and if willing, to meet up with a Parish Councillor to actually see these areas. The Clerk agreed to do this.

13.8 Another complaint had been received about the state of the grass cutting in the Churchyard and Graveyard areas, and the Clerk agreed to write again to RJ Warren Ltd about this as well.

13.9 The 2 properties by the Public House who owned a gravel drive was also discussed, as this gravel appears to often overspill onto the pavement, making it difficult for certain people to cross that part of the pavement. The Clerk agreed to write to the owners of these properties, to inform them of this problem, and see if they would be prepared to clear it away.

f- ACTIVITIES, SPORTS, CLUBS, SOCIETIES ETC. AND OTHER YOUTH ISSUES - DR FARRAR, MR WILLIAMS AND MR BUCKNELL TO REPORT

Mr Bucknell offered his apologies for his late arrival, and arrived at the meeting at 8.30pm.

13.10 Further to point 14.6 of the previous minutes, Mr Bucknell confirmed that Dibs Taylor, a local Youth Leader Advisor has contacted Veronica about the local Youth Club, and it was believed that a Activity 'Jamvan' would call at Wistow sometime to help with the situation.

13.11 Both Dr Farrar and Mr Williams agreed to still try to meet up with Veronica and/ or Dibs Taylor sometime soon, to make sure everyone was happy.

13.12 Mr Bucknell stated he was still trying to arrange a meeting with someone from Luminus Group to attend a future Parish Council Meeting.

13.13 A Wistow History Society was also being started on a monthly basis, to be held at Dr Farrar's house, but the actual dates had not been finalised yet.

g- VILLAGE HALL - MR LEIGH AND MR COOK TO REPORT

13.14 Mr Leigh asked the Clerk who did the External Auditing for the Parish Council and the Clerk reported that it was currently Moore Stephens Accountants in Peterborough, as the Village Hall Committee were looking for someone to do their Accounts.

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13.15 No further developments had been reached yet with regards to the Architects for the Village Hall.

h- FLOODING - MR BUCKNELL TO REPORT

13.16 Dr Farrar stated that he had an enquiry from a prospective new resident of Wistow as to the Flooding History in the village, and that this had already been answered with assistance from Mr Bucknell.

i- VILLAGE SIGNS - MR COOK AND MR BUCKNELL TO REPORT

13.17 Mr Bucknell stated that had spoken to Mr Dan Smith of Huntingdonshire District Council, and it was hoped that funding of the proposed new Wistow Village Sign might be available, if a proper design plan had been carried out. To help this funding become available, a copy of the proposed Village Sign design would need to go onto the Village Noticeboard, and Dr Farrar agreed to pass to the Clerk a copy of this design, so that this could occur.

14 a- PLAYGROUND - MR BUCKNELL, MR WILLIAMS, MR COOK & CLERK TO REPORT

14.1 Further to point 15.1 of the previous minutes, it was confirmed that the paint for the repainting of the Play Equipment had not arrived yet. The original colour of pea green was not available now, so another type of green had been ordered.

14 b- ALLOTMENTS - MR COOK, MR LATTER AND CLERK TO REPORT

14.2 Further to point 9.1 of the previous minutes, the Clerk confirmed that Sergeants and Sons Solicitors in Ramsey had not replied to his recent letter, and it was asked if a follow up letter could now be written to them. This was agreed upon, and the Clerk agreed to write this as soon as possible.

14 c- GRASS CUTTING - THE CLERK TO REPORT

14.3 This matter had been previously dealt with in this Agenda.

14 d- GRANTS - MR BUCKNELL AND CLERK TO REPORT (INCLUDING DISCUSSION OF ANY GREEN/ ENVIRONMENTAL ISSUES THAT COULD BE OBTAINED BY WIND FARM GRANT MONIES)

14.4 Mr Bucknell confirmed that the Wind Farm Grant could now be applied for by Parish Council's.

15 ITEMS FOR THE WISTOW WARBLER AND WISTOW WEB SITE – TO INFORM JOHN DRANSFIELD AND DR FARRAR OF RELEVANT ARTICLES (ALSO TO DISCUSS OTHER ITEMS RELATING TO COMMUNICATION ISSUES)

15.1 The newly formed Men's Institute that meet on the 3rd Wednesday of each month at 7.30pm in the Three Horseshoes Public House was mentioned, and Mr Williams agreed to be the contact person for this and to do these articles.

15.2 It was also mentioned that the new Wistow History Club should be mentioned in the next Wistow Warbler and on the Wistow Web site. Dr Farrar agreed to do these articles.

16 MONTHLY AUDIT - NOMINEE FOR NEXT MEETING?

16.1 Mr Leigh agreed to do the Monthly Audit at the next Parish Council Meeting.

16.2 The Clerk stated that he may be away for the proposed meeting in September 2008, but would know for sure in the next month or so, in case the date needed changing.

There being no further business, the meeting closed at 9.05pm.

PLANNING APPLICATIONS RECEIVED FROM AUGUST 2007

Wistow Parish Council - WPC

Huntingdonshire District Council - HDC

Not Yet known - NYK

<u>App.Number</u>	<u>Property Address</u>	<u>Purpose</u>	<u>Approved and Date</u>	
			<u>WPC</u>	<u>HDC</u>
07/02598/FUL	4 Oakland's Close, Wistow	Extension to Porch	Yes - 28/8/07	Yes - 6/9/07
07/02658/LBC 07/02657/FUL	Lavender Cottage, Church Street, Wistow	Extension to staircase and alterations to garage and dwelling	Yes - 25/9/07	Yes - 9/10/07
07/03808/FUL	Haven, Shillow Hill, Wistow	Conservatory Erection	Yes - 27/11/07	Yes - 4/1/08
08/00500/FUL	Rookes Grove Farm, Mill Road, Wistow	Erection of 2 dwellings and access road	Yes - 26/2/08	NYK
08/00599/FUL	Poultry Houses, Shillow Hill, Wistow	Erection of Agricultural dwelling	Yes - 25/3/08	NYK

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FINANCE REPORT For May 2008

Clerk's Salary 20 ¾ hours @ £8.04	£ 166.83
Computer Usage	£ 10.00
Phone Calls 15/4 to 30/4	£ 2.40
Postage Paid 2 stamps @ 24p	£ 0.48
244 ¾ hours @ £0.19 (£8.04-£7.85 for clerk's hours From 4/07 to date)	£ 46.50
32 miles @2.2p per mile (44.2p-42p for clerk's mileage From 4/07 to date)	£ 0.71
Paid 1/5/08	
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	£ 226.92

R J Warren Ltd Grass Cutting - Churchyard/ Graveyard Paid 26/5/08	£ 102.81
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Mr R Cook Timber Work Paid 27/5/08	£ 54.28
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£ 384.01

Income for May 2008 -

Huntingdonshire District Council - Recycling Credit - received 27/5/08 £ 245.87

Balances of Account as at 31st May 2008

Current Account £ 261.62
Deposit Account £ 22925.30

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