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A meeting of Wistow Parish Council took place on Tuesday, 29th September 2015 at 7.30 pm, with Mr Carter in the Chair.

2015/16-77 To receive and approve Apologies for Absence

2015/16-77.1 Apologies had been received from Mr Bucknell and Mrs Curtis, Mr Leigh would be late.

2015/16-77.2 Present: Mr Carter, Mrs Coles, Mr Gregory, Ms Leaton, Mr MacInnes, and Mr Tew, Members of the Public – Mr Twigden, Mr Litchfield, Mrs Gorman and Mr Williamson

2015/16-78 To receive Declarations of Interest

2015/16-78.1 All Parish Councillors as Trustees of the Village Hall

2015/16-78.2 Mr MacInnes and Mr Carter as members of the Village Hall Committee.

2015/16-79 Public Participation

2015/16-79.1 Mr Litchfield spoke passionately about streetlighting in Manor Street and requested that more lighting be installed. As there is obviously a difference of opinion on the level of streetlighting required it was agreed that a survey of all residents would be carried out and a decision based on its findings. Mr Litchfield agreed to be bound by the results of the survey. No other members of the public wished to speak

2015/16-80 Approve the Minutes of the Parish Council Meeting on 28th July 2015

2015/16-80.1 Minutes, having been circulated prior to the meeting, were approved as a true record and signed.

2015/16-81 Matters for information only

2015/16-81.1 to 5 and 7 were discussed with no further action. The Clerk was asked to chase up on the Luminus garages in Oaklands Avenue.

2015/16-82 Policing Matters

2015/16-82.1 Speedwatch Update-a regional trainer was now in place and it was hoped that training would be available shortly.

2015/16-82.2 Various e-cops updates

2015/16-82.3 No crime reported in Wistow

2015/16-83 To receive reports from County and District – Mr M Tew, Mr P Bucknell and Mrs A Curtis

2015/16-83.1 Mr Tew gave feedback on the 5 parish forum. On Speedwatch it is hoped that there will be one person to coordinate in each village and there will be a pool of volunteers that can be called on to ensure proper coverage and support. The next meeting will be on 21st October and it is hoped to discuss and advise on putting in a bid for the Local Highways Improvements grants. Broughton crossroads was discussed in the light of the recent fatal accident and it was suggested that Broughton Parish Council should be invited to the Forum meeting. The Clerk would email the Broughton Clerk. A community services hub system was being considered for Ramsey Library. Bus services are being reviewed as a part of that, including the HACT bus. There was also news on the dissemination of services, there will be cuts next year and Parishes are being encouraged to take on and pay for some jobs in consultation with the relevant County Council department.

2015/16-84 Finance

a) The Financial Statement and Cashflow for 2015/16 – September, having been circulated prior to the meeting was agreed

b) to approve payment of outstanding amounts

Paid in August

Clerk's salary	£155.03 (18 hours at £8.613)
Clerk's expenses	£12.58 (£2.58 post, £10 comp)
CGM grass cutting	£675.00
CCC, removal of PC1	£174.89

Payable in September

Zen Internet renewal	£69.44
CGM grass cutting	£675.00
Insurance renewal	£740.57
Clerk's salary	£211.00
Clerk's expenses	£ 11.08
PKF Littlejohn audit costs	£120.00
HDC Warbler printing	£ 15.58
LGS Services, payroll	£ 19.80

The above payments were approved and cheques signed.

Income from HDC for recycling £55.05

c) The Annual Audit is now concluded satisfactorily and a notice posted on the Notice Board for residents to exercise their rights.

d) The precept will need to be discussed and decided at the next meeting.

e) Following Dr Farrar's resignation signatories need to be changed on both the Barclays and Cambridge BS accounts. It was agreed to add Mr Gregory to the Cambridge BS account and Ms Leaton to the Barclays account.

2015/16-85 Correspondence

2015/16-85.1 An email had been received from a resident concerning the Secret Garden party. Mrs Curtis had addressed some of the issues and expected to have more information following a 'wash up meeting'. Only two complaints had been received over the weekend.

2015/16-85.2 Email regarding accident with bike on Mill Road, for information

2015/16-85.3 Complaint against Parish Councillor has now been dealt with and the matter is now closed

2015/16-85.4 Letter regarding free trees for Parishes, Mr MacInnes is looking into this for hedging at the allotments and the possibility of some further planting.

2015/16-85.5 Mr Carter would look at the survey from Miss Gunton.

2015/16-86 To consider any Planning Applications received

2015/16-86.1 None received

2015/16-86.2 Mr Gregory from Rose Homes in Whittlesey been invited to present his proposals for Mrs Bance's land on the corner of Parsonage Street and Mill Road but was unable to attend. The Parish Council is now inclined to wait for the formal application.

2015/16-86.3 The outcome of the appeal on the land next to Thatched Cottage, Church Street had been published. Permission had been granted without the inclusion of the dogleg.

2015/16-86.4 Bury Parish Council were arranging an evening of Planning Training with LCPAS and we had been invited to join them. It was agreed to accept their invitation and to share costs which would be in the order of £160 in total.

2015/16-87 Highways Report/Traffic Matters

2015/16-87.1 MVAS purchase – Mr Carter and Mr Leigh were to reevaluate the purchase and the possibility of purchasing our own speedwatch kit, along with the possibility of Local Highways Improvement funding. Mr Carter had made progress on contact with other providers which would avoid the problems we experienced with National Grid.

2015/16-87.2 There had been no notification of the roadworks on the hill and it was believed that they were to do with faster broadband. There was also discussion on visibility on the bridge and whether we should be asking the farmer to cut back the hedges. We will make sure the grass is cut and strimmed up to the village sign for next year and review then. There was also discussion as to whether the give way signs should be 'stop' and whether it would make any difference but opinion is divided. Mr Carter would check the grit bins are full and ask Mr Leigh to organize grit where necessary.

2015/16-88 Maintenance Issues

2015/16-88.1 Playground, Mr Burton has cut the hedge, recent vandalism has been reported to the Police, the Clerk would purchase a new padlock. Mr Carter, and Mr MacInnes intended to undertake a programme of painting the equipment and Mr Twigden offered to help. The annual safety inspection had been instructed and further work may result from that.

2015/16-88.2 Playground inspection reports were up to date, Mr Carter was on the rota for October and Mr MacInnes for November.

2015/16-88.3 There had been a complaint that an ornament on a grave had been found broken following grass cutting. The Clerk had been unable to get any information from CGM so it was agreed to offer to purchase a replacement. The Clerk would contact the resident accordingly. It was observed that the verge cutting was 'a bit hit and miss', the Clerk would discuss with CGM.

2015/16-88.4 The Streetlighting Maintenance Contract had been received, two levels of service were offered and the Clerk was tasked to find out the significance of providing data on our electricity consumption prior to signing the contract. She was given the authority to sign the most suitable contract, likely to be the Premium Service, once she had the information.

2015/16-88.5 Playground inspection organized.

2015/16-88.6 Mr Cope's query regarding the cemetery hedge had been passed to the PCC as the Parish Council was not involved.

2015/16.- 88.7 The Clerk would respond to HDC regarding areas of maintenance, our own maps would be included.

2015/16-89 Administration Issues

2015/16-89.1 It was agreed to reduce the number of meetings annually to 7, these would be held in January, March, April, May, July, September and November. At each meeting an action list would be produced to ensure continuity. The Clerk had submitted a job sheet to CAPALC for them to assess the fair level of remuneration, following the attempt at recruiting a new Clerk. It was set at LC1 scale point 18 which means an increase from £8.613 to £9.21 per hour. It was agreed to implement this with immediate effect.

2015/16-89.2 Mr Carter had managed to speak to Andrew Moore of Douglas Tonks who had informed him that the company had gone into receivership. A number of Parish Councils had been impacted and details of the Receiver had been passed on. The Clerk would contact them and she was given authority to accept a negotiated settlement.

2015/16-89.3 It was agreed to accept Came & Co's recommended insurance provider, Hiscox, and to sign a 3 year contract. Tree inspections and topple tests on the gravestones have been recommended.

2015/16-89.4 Allotments rents are due, it was agreed to notify a 5% increase with effect from 2016.

2015/16-89.5 The Clerk would prepare a Casual Vacancy poster for the notice board as we can now co-opt 2 Parish Councillors should there be any applications. Mr MacInnes offered to take on the role of Vice Chair and was unanimously supported.

2015/16-89.6 Following a request from HDC, the Clerk had checked that all Declarations of Interest appeared on the website and that our code of conduct was up to date.

2015/16-89.7 Mr Carter and the Clerk would attend the catch up day on 2nd October.

2015/16-89.8 An update of the complaints procedure is underway.

2015/16-90 Working Parties Feedback and Updates

- a- Litter Mr MacInnes, nothing to report
- b- Countryside Mr Gregory, discussion on a possible foot path to Warboys.
- c- Village Hall Mr MacInnes/Mr Carter, Cricket match had been held

2015/16-90 Items for the Wistow Warbler and Wistow Web site.

To inform Mr Williams and Dr Farrar of relevant articles, Warbler had just been published

2015/16-91 Monthly audit

2015/16-91.1 Mr Gregory is our auditor for September and Mr Leigh for November.

2015/16-92 Matters for future consideration

2015/16-92.1 Extension to graveyard – linked with planning, remove from agenda for now

2015/16-92.2 Timebanking and identification of vulnerable residents, Warboys have a Co ordinator and are going to trial before engaging with other villages.

2015/16-92.3 Luminus garage doors on Oaklands Avenue, Clerk to have one more try.

2015/16-92.4 Allotment hedge – filling out

2015/16-92.5 Speed limit on B1040, for the 5 parish forum

2015/16-93 Date of next meeting

Tuesday 24th November 2015 at 7.30 pm in the Village Hall. There being no further business the meeting closed at 9 pm

Finance report:

Paid in August	Clerk's salary	£155.03 (18 hours at £8.613)
	Clerk's expenses	£12.58 (£2.58 post, £10 comp)
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Balances of Account as at 29th September 2015

Current Account £11,459.98 Deposit account £5024.67

Cambridge Building Society £10654.93