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A meeting of Wistow Parish Council took place on Tuesday 30<sup>th</sup> April 2013 following the Annual Open Meeting in the Village Hall, with Dr Farrar in the Chair

2013/14-1 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

2013/14-1 Apologies had been received from Mr Leigh

PRESENT: Mr Bucknell, Mr Carter, Mrs Coles (Clerk), Dr Farrar, Mr MacInnes, Mr Pethard, Miss Robinson and Mr Williams

2013/14-2 TO RECEIVE DECLARATIONS OF INTEREST

2013/14-2.1 Mr MacInnes declared an interest as a member of the Village Hall Committee.

2013/14-2.2 Mr Bucknell declared an interest with regard to any items concerning Planning as a member of the Huntingdon District Council and the Liaison Committee for Warboys Landfill Site, he also wished to declare an interest as a member of the Village Hall Committee, and also Trustee of the Red Tile Wind Farm Trust. Finally he informed the meeting that as the local elections had been called he could not do or say anything that could be interpreted as giving political gain.

2013/14-3 PUBLIC PARTICIPATION

2013/14-3.1 There were no members of the public present

2013/14-4 TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING ON 26<sup>TH</sup> MARCH 2013

2013/14-4.1 The minutes of the Parish Council Meeting, having been circulated prior to the meeting were approved.

2013/14-5 MATTERS FOR INFORMATION ONLY

The items as listed on the agenda were covered with the following comments:

2013/14-5.9 Information on the Heritage and Conservation briefing would be passed to John Wadsworth.

2013/14-6 POLICING MATTERS

2013/14-6.1 An increase in rural burglaries had been reported, information would be placed on the website and passed to Mr Williams.

2013/14-6.2 We had been advised to consult the website for advice on setting up a Neighbourhood Watch scheme.

2013/14 -6.3 A report on the Police and Crime Commissioner's first 100 days in office had been circulated.

2013/14-6.4 Correspondence on Neighbourhood meetings and police engagement had been circulated.

## 2013/14-7 RECEIVE REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

2013/14-7.1 Mr Lucas had already given apologies as he was standing down.

2013/14-7.2 Mr Bucknell reported that income from business rates will now be staying in the Community and split between District and County. Income to Parishes comes from CIL, 15% of which will go to the Parish.

2013/14-7.3 Mr Pethard reported that he will be attending the Heritage and Conservation briefing and will report back.

## 2013/14-8 FINANCE

a) to approve the financial statement and cashflow prediction for 2013/14

2013/14-8.1 This had been circulated to Councillors present prior to the meeting, there were no further comments and it was unanimously agreed

b) to approve payments of outstanding amounts

2013/14-8.2 There were no outstanding payments

c) Renewal paperwork had been received from CAPALC for the sum of £179.06. It was agreed to renew and the Clerk would prepare the paperwork for the next meeting as it was not due until June.

d) Income had been received as follows:

Recycling £75.30      HDC Grant £352      VAT rebate £1015.18

## 2013/14-9 CORRESPONDENCE

2012/13-9.1 A letter would be drafted to Mr Sansum regarding the removal of the telephone box and the slow down sign on bridge.

2013/14-9.5 The Clerk would complete the 'Clustering' form with regard to the shared Code of Conduct Training.

The other items required no further action.

## 2013/14-10 TO CONSIDER ANY PLANNING APPLICATIONS RECEIVED

2013/14-10.1 1300351LBC Removal of first floor window in south end gable wall and replacement to match existing blackened feather edged timber. Porch House, Manor Street. Approval was recommended.

## 2012/13-11 HIGHWAY WARDEN'S REPORT

2013/14-11.1 Ditch clearance at entrance to village. Dr Mainwaring had cleared the debris close to the allotments and Wistow in Bloom were clearing the other side with the cooperation of Richard Stokes.

2013/14-11.2 Building access on the Green, Tony King had approached Mr Matthews and asked him to clear the building materials from the Green. It was also being used as access to the site by lorries. Dr Farrar would write to Mr Matthews and ask him to clear and reinstate the Green.

2013/14-11.3 Ms Robinson confirmed that all potholes had been reported but that there were budgetary constrictions on Highways. She had progressed the repair of the slow sign on the bridge. Mr Williams expressed his dissatisfaction at the time it is

taking to repair the sign and suggested that Mr Bucknell should be involved to apply some pressure. The majority opinion was that Ms Robinson had established a good working relationship with Highways and that interference could be a set back. It was therefore agreed that Ms Robinson would use her contacts to progress the repair.

#### 2013/14-12 UPDATE ON PLAYGROUND

2013/14-12.1 No quotes had yet been received for the repair to the path, Mr MacInnes would chase.

2013/14-12.2 The bin liner was missing on the bin near the clothes bank. Mr McInnes would get it removed.

2013/14-12.3 There was a significant amount of rubbish in the ditch, the Clerk would liaise with the WI tidy up. Mr Pethard would provide bags, gloves and grabbers where available.

2013/14-12.4 Mr MacInnes had sprayed the path but asked if he could purchase an electric sprayer so that he can undertake this work on a regular basis. He also asked if the Parish Council could purchase a battery strimmer so that he can strim weeds around the playground and at other points around the village. It was generally felt that this was a significant amount of work to take on and also we would need to check how we stand with Insurance.

#### 2013/14-13 FEEDBACK FROM OPEN MEETING

2013/14-13-1 Feedback appeared to be generally positive but the turn out was always disappointing. Mrs Bance's suggestion of a flyer round the village would be taken on board for next year.

#### 2013/14-14 ANNUAL AUDIT

2013/14-14.1 The accounting statements had already been circulated and were unanimously approved.

2013/14-14.2 The Governance Statement was read and unanimously approved.

2013/14-14.3 It was confirmed that the accounts were now ready for internal audit and it was agreed that they should be passed to Mrs Pye.

#### 2013/14-15 BUS SHELTER

2012/13-15.1 Several options were discussed regarding the bus shelter and whether a repair should be carried out rather than a rebuild. It was agreed that the Clerk would find out whether funds were still available from the Community Fund and what would be acceptable.

#### 2013/14-16 PARISH PLAN ACTION PLAN WORKING PARTIES FEEDBACK AND UPDATE

a) Litter – Mr MacInnes, nothing further to report

b) Countryside – Mr Carter, nothing to report.

c) Village Hall – Mr MacInnes, nothing further to report

d) Parish Plan Review – Mr Carter would work on the information to be circulated round the village.

2013/14-17 ITEMS FOR WISTOW WARBLER AND WEB SITE

2013/14-17.1 Mr Williams had received a letter to be published in the Warbler from the Friendship Club appealing for members. It would be a great shame if the Club closed, the Clerk would find out what the situation was with the Friendship Club and Playground to see if there is anything the PC could do.

2013/14-18 MONTHLY AUDIT – NOMINEE FOR NEXT MEETING

2013/14-20.1 Mr Leigh's services were not required as there was no expenditure this month, he was nominated for next month.

2013/14-19 MATTERS FOR FUTURE CONSIDERATION

2013/14-19.1 Visit from HACT in June

2013/14-19.2 Flood Forum 22<sup>nd</sup> May

2013/14-19.3 Planning 1300335FUL, 1 Manor Street, Wistow

2013/14-19.4 Email from Roger Lane regarding hedge cutting

2013/14-19.5 Payroll provider, look at alternative services

2013/14-20 DATE OF NEXT MEETING

2013/14-20.1 Tuesday 28<sup>th</sup> May 2012 following the AGM, which starts at 7.30 pm in the Village Hall. There being no further business the meeting closed at 9.50 pm

Finance report:

There were no outgoings

**Income for April**

HDC Grant £352, Recycling £75.30, HMRC refund £1015.18,

**Balances of Account as at 29<sup>th</sup> April 2013**

|                 |          |                 |          |
|-----------------|----------|-----------------|----------|
| Current Account | £5106.84 | Deposit account | £5018.21 |
|-----------------|----------|-----------------|----------|

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| Cambridge Building Society | £10,246.57 |  |  |
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