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A meeting of Wistow Parish Council took place on Tuesday 30th August 2011 at 7.30 pm in the Village Hall, with Mr Leigh in the Chair

2011/12-76 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

2011/12-76.1 Apologies had been received from Dr Farrar

PRESENT: Mrs Booth, Mr Bucknell, Mr Carter, Mrs Coles (Clerk), Mr Leigh, Mr Lucas, Ms Robinson, Mr Ward and Mr Williams.

2011/12-77 TO RECEIVE DECLARATIONS OF INTEREST

2011/12-77.1 It was noted that as Mrs Booth is a member of the Village Hall Committee, she had declared openly her personal interest under the New Code of Conduct of the Local Government Act 2000, Part 3, and therefore was still able to participate in aspects of business dealing with the Village Hall.

2011/12-77.2 Mr Bucknell declared an interest with regard to any items under Agenda Item 85 as a member of the Huntingdon District Council, wished to declare an interest as a member of the Village Hall Committee and Trustee of the Red Tile Wind Farm Trust.

2011/12-78 PUBLIC PARTICIPATION

2011/12-78.1 There were no members of the public present

2011/12-79 TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING ON 27th JULY 2011.

2011/12-79.1 The minutes of the Parish Council Meeting, having been circulated prior to the meeting were approved.

2011/12-80 MATTERS FOR INFORMATION ONLY

The items as listed on the agenda were covered.

2011/12-81 COMMUNITY LIAISON OFFICER

2011/12-81.1 PCSO was not present.

2011/12-81.2 Updates on the three priorities were available on E-Cops

2011/12-82 TO RECEIVE REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

2011/12-82.1 Mr Lucas recapped on the three emails circulated: Environmental Key issues, Natural England funding for volunteers and free access to OS maps through CCC. He also reported on the broadband project to provide up to 20mb for 90% of the county population and 8mb for everybody over the next 3 to 4 years. Finally Mr Lucas reported that following the riots at the beginning of August he was involved in putting together a policing plan.

2011/12-82.2 Mr Bucknell reported on SIL which is 106 money, it is proposed that every house that is built will have a levy, which will vary according to its value, the money will be used in the local community and it may be possible for Parish Councils to apply for some of it. Industrial building will have no levy but shops and some community centres will be charged. He also reported that the Alconbury Enterprise Zone application had been successful and it is hope that 8,000 jobs will be created. Some existing businesses will relocate and 575 hectares are due to be developed. The Core Strategy will have to be revised. He had been in touch with his BT contact regarding faster broadband (fibre optic) being extended to the Warboys exchange and then rolled out to the villages. It was agreed that we need to work on making Warboys a priority and find out how that can be done. ***The Clerk was instructed to let Warboys Parish Council know that we will work with them.*** Finally Mr Bucknell reported that there had been two more successful prosecutions for benefit fraud.

2011/12.82.3 Mr Ward added that the guided bus was proving to be a great success.

2011/12-83 FINANCE

a) to approve the financial statement

2011/12-83.1 As this had been circulated to Councillors present prior to the meeting, and there were no further comments, it was unanimously confirmed a true record.

b) to approve payments of outstanding amounts

2011/12-83.2 The payments listed were formally approved and the cheques duly signed,

Mrs P Coles August Salary and expenses	£262.13 (see below)
Moore Stephens Auditors	£363.60
Andy Davis, Playground hedge	£110.00
Fergusons, unauthorised work in playground	£ 36.00
Quarterly Clerk's payment (June, July and August salary and expenses as approved)	£600.75

The Clerk was instructed to inform Fergusons that in future payment would not be agreed for work untaken without the Parish Council's authorisation.

c) to review cash flow and resolve anticipated issues – permission was given to the Clerk to buy books of stamps for Parish Council use.

2011/12-84 CORRESPONDENCE

2011/12-84.1 Mr and Mrs Hades had forwarded information on the faster broadband project as covered above.

2011/12-84.2 Cambs and Peterborough Minerals and Waste Plan – information

2011/12-84.3 HDC review of polling districts and places, ***the Clerk would respond to confirm that we are happy with the existing arrangements as requested.***

2011/12.84.4 RHS Britain in bloom campaign, ***details to be passed to WIB***

2011/12-85 TO CONSIDER ANY PLANNING APPLICATIONS RECEIVED

2011/12-85.1. 1101353FUL Demolition of bungalow, outbuildings and sheds and erection of chalet bungalow and double garage with annexe above, Parkside Bungalow, Cross Drove, Wistow was approved

2011/12-85.2 1101320, Erection of two dwellings following demolition of existing, formation of new access drive Caer Glow, Mill Road, Wistow was approved.

2011/12-86 QUEEN ELIZABETH II DIAMOND JUBILEE CELEBRATIONS

2011/12-86.1 The Clerk had written to Mr Meadowcroft at HDC to request a 99 year lease to enable us to take part in the QEII Challenge. As there was a deadline of 25th September for applications it was agreed that the Clerk and Dr Farrar should move forward with this without the need to further consult with the Parish Council. There was no cost involved.

2011/12-86.2 Information on the Jubilee beacon had been forwarded to the PCC.

2011/12-86.3 It was agreed that there would be no further tree planting.

2011/12-86.4 Mr Williams would organise a party in the playground over the bank holiday weekend. The purchase of the new picnic benches would be tied into the celebrations and this may assist with the Red Tile Wind Farm application.

2011/12-87 REVIEW OF SALTBINS

2011/12-87.1 It was agreed to replace the damaged saltbin opposite Oaklands Close on Oaklands Avenue and also the one that disappeared at the top of the hill. This would be subject to permission from Highways for these locations. The cost of the saltbins would be £95 each. *The Clerk would contact Highways.*

2011/12-88 MINOR AMENDMENT TO STANDING ORDERS FOR COMPLETION AND ADOPTION.

2011/12-88.1 The amendment would read:

A motion to add to or vary or revoke one or more of the Council's standing orders, not mandatory by law, shall be proposed by a special motion, the written notice whereof bears the names of at least 3 Councillors. Mr Bucknell proposed and Mr Leigh seconded the adoption of this amendment which was unanimously agreed.

2011/12-89 STREETLIGHT MAINTENANCE CONTRACT

2011/12-89.1 Having reviewed the information, the Clerk was instructed by the Parish Council to sign the contract.

2011/12-90 CHURCH CLOCK

2011/12-90.1 The request from Mel Bennet, Church Warden for £1100 plus VAT to pay for repair to the winding mechanism had been circulated to the Councillors before the meeting. It was unanimously agreed to provide these funds on the condition that the whole refurbishment is completed and signed off and the Parish Council receives a VAT invoice for the mechanism repair to settle direct.

2011/12-91 INSURANCE RENEWAL

2011/12-91.1 The Clerk was instructed to proceed with renewal once it was confirmed that the sum insured would be increased by £1050 to coincide with our asset register and that the premium would not exceed £1100.

2011/12-92 CAMBRIDGE ACRE MEMBERSHIP RENEWAL

2011/12-92.1 It was unanimously agreed to renew our membership at a cost of £25. The AGM is on the same evening as our PC meeting, *apologies will be sent*.

2011/12-93 PARISH PLAN ACTION PLAN WORKING PARTIES FEEDBACK AND UPDATES

a) Traffic and road issues – Mr Bucknell/Mr Carter/Ms Robinson.

Hawthorn hedges at Wistow Toll, Highways gave the Clerk a contact who is licensed to work on the highway, she has written to him to ask for a quote.

Mrs Booth is pursuing with Trading Standards, a number of HGVs that come through the village without making deliveries.

b) Litter – Ms Robinson/Mrs Booth – nothing to report

c) Countryside – Mr Carter/Dr Farrar Mr Carter would look at the information regarding funding for volunteers. Other items were just for information.

d) Village Hall – Mrs Booth

Mrs Booth was waiting to hear when the next meeting would be.

e) Maintenance Issues – Clerk

Playground: Mr Williams reported that litter is an issue in the playground and it was agreed to order an extra bin to put by the gate. ***The Clerk was instructed to place an order with Glasdons for one bin to cost no more than £300.*** There had also been a report of a dog in the playground, this was believed to be unusual and the owners in question would be asked to make sure it did not happen again. The gate was still a problem and it was agreed to contact the suppliers and ask them to realign it, the cost would be in the order of £50 plus VAT. The aerial runway side panel needs fixing, ***the Clerk was instructed to get a quote to tidy up the playground and fix outstanding items.*** It was further agreed to purchase three new picnic benches, made from sustainable materials, two standard and one with wheelchair access at a cost of £1206 plus VAT. **An application would be made to the Red Tile Wind Farm Trust for 50% of the cost. The Clerk was instructed to enquire how to fix them to the ground. A quote would be obtained to repair the bus shelter roof.**

Ms Robinson is on risk assessment rota for September.

2011/12-94

a) Grants – Mr Bucknell/Mrs Booth an application will be made as above

b) Wistow Bridge – Mr Leigh/Mr Williams The third village sign would be removed and ***it was agreed to ask WIB to move the planter.***

c) Allotments – The Clerk had requested three quotes for cutting the allotment hedge to be discussed at the next meeting. An email had been received from Dr Manwaring to inform the PC that his water tank and pump had been stolen from his allotment. The replacement tank was clearly visible from the road.

d) Parish Plan Review – Dr Farrar/Mr Bucknell/Ms Robinson. *A meeting was to be arranged.*

2011/12-95 ITEMS FOR WISTOW WARBLER AND WEB SITE

2011/12-95.1 Theft from Mr Manwaring's allotment.

2011/12-96. MONTHLY AUDIT – NOMINEE FOR NEXT MEETING

2011/12-96.1 Ms Robinson was our auditor this month and Mr Leigh volunteered for next month.

2011/12-97 MATTERS FOR FUTURE CONSIDERATION

2011/12-97.1 Budget for 2012/13

2011/12-97.2 Green energy

2011/12-97.3 Projects for 2012/12

2011/12-98 DATE OF NEXT MEETING

2011/12-98.1 Tuesday 27th September 2011 at 7.30 pm.

There being no further business the meeting closed at 9 pm.

			Paid
Clerk's Salary			
26 hours @ £8.344	216.94		
Computer Usage	10.00		
Ink cartridges	35.19	£262.13	see below
Moore Stephens Auditors		£363.60	30/8/11
Andy Davis, playground hedge		£110.00	30/8/11
Fergusons		£ 36.00	30/8/11
D Tonks, payroll		£600.75	30/8/11
Cambridge Acre		£ 25.00	30/8/11
Broker Network insurance		<u>£980.02</u>	16/9/11
TOTAL		£2115.37	

Income for August nil

Balances of Account as at 29th August 2011

Current Account £14544.58 Deposit account £10,009.57
(Transfer from Current Account to Cambridge Building Society £10,000)