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A meeting of Wistow Parish Council took place on Tuesday 31<sup>st</sup> July 2012 at 7.30 pm, with Dr Farrar in the Chair

2012/13-71 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

2012/13-71.1 Apologies had been received from Mr Lucas.

PRESENT: Mr Bucknell, Mr Carter, Mrs Coles (Clerk), Dr Farrar, Mr Leigh, Mr MacInnes, Mr Pethard and Ms Robinson.

2012/13-72 TO RECEIVE DECLARATIONS OF INTEREST

2012/13-72.1 Mr MacInnes wish to declare and interest as a member of the Village Hall Committee.

2012/13-72.2 Mr Bucknell declared an interest with regard to any items concerning Planning as a member of the Huntingdon District Council and the Liaison Committee for Warboys Landfill Site, he also wished to declare an interest as a member of the Village Hall Committee, the Vetting Panel for the new Police Commissioner and also Trustee of the Red Tile Wind Farm Trust.

2012/13-73 PUBLIC PARTICIPATION

2012/13-73.1 There were no members of the public present

2012/13-74 TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING ON 23<sup>rd</sup> June and 3<sup>rd</sup> July 2012

2012/13-74.1 The minutes of the above Parish Council Meetings, having been circulated prior to the meeting were approved.

2012/13-75 MATTERS FOR INFORMATION ONLY

The items as listed on the agenda were covered with the following comments:

2012/13-75.1 With reference to the extension to the Guided Bus route, *the Clerk would find out whether there is a hail stop between Bury and Warboys.*

2012/13-76 COMMUNITY LIAISON OFFICER

2012/13-76.1 There was no PCSO present.

2012/13-76.2 In Mr Lucas' absence, there had been no response regarding the PC's concerns regarding communication with the police. *Mr Bucknell asked that the email string be forwarded to him to take up with Sgt Savill at his next meeting.*

2012/13-77 RECEIVE REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

2012/13-77.1 Mr Lucas had not sent a report to the meeting.

2012/13-77.2 Mr Bucknell reported that a new agreement had been signed for CCTV which means that it will continue in market towns. With regard to the A14 a new toll road was being looked at for the part from Fen Ditton to Ellington. The Huntingdon viaduct was in poor condition and he would be able to report more at the next meeting

2012/12-77.3 Mr Pethard circulated Huntingdonshire Matters Our Mission forms and reported that a full copy of the Wellbeing document was available.

#### 2012/13-78 FINANCE

a) to approve the financial statement

2012/13-78.1 As this had been circulated to Councillors present prior to the meeting, and there were no further comments, it was unanimously confirmed as a true record. This agenda item will be combined with item c in the future.

b) to approve payments of outstanding amounts

2012/13-78.2 The payments listed were formally approved and the cheques duly signed

Mrs P Coles July salary and expenses	£ 210.16
Fergusons grass cutting revised bill	£1686.00
Moore Stephens, auditors	£ 162.00
Cambridge Acre membership	£ 120.00

c) Income £47.55 from recycling

d) nothing to report on audit

e) It was resolved to reinvest the matured sum from the Cambridge Building Society for a further year. ***The Clerk will make the necessary arrangements and also review signatories in line with the Bank.***

#### 2012/13-79 CORRESPONDENCE

2012/13-79.1 The PC had no objection to WIB replacing the dead tree in the Churchyard, ***Mr Bucknell would source a tree if required. The Clerk would check that Rev Dowman was aware.***

2112/13-79.2 Dr Farrar would be attending the Mayor's Civic Church Service and reception on 9<sup>th</sup> September.

#### 2012/13-80 TO CONSIDER ANY PLANNING APPLICATIONS RECEIVED

Mr Bucknell had declared an interest and left the room.

2012/13-80.1 1201034FUL Installation of 3 Kingspan kw6 wind turbines, Three Fishes Farm, Puddock Row, Warboys. The Parish Council wished to make no comment.

2012/13-80.2 On the naming of Orchard House, Mill Road, it was suggested that each property be given a unique name, in order to prevent confusion with post etc.

2012/13-80.3 1201160 Proposed part roof conversion of roof space to first floor lobby, extension to front, new window openings and internal alterations. 1 Pipkins Close, Wistow. The Parish Council recommended approval.

#### 2012/13-81 CODE OF CONDUCT

2012/13-81.1 Dr Farrar proposed and Mr Bucknell seconded adoption of the Code of Conduct in line with that adopted by HDC. This was unanimously agreed.

2012/13-81.2 Declaration of interest forms had been circulated and it was confirmed that ***form A should be completed, signed and returned to the Clerk.***

2012/13-82 PLAYGROUND MAINTENANCE

2012/13-82.1 & 2 The following was resolved:

To proceed with RSS quote to repair the aerial runway as the quote from GB Sport and Leisure had turned out to be considerably more expensive.

To proceed with wood preservation and new bark, up to a maximum of 7 bags of bark.

To proceed with hedgecutting at £200

To ask Mr Burton to weed and treat the pathway at a cost of £50

Mr MacInnes would organise removal of the dead tree and rubbish

To email Fergusons regarding strimming around equipment and seats

To monitor the golf issue

To speak to Luminus regarding the problems with bins being upturned and general nuisance in the park

To rethink netting the bushes as posts more than 2m high may need planning Permission

2012/13-83 TOWN AND PARISH CHARTER MEETING/LOCALISM ISSUES

2012/13-83.1 Mr Carter, Mr Bucknell and Ms Robinson would attend the General Power of Competence training session on 20<sup>th</sup> September.

2012/13-84 CAMBRIDGE ACRE MEMBERSHIP

2012/13-84.1 It was agreed to renew for 5 years at a cost of £120 and a saving of £30.

2012/13-85 HIGHWAY WARDEN SCHEME

2012/13-85.1 Ms Robinson was attending an induction on Friday, 3<sup>rd</sup> August.

2012/13-86 PARISH COUNCIL VACANCY

2012/13-86.1 It was agreed to approach suitable candidates.

2012/13-87 PARISH PLAN ACTION PLAN WORKING PARTIES FEEDBACK AND UPDATE

a) Litter – Mr MacInnes – there had been more fly tipping on the Raveley bends.

b) Countryside – Mr Carter The crossfield path off Harris Lane is too narrow, Mr Carter would go and see Mr Juggins. He was also looking at adapting the map to show landowners.

c) Village Hall – Mr MacInnes The next meeting will be on 16<sup>th</sup> August.

d) Parish Plan Review – Dr Farrar, Mr Carter, Mr Bucknell and Ms Robinson.

Dropbox will be used to circulate information. A review letter will be sent out to all residents at the beginning of September, the existing plan will be used as a basis to be rewritten. Mr Leigh confirmed that broadband would be on the plan.

2012/13-88 ITEMS FOR WISTOW WARBLER AND WEB SITE

2012/13-88.1 Declarations of interest would be posted on the website, along with information on the vacancy for a Parish Councillor.

2012/13-89 MONTHLY AUDIT – NOMINEE FOR NEXT MEETING

2012/13-89.1 Mr Carter is our auditor for this month and Mr Bucknell for next.

2012/13-90 MATTERS FOR FUTURE CONSIDERATION

2012/13-90.1 These will be linked with our Parish Plan

2012/13-91 DATE OF NEXT MEETING

2012/13-91.1 Tuesday 28<sup>th</sup> August 2012 at 7.30 pm in the Village Hall. There being no further business the meeting closed at 9.00 pm

Finance report:

Mrs P Coles July salary and expenses	£ 210.16
Fergusons grass cutting revised bill	£1686.00
Moore Stephens, auditors	£ 162.00
Cambridge Acre membership	£ 120.00

**Income for July**

Recycling £47.55

**Balances of Account as at 29<sup>th</sup> July 2012**

Current Account	£5396.79	Deposit account	£12014.05
Cambridge Building Society	£10,000		