

# WISTOW PARISH COUNCIL

Clerk: Mrs P Coles, Porch House, Manor Street, Wistow PE28 2QB

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<b>NOTICE OF MEETING</b>	Full Council
<b>TIME</b>	7.30 pm
<b>DATE</b>	Tuesday, 28 <sup>th</sup> November 2017
<b>VENUE</b>	Village Hall, Manor Street, Wistow
<b>MEMBERS</b>	<b>7</b> <b>QUORUM</b> <b>3</b>

**All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Members of the public and press are welcome to address the Council at its Open Forum for the first 10 minutes of the meeting time.**

Patsy Coles      Mrs Patsy Coles, Clerk to Wistow Parish Council, 21<sup>st</sup> November 2017

## A G E N D A

**11.17.01      To receive and approve Apologies for Absence**

**11.17.02      To receive Declarations of Interest**

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.

**11.17.03      Public Participation**

To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

**11.17.04      Approve the Minutes of the Parish Council Meeting on 31<sup>st</sup> October 2017**

**11.17.05      Matters for information only**

- 11.17.05.1      UK Power Networks, be winter ready
- 11.17.05.2      Paperwork for CAPALC AGM on 7<sup>th</sup> December
- 11.17.05.3      Cambridgeshire Matters
- 11.17.05.4      Christmas waste collections
- 11.17.05.5      Winter Health Packs
- 11.17.05.6      Planning representatives from Parish Councils
- 11.17.05.7      Update to Data Protection regulations

**11.17.06      Policing Matters**

- 11.17.06.1      Speedwatch and MVAS Update.
- 11.17.06.2      ECops updates (various) Weekly Policing Updates.

**This notice must be left at or sent by post or email to the usual place of residence of every member of the council three clear days at least before the Meeting.**

**Page 1 of 3**

**11.17.07 To receive reports from County and District – Mr T Rogers, Mr P Bucknell and Mrs J Tavener**

**11.17.08 Finance**

a) to approve the Financial Statement and Cashflow for September

b) to approve payment of following amounts:

Clerks salary and expenses £357.30

CGM grass cutting £ 699.60

**11.17.08** Income for November: none

**11.17.08** Decision required on precept

**11.17.09 Correspondence**

11.17.09.1 Letter from Mr John Wiltshire on behalf of Ramshed, thanking WPC for the donation

11.19.09.2 Email from David McCandless regarding Community Roadwatch SID

**11.17.10 To consider any Planning Applications received and planning related issues**

11.17.10.1 None

11.17.10.2 Planning training on 30<sup>th</sup> November at HDC

**11.17.11 Highways/Traffic Issues**

11.17.11.1 Information from CCC on road works events

11.17.11.2 Any outstanding highways issues

11.17.11.3 Number 30 bus route

**11.17.12 Maintenance Issues**

11.17.12.1 Playground – update, Mr Carter, Mr MacInnes and Ms Leaton.

11.17.12.2 Playground rota/risk assessment forms, May, Mr Leigh, September Mrs Emery, October, Mr MacInnes and November Mr Leigh

**11.17.13 Administration Matters**

11.17.13.1 More policies have been prepared for review.

11.17.13.2 Update on Keep Wistow Flowing, moratorium extended to 6 months

11.17.13.3 Annual Playground inspection has been carried out, await report

11.17.13.4 Defibrillator, update and installation logistics

11.17.13.5 Feedback from Cambridgeshire Parish Conference on 17<sup>th</sup> November – Mr Tew

**11.17.14 Working Parties Feedback and Updates**

a- Litter Mr MacInnes

b- Countryside Mr Gregory

c- Village Hall Mr MacInnes/Ms Leaton

d- Website Mrs Janiak-Emery

e- Trees/Grass Mr Waller

**11.17.15 Items for the Wistow Warbler and Wistow Web site.**

To note any relevant information. Update on A14, Winter Health

**11.17.16 Monthly audit**

Mr Waller is our auditor for November, a volunteer is required for January

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**Page 3**

**11.17.17 Matters for future consideration**

11.17.17.1 Community Plan

**11.17.18 Date of next meeting**

A short meeting will be necessary in December to clear any payments  
The next meeting will be on Tuesday, January 30<sup>th</sup> 2018

Close of Meeting