

WISTOW PARISH COUNCIL

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A meeting of Wistow Parish Council took place on Tuesday 30th January 2018 at 7.30 pm, in the Village Hall, with Mr Carter in the Chair.

- 01.18.01 To receive and Approve apologies For absence**
01.18.01.1 **Apologies had been received from:**
D/Cllr P Bucknell, CC/ Cllr T Rogers , Cllr G.Macinnes
01.18.01.2 **Present:**
Cllr J. Carter, Cllr J.Gregory,Cllr C.Leigh, Cllr A.Emery, Cllr.R.Waller, Cllr C.Leaton
D/Cllr J. Taverner
Mrs P Coles, Mr S.Buddle Mr D Biagiano, Mr R Gregory, Mr A Hurford, , Mrs Bance,
Nick Twigden
- 01.18.02 To receive declarations of Interest:**
All Parish Councilors as Trustees of the Village Hall
Ms Leaton as a member of the Village Hall Committee
Mr Carter declared an interest as a member of the Keep Wistow Flowing Group.
- 01.18.03 Public Participation:**
01.18.03.1 Mr S. Buddle Presented to members the aspiration for the proposed building scheme on land At Mill Farm, comprising of 6 dwellings in total, which is a mix of 3 new builds and 3 conversions. The PC will discuss in detail when the development application is received. Members Thanked Mr Buddle for the presentation who left detailed drawings of the design with Members.
- 01.18.04 Approve the Minutes of the Parish Council Meeting on 12th December 2017:**
Having been circulated prior to the meeting the minutes were approved as a true record. Cllr Leaton proposed acceptance of the minutes Cllr Waller seconded the proposal and all were in favour and it was resolved to do so. The minutes were signed by the Chairman.
- 01.18.05 To receive reports from district and county councilor:**
01.18.05.01 Cllr Taverner reported that the tree officer position at the District council has now been dissolved as of Jan 2018, However there is still provision within other departments such as landscaping and planning and there will be a workshop to attend at the next Town and Parish conference. Cllr Taverner also stated that the biomass energy plant will be discussed at a meeting on 05th February in the Parish centre at Warboys , the Chairman will attend.
- 01.18.06 Matters arising or carried forward from the previous meeting:**
01.18.06.01 Defibrillator update on logistics was deferred until the next meeting
- 01.18.07. Notification of planning items:**
01.18.07.01 Application to Cambridge County Council H/5002/18/CW was discussed by members and it was proposed by the Chairman to ask Cambridge County Council to grant an extension to the due date for comments, this was seconded by Cllr Gregory. All were in favour and it was resolved to do so.

01.18.08 Finance:

To approve accounts for payment: 30 January 2018

Date	Ref. No.	Payee	Description	Amount
30/01/18	342	Village Hall C	Hiring of Hall Jan-Dec 17	£160.00
30/01/18	343	B Beatty	Maintenance	£455.04
30/01/18	345	Clerk + Expenses	Clerk wages	£375.68

01.18.08.01 Cllr Waller proposed that the accounts be approved for payment. Cllr Gregory seconded the proposal, all were in favour and it was resolved to do so. The chairman signed the list of payments on the agenda, Cllr Leaton countersigned the Payments the chairman also signed the bank reconciliation.

01.18.08.02 Councillors were asked To note income received: 30 January 2018:

Date	Ref. No.	Payee	Description	Amount
30/12/17	Account deposit		interest	2.77
30/01/18	Account Current	Church	Grass	545.43

01.18.09 Traffic, Highways & Road Safety:

There were no outstanding Issues on this item

01.18.10 Village Maintenance

01.15.10.01 Members discussed the Risk assessment form and whether it could be simplified. It was proposed by Cllr Gregory and seconded by Cllr Leigh that the clerk be allowed to explore in simplifying the form so that the report can be filled in and returned by email. The clerk was also asked to clarify the Rota for councillors carrying out the Monthly inspections

01.18.11 Correspondence and Communications:

01.18.11.01 All correspondence was circulated throughout January to all members.

01.18.11.02 The Chairman proposed, seconded by Cllr Waller, that due to the election timetable, the AGM meeting be brought Forward to the 15th May 2018. All were in favour and it was resolved to do so.

01.18.11.07 General Data Protection Regulations:

The parish council were asked to comment on a suggestion by CAPALC that a county DPO be put in position, all members were in favour and it was resolved to do so.

01.18.12 To receive verbal reports from Parish Councillors on matters arising from their portfolio responsibilities:

01.18.12.01 The chairman proposed and seconded by Cllr Gregory that the Zip wire proceed to stage 2 and that Cllr Macinnes and Cllr Carter will liaise with the clerk on moving the project forward. All were in favour and it was resolved to do so.

01.18.13 Monthly Audit:

Cllr Waller volunteered to be auditor for February

- 01.18.14** **Matters for future consideration:**
Policies and Procedures, Event Calendar updated
- 01.18.15** **Date of next meeting:** 27 February 2018, Wistow Village Hall, 7:30pm
Close of meeting Time 20:22