

WISTOW PARISH COUNCIL

Clerk: Mr Michael Tew, 8 High Meadow, Bury, Cambridgeshire. PE26 2LD

E-mail: parishclerk@wistovillage.info

NOTICE OF MEETING	Full Council
TIME	7:30 PM
DATE	Tuesday, 26th June 2018
VENUE	Village Hall, Manor Street, Wistow
MEMBERS	6 QUORUM 3

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

Mr Michael Tew, Clerk to Wistow Parish Council, 18th June 2018

A G E N D A

- 06.18.01 To receive and approve Apologies for Absence**
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- 06.18.02 To receive Declarations of Interest**
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Wistow Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 06.18.03 Public Participation**
To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.
- 06.18.04 Approve the Minutes of the Parish Council Meeting on 15th May 2018**
- 06.18.05 To receive reports from county and district councillors.**
- 06.18.06 Matters arising or carried forward from the previous meeting.**
- 1** Play Park survey sent to all Councillors approved for printing 300 copies ordered
 - 2** Policies and Procedures Adopted in May and posted to website
 - 3** Audit Documentation posted to website in accordance with LLP Littlejohn Agar instruction.
 - 4** Planning application response ref Mill Farm submitted to HDC withdrawn by developer resubmitting due to conservation issues with HDC.
 - 5** GDPR and Policy and Procedures to be adopted sent out on One-Drive
 - 6** Members to declare disclosable and pecuniary interests on HDC nothing change form.
 - 7** Local Council Award Scheme

06.18.07 Notification of planning items.
 PARISH COUNCIL CONSULTATION – APPLICATION REF.18/01041/HHFUL
 Single storey side/rear extension
 Hawthorn Lodge Wistow Toll Wistow Huntingdon PE28 2QJ

06.18.08 Finance:
 To approve accounts for payment: 26th June 2018

Date	Ref. No.	Payee	Description	Amount
26/06/2018	359	CAPALC	CAPALC Renewal	227.22
26/06/2018	360	HDC	Election expenses	105.00
26/06/2018	361	CGM	Grass cutting	543.60
26/06/2018	362	Mrs Cole	Clerks Wages	156.00
26/06/2018	363	Mr Tew	Clerks Wages	179.00

To note income received: Members to note Textile refund received from HDC and HMRC in ref to VAT Return

Date	Ref. No.	Payee	Description	Amount
06/06/2018		HDC	Textile Bank	70.50
30/04/2018		HMRC	Vat Refund	1818.43

06.18.09 Traffic, Highways & Road Safety.
 Potholes Being reported throughout the village
 Silted up Gullies reported on Mill Road to CCC via the website portal.

06.18.10 Village Maintenance
 Footpath 1 a meeting with rights of way Officer.
 Resident’s enquiry in to moving a Grit Bin awaiting CCC Reply from County officer.
 To review the Grass cutting throughout the village.
 Email received from Resident about the state of the vegetation around the national grid building in Manor Street. Ref Number: 10408658

06.18.11 Policing Matters:
 There are no Crimes reported for Wistow Village this week, all Ecop messages and alerts are posted to Facebook.

06.18.12 Correspondence and Communications
 1 GDPR Documents to read and adopt on One-Drive folder
 2 Policies and Procedures to be adopted in June on One-Drive Folder
 3 Ecops alerts sent to Councillors and posted on Facebook
 4 Capalc A4 leaflet to be distributed to councillors at meeting.
 5 Local Council award scheme requirements posted to One- Drive

01.18.13 To receive verbal reports from Parish Councillors on matters arising from their portfolio responsibilities.

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| a)- Litter /Playpark | Cllr MacInnes |
| b)- Countryside | Cllr Gregory |
| c)- Village Hall | Cllr MacInnes/Cllr Leaton |
| d)- Website | Cllr Carter /Clerk |
| e)- Trees/Grass | Cllr Waller |

05.18.14 **Monthly Audit**
A Volunteer is required for July

05.18.15 **Matters for future consideration**
Co-Option for the vacancy of a Parish councillor
Delivery of the play park survey

05.18.16 **Date of next meeting:** 31st July 2018, Wistow Village Hall, 7:30pm