

WISTOW PARISH COUNCIL

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www.wistovillage.info

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A meeting of Wistow Parish Council took place on Tuesday 15th May 2018 following the AGM, in the Village Hall, with Mr Carter in the Chair.

05.18.01 To receive and approve Apologies for Absence

Apologies had been received from:

Cllr J.Gregory, D/Cllr G.Bull

Present:

Cllr J.Carter, Cllr C.Leaton, Cllr G.MacInnes, Cllr R. Waller, Cllr C.Leigh

D/Cllr J. Taverner

And 2 members of the Public

05.18.02 To receive Declarations of Interest

A) All Parish Councillors as Trustees of the Village Hall

B) Cllr G.MacInnes and Cllr C.Leaton as members of the Village Hall Committee

C) Cllr J.Carter and Cllr G. MacInnes declared an interest as a members of the Keep Wistow Flowing Group

05.18.03 Public Participation

There was no Public participation.

05.18.04 Approve the Minutes of the Parish Council Meeting held on 24th April 2018

Having been circulated prior to the meeting the above minutes were approved as a true record. Cllr C.Leigh proposed the acceptance of the minutes, Cllr R.Waller seconded the proposal and all were in favour and it was resolved to do so. The minutes were signed by the Chairman.

05.18.05 To receive reports from county and district councillors.

There were no reports submitted

05.18.06 Matters arising or carried forward from the previous meeting

- 1** Play Park survey sent to all Councillors, on receiving feedback the survey was amended, members asked the clerk to explore the cost of 300 copies from HDC
- 2** General Maintenance issues reported to principle authorities for action
- 3** Awaiting reply from HMRC for VAT return
- 4** Planning application response ref Mill Farm submitted to HDC and is available to see on HDC website planning portal
- 5 Policy and Procedures to be adopted**
Standing Orders, Code of Conduct, Financial Regulations, adopted at the AGM
Social Media Policy, Complaints Process
Publication Scheme, Equal Opportunities and Diversity Policy
Proposed by Cllr C.Leigh and seconded by Cllr R.Waller that the policies and procedures be adopted all were in favour and it was resolved to do so.

05.18.07 Notification of planning

There are no planning Items on this month's Agenda

05.18.08 Finance

To approve accounts for payment: 15th May 2018

Date	Ref. No.	Payee	Description	Amount
15/05/2018	356	CGM	Grass cutting	465.60
15/05/2018	357	Mr Tew	Clerk Wages	270.00
15/05/2018	358	Mrs Moore	Audit	50.00

To note income received: Members to note precept received from HDC

Date	Ref. No.	Payee	Description	Amount
24/04/2018		HDC	Precept	15,000

Cllr R. Waller proposed that the accounts be approved for payment. Cllr C. Leaton seconded the proposal, all were in favour and it was resolved to do so. The chairman signed the list of payments on the agenda, Cllr C. Leaton countersigned the Payments.

05.18.09 Annual Audit

05.18.09.1 Mrs Moore has now carried out the internal audit.

Mrs Moore has now carried out the internal audit and is satisfied with our control systems.

05.18.09.2 To read and approve the annual governance statement

The annual governance statement was read and approved.

05.18.09.3 To approve the accounts and confirm they truly reflect the financial position

The accounts were approved and it was confirmed that they truly reflect the financial position.

05.18.09.4 To approve the accounting statements shown in the annual return

The accounting statements shown in the annual return were approved.

05.18.10 Traffic, Highways & Road Safety.

Streetlight PC17 reported to Belfour Beatty Awaiting Confirmation that this issue has been completed.

Potholes Being repaired throughout the village, this is ongoing however members thought that the standard of repair is unacceptable (Action clerk to follow up with C/Cllr T.Rogers.)

05.18.11 Village Maintenance

Cllr Waller informed members that a grass Cutting schedule from CGM has been received, however the chairman stated that the cut to the playing field was not up to the required standard and it was resolved that Cllr R.Waller will chase the issue up with CGM.

A resident has asked if a Grit bin is able to be moved from the top of shallow hill and placed near the garden centre. Action the clerk will contact the local highway officer to see if this is able to be done, it was suggested it might be cheaper to purchase another bin; the clerk will also explore this option.

- 05.18.12 Policing Matters:**
There are no Crimes reported for Wistow Village this week.
- 05.18.13 Correspondence and Communication**
Various correspondents have been circulated throughout the month of April and members have confirmed them as being read, Including
The good councillors guide 2018
The good councillors guide on finance and transparency
Transparency Code
Model standing orders 2018
Email received ref the Pathfinder March taking place in June
- 05.18.14 To receive verbal reports from Parish Councillors on matters arising from their portfolio responsibilities**
a)- Litter /Playpark Cllr MacInnes
Cllr G. MacInnes Gave a verbal report on the annual litter pick which attracted 20 volunteers and stated that the amount of litter collected is receding and that is down to community spirit.
b)- Countryside Cllr Gregory
c)- Village Hall Cllr MacInnes/Cllr Leaton
Nothing further to report from last meeting.
d)- Website Cllr Carter /Clerk
The clerk explained that the website is now GDPR compliant and a form of consent is now operational and can be accessed from the contact page. Policy and procedures will be uploaded shortly.
e)- Trees/Grass Cllr Waller
Covered on the Agenda item 05.18.10
- 05.18.15 Monthly Audit**
Cllr G. MacInnes Volunteered to be the auditor for June.
- 05.18.16 Matters for future consideration**
Co-Option for the vacancy of a Parish councillor ongoing, it has been advertised on the notice board and on facebook, at present no one has contacted the clerk.
Local Council Award Scheme
The clerk explained to members what the scheme was about, it was expressed by members that the clerk should gather evidence so that the Parish Council may partake in becoming a quality council at Foundation level.
- With no other Business to discuss the chairman closed the meeting at 20:20
- 05.18.17 Date of next meeting:** 26th June 2018, Wistow Village Hall, 7:30pm