

WISTOW PARISH COUNCIL

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www.wistovillage.info

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A meeting of Wistow Parish Council took place on Tuesday 26th June 2018, in the Village Hall, with Mr Carter in the Chair.

06.18.01 To receive and approve Apologies for Absence

Apologies had been received from:

Cllr J.Gregory, Cllr R. Waller, Cllr C.Leigh, D/Cllr G.Bull

Present:

Cllr J.Carter, Cllr C.Leaton, Cllr G.MacInnes , D/Cllr J. Taverner , C/Cllr T.Rogers

And 2 members of the Public.

06.18.02 To receive Declarations of Interest

A)All Parish Councillors as Trustees of the Village Hall.

B)Cllr G.MacInnes and Cllr C.Leaton as members of the Village Hall Committee

C)Cllr J.Carter and Cllr G. MacInnes declared an interest as a members of the Keep Wistow Flowing Group.

06.18.03 Public Participation

There was no Public participation.

06.18.04 Approve the Minutes of the Parish Council Meeting held on 15th May 2018

Having been circulated prior to the meeting the above minutes were approved as a true record. Cllr G.MacInnes proposed the acceptance of the minutes, Cllr C.Leaton seconded the proposal and all were in favour and it was resolved to do so. The minutes were signed by the Chairman.

06.18.05 To receive reports from county and district councillors

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D/Cllr J.Taverner reported on a discussion that took place with the head of resources at HDC to understand how HDC can work with local communities and Parish Councils, to work in collaboration and partnership to help local communities overcome local issues including transport and improve community engagement.

C/Cllr T. Rogers also reported a meeting with the Ramsey Mayor to improve communication Ref the tour of Cambridgeshire which will help local communities plan for the event in future years. He also stated that a meeting of the parish forum will take place at Abbots Ripton at 7:30 pm on July 24th

06.18.06 Matters arising or carried forward from the previous meeting

- 1 Play Park survey was presented to members and a working party set up to collate the survey, and to deliver them to the village, Cllr J.Carter will build a spreadsheet to analyse the Data.
- 2 Planning application response ref Mill Farm submitted to HDC withdrawn by developer resubmitting due to conservation issues with HDC.
- 3 **Policy and Procedures to be adopted**
Wistow Transparency code, Wistow internal and external Audit procedures, Wistow Health and Safety Lone working Policy, Wistow Grant Awarding policy, Wistow Grant Application Form, Wistow Financial and General Risk Assessment Policy, Wistow Parish Council Training Policy, and all GDPR Policies.
Proposed by Cllr J.Carter and seconded by , Cllr C.Leaton that the policies and procedures be adopted all were in favour and it was resolved to do so.

06.18.07 Notification of planning

PARISH COUNCIL CONSULTATION – APPLICATION REF.18/01041/HHFUL
Single storey side/rear extension Hawthorn Lodge Wistow Toll, Wistow Huntingdon, PE28 2QJ.

Members discussed the application and it was proposed by Cllr C.Leaton and seconded by Cllr G.MacInnes that the Application to be approved and that the clerk should respond accordingly and send acknowledgement of approval to HDC.

06.18.08 Finance

To approve accounts for payment: 26th June 2018

Date	Ref. No.	Payee	Description	Amount
26/06/2018	359	CAPALC	CAPALC Renewal	227.22
26/06/2018	360	HDC	Election expenses	105.00
26/06/2018	361	CGM	Grass cutting	543.60
26/06/2018	362	Mrs Cole	Clerks Wages	156.00
26/06/2018	363	Mr Tew	Clerks Wages	179.00

To note income received: Members to note Textile refund received from HDC and HMRC in ref to VAT Return

Date	Ref. No.	Payee	Description	Amount
06/06/2018		HDC	Textile Bank	70.50
30/04/2018		HMRC	Vat Refund	1818.43

Cllr C.Leaton proposed that the accounts be approved for payment. Cllr G. MacInnes seconded the proposal, all were in favour and it was resolved to do so. The chairman signed the list of payments on the agenda, Cllr G.MacInnes countersigned the Payments.

06.18.09 Traffic, Highways & Road Safety.

Potholes Being reported throughout the village and on the Broughton Road.
Silted up Gullies reported on Mill Road to CCC via the website portal

06.18.10 Village Maintenance

Footpath 1 a meeting with rights of way Officer took place and works have been ordered to help eradicate flooding on Mill Road from the Footpath.

Resident's enquiry in to moving a Grit Bin on Wistow Toll, the clerk is awaiting a Reply from the County officer.

Members discussed the Grass cutting contract and tasked the clerk to look for and request a quote from another contractor.

Email received from Resident about the state of the vegetation around the national grid building in Manor Street. Members were informed by the clerk that this had been reported to the National Grid and a ref no received. Ref Number: 10408658

06.18.11 Policing Matters:

There are no crimes reported for Wistow Village this month.

06.18.12 Correspondence and Communication

Various correspondents have been circulated throughout the month of June and members have confirmed them as being read, Including all Ecops messages which are posted to the Parish Council's Facebook page.

Capalc A4 leaflet distributed to councillors present at the meeting.

Local Council award scheme requirements posted to One- Drive for members perusal.

06.18.13 To receive verbal reports from Parish Councillors on matters arising from their portfolio responsibilities

a)- Litter /Playpark Cllr G. MacInnes

Cllr G. MacInnes Gave a verbal report on the litter around the village and requested different Dog Fouling signs from D/Cllr J. Taverner, The play park survey had already been mentioned in Minute 06.18.06

b)- Countryside Cllr J. Gregory

c)- Village Hall Cllr G. MacInnes/Cllr C. Leaton

That the Pop up Pub was attracting residents especially for the World cup matches.

d)- Website Cllr J. Carter /Clerk

The clerk explained that the website will be updated shortly with the New Policy and procedures adopted at the meeting.

e)- Trees/Grass Cllr R. Waller

06.18.14 Monthly Audit

Cllr C.Leaton Volunteered to be the auditor for July.

06.18.15 Matters for future consideration

Co-Option for the vacancy of a Parish councillor ongoing, it has been advertised on the notice board and on facebook, a resident has made himself known to the clerk and maybe interested in becoming a councillor.

Local Council Award Scheme

The clerk explained to members what the scheme entailed, the criteria has been uploaded to the one drive for members to look through and comment.

With no other Business to discuss the chairman closed the meeting at 20:20

06.18.16 Date of next meeting: 31st July 2018, Wistow Village Hall, 7:30pm