

# WISTOW PARISH COUNCIL

Clerk: Mr Michael Tew, 8 High Meadow, Bury, Cambridgeshire. PE26 2LD

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<b>NOTICE OF MEETING</b>	Full Council
<b>TIME</b>	<b>After the APM</b>
<b>DATE</b>	Tuesday, 30th April 2019
<b>VENUE</b>	Village Hall, Manor Street, Wistow
<b>MEMBERS</b>	<b>7 QUORUM</b> 3

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

Mr Michael Tew, Clerk to Wistow Parish Council, 20th April 2019

## A G E N D A

- 04.19.01**     To receive and approve Apologies for Absence  
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- 04.19.02**     To receive Declarations of Interest  
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Wistow Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 04.19.03**     Public Participation  
To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.
- 04.19.04**     Approve the Minutes of the Parish Council Meeting on 26<sup>th</sup> March 2019  
**Proposed**  
**Seconded**  
**Outcome**
- 04.19.05**     Co-option of councillor.  
To consider applications for the casual vacancy arising from the resignation of Councillor Jeremy Carter.
- 04.19.06**     District Councillors and County Councillor reports
- 04.19.07**     Matters arising or carried forward from the previous meeting.  
1     Meeting with Balfour Beatty attended by the clerk and Cllr G.MacInnes, to look at upgrading PC street lighting and obsolete lighting, Quotes now received and distributed to all members, Members to discuss quotes received.

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This notice must be left at or sent by post or email to the usual place of residence of every member of the council three clear days at least before the Meeting.

- 2 The Advertising for the position of Parish Councillor after the resignation of Jeremy Carter. HDC have confirmed the co-option process process.
- 3 Forms sent to Wistow in Bloom contact, to fill in the grant registration form under the LGA 1972 s137 for the sum of £200.00 granted by the Parish Council in March's meeting.

**04.19.08 Notification of planning items.**

No Planning applications have been received

**Proposed  
Seconded  
Outcome**

**04.19.09 Finance**

To approve accounts for payment: 30th April 2019

Date	Ref. No.	Payee	Description	Amount
30/04/2019	394	CGM	Grass Cutting	270.00
30/04/2019	395	LGS Services	Payroll Services	153.60
30/04/2019	396	Environment Agency	Environment Agency	14.66
30/04/2019	397	Capalc	Subscription and GDPR cover	274.45
30/04/2019	398	Mr Tew	Clerks Wages	335.00
30/04/2019	399	Wistow in Bloom	Planting around village	200.00

**To note income received:** Members to note that no income was received for April 2019

Date	Ref. No.	Payee	Description	Amount

**04.19.09.01** To review the Annual internal audit report.

**04.19.09.02** To review the Annual Governance and Accountability Return 2018/2019 and to consider approval of the Annual Governance Statement 2018/2019.

**04.19.09.03** To consider approval of the Accounting Statements 2018/2019.

- Members to note that the Vat refund has been sent to HMRC for the year 2018-2019 for the amount of £827.11

**Proposed  
Seconded  
Outcome**

**04.19.10 Traffic, Highways & Road Safety.**

- 1 **Several Potholes reported Parsonage Street / Manor Street Reported to CCC, works have been ordered.**

**04.19.11 Village Maintenance**

- 1 Email Received ref Dog Fouling in the village, 2 signs to be discussed and evaluated.
- 2 Update from the Litter pick which took place on Saturday 13<sup>th</sup> April

**04.19.12 Policing Matters:**

No incidents in the village of Wistow reported, all alerts are posted to the Parish Councils Facebook page.

**04.19.13 Correspondence and Communications**

- 04.19.13.1 Meeting with Balfour Beatty to discuss street Lighting
- 04.19.13.2 TWM traffic control notice.
- 04.19.13.3 Capalc CEO report
- 04.19.13.4 Email Sent for a donation to Wistow in bloom, Forms returned and bank details as correct.
- 04.19.13.5 Ecops alerts various for the Warboys ward.
- 04.19.13.6 Emailed received from CCC Ref: Hanging furniture on streetlights
- 04.19.13.7 Nalc Bulletin
- 04.19.13.8 Salvation Army request to install a textile bank in Wistow
- 04.19.13.9 Astco Textile bank has been awarded the new contract.
- 04.19.13.10 Capalc Bulletin April 2019
- 04.19.13.11

**04.19.14 To receive verbal reports from Parish Councillors on matters arising from their portfolio responsibilities.**

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|----------------------|---------------|
| a)- Litter /Playpark | Cllr Bradford |
| b)- Countryside      | Cllr Gregory  |
| c)- Village Hall     | Cllr Leaton   |
| d)- Website          | Clerk         |
| e)- Trees/Grass      | Cllr Waller   |

**04.19.15 Monthly Audit**

A Volunteer is required for May

**04.19.16 Matters for future consideration**

Yearly Plan for the Parish Council  
Policies and Procedures to be reviewed for May

**04.19.17 Date of next meeting: 28th May 2019, Wistow Village Hall, 7:30pm**