

WISTOW PARISH COUNCIL

Clerk: Mr Michael Tew, 8 High Meadow, Bury, Cambridgeshire. PE26 2LD

E-mail: parishclerk@wistovillage.info

NOTICE OF MEETING	Full Council
TIME	After the Annual Parish Council meeting
DATE	Tuesday, 28th May 2019
VENUE	Village Hall, Manor Street, Wistow
MEMBERS	7 QUORUM 3

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

Mr Michael Tew, Clerk to Wistow Parish Council, 22nd May 2019

A G E N D A

- 05.19.01** **To receive and approve Apologies for Absence**
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- 05.19.02** **To receive Declarations of Interest**
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Wistow Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 05.19.03** **Public Participation**
To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.
- 05.19.04** **Approve the Minutes of the Parish Council Meeting on 30th April 2019**
- Proposed**
Seconded
Outcome
- 04.19.05** **To review all existing policy documents and to consider their re-adoption:**
Governance: Standing Orders, Code of Conduct, Media Policy, Complaints Procedure, Equal Opportunities,
Finance: Financial Regulations
Freedom of Information & Data Protection: Freedom of Information Publication Scheme, Data Audit Schedule, Data Breach Reporting Form, Data Protection Privacy Notice, Information Data Protection Policy, New Councillor Contact, Privacy Notice, Removable Media Policy, Social Media Policy
Health & Safety & Risk Management: Health & Safety Policy, Risk Management

This notice must be left at or sent by post or email to the usual place of residence of every member of the council three clear days at least before the Meeting.

Procedures, Risk Management Policy

Community: Community Engagement Policy, Grant Awarding Policy

Parish Council Personnel: Training and Development Policy, Disciplinary & Grievance Procedure

05.19.06 **District Councillors and County Councillor reports**

05.19.07 **Matters arising or carried forward from the previous meeting.**

- 1 To receive an update of the review of the street lighting in the village. A New Power supplier will need to be put in place by October as the County Council are pulling out of this service

- 2 Members to discuss a Yearly Plan for the Parish Council and any ideas brought forward.

05.19.08 **Notification of planning items.**

No Planning applications have been received

**Proposed
Seconded
Outcome**

05.19.09 **Finance**

To approve accounts for payment: 28th May 2019

Date	Ref No	Payee	Description	Amount
28/05/2019		CGM	Grass Cutting	621.60
28/05/2019		Mr Yardley	Internal Audit	60.00
28/05/2019		Mr Tew	Clerks Wages	309.00

To note income received: Members to note that no income was received for May 2019

Date	Ref. No.	Payee	Description	Amount

**Proposed
Seconded
Outcome**

05.19.10 **Traffic, Highways & Road Safety.**

- 1 Several Potholes reported Parsonage Street / Manor Street Reported to CCC, works have now been completed.
- 2 Chevron Sign Reported to CCC on the approach to the village just before the bridge

05.19.11 Village Maintenance

- 1 Email Received ref Dog Fouling in the village, 2 signs to be discussed and evaluated.

05.19.12 Policing Matters:

No incidents in the village of Wistow reported, all alerts are posted to the Parish Councils Facebook page.

05.19.13 Correspondence and Communications

- 05.19.13.1** HDC Informed that the Vacancies on Wistow Parish Council have been filled
05.19.13.2 Chevron before the Bridge reported to CCC
05.19.13.3 Street Lighting withdrawal of energy supply CCC
05.19.13.4 Ecops alerts various for the Warboys ward
05.19.13.5 Nalc CEO Bulletin
05.19.13.6 Tour of Cambridgeshire Road closures
05.19.13.7 CCC IHMC Road works and events
05.19.13.8 AGAR sent to External Auditor (Certificate of Exemption)
05.19.13.9 Declaration of interest form sent to HDC (JW)
05.19.13.10 Adoption of Local Plan 2036 posted to face book

05.19.14 To receive verbal reports from Parish Councillors on matters arising from their portfolio responsibilities.

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| a)- Litter /Playpark | Cllr Bradford |
| b)- Countryside | Cllr Gregory |
| c)- Village Hall | Cllr Leaton |
| d)- Website | Clerk |
| e)- Trees/Grass | Cllr Waller |

05.19.15 Monthly Audit

A Volunteer is required for June

05.19.16 Matters for future consideration

05.19.17 Date of next meeting: 25th June 2019, Wistow Village Hall, 7:30pm