

WISTOW PARISH COUNCIL

A COPY OF THESE MINUTES WILL SOON ALSO BE AVAILABLE ON THE WISTOW WEBSITE:

www.wistovvillage.info

-1315-

A meeting of Wistow Parish Council took place on Tuesday 28th May 2019, in the Village Hall, with Mr Macinnes in the Chair.

05.19.01 To receive and approve Apologies for Absence

Cllr R.Waller D\Cllr G.Bull

Present:, , Cllr G.Macinnes, , Cllr C.Leaton, Cllr C.Bradford,
Cllr J.Gregory,Cllr.G.Smith, Cllr J. Wiltshire, C\Cllr T.Rogers, D\Cllr J.Taverner
2 members of the public

05.19.02 To receive Declarations of Interest:

A)All Parish Councillors as Trustees of the Village Hall.

B) Cllr C.Leaton, Cllr G.Macinnes, as a member of the Village Hall Committee.

05.19.03 Public Participation

There was no public participation.

05.19.04 Approve the Minutes of the Parish Council Meeting held on 30th April 2019

Having been circulated prior to the meeting the above minutes were approved as a true record. Cllr C.Bradford proposed the acceptance of the minutes, Cllr C.Leaton seconded the proposal and **all were in favour and it was resolved to do so**. The minutes were signed by the appointed Chairperson.

05.19.05 To review all existing policy documents and to consider their re-adoption:

Governance: Standing Orders, Code of Conduct, Media Policy, Complaints Procedure, Equal Opportunities,

Finance: Financial Regulations

Freedom of Information & Data Protection: Freedom of Information Publication Scheme, Data Audit Schedule, Data Breach Reporting Form, Data Protection Privacy Notice, Information Data Protection Policy, New Councillor Contact, Privacy Notice, Removable Media Policy, Social Media Policy

Health & Safety & Risk Management: Health & Safety Policy, Risk Management Procedures, Risk Management Policy

Community: Community Engagement Policy, Grant Awarding Policy

Parish Council Personnel: Training and Development Policy, Grievance Procedure

The above policies are published on the parish website at www.wistovvillage.info, Councillors confirmed that they had reviewed each of the policy documents prior to the meeting. Cllr C.Bradford proposed that they be readopted. Cllr J.Gregory seconded the proposal. **All were in favour and it was resolved to do so.**

05.19.06 District Councillors and County Councillor reports

D\Cllr J.Taverner informed the Council of the formal Launch of the New digital portal which has been deemed a success, a briefing of the use of the portal is being produced by HDC, asked if it worked on all mobile devices ,

D\Cllr J.Taverner stated, it should work on all devices. Asked by a member about the Litter not being picked up after the litter pick, D\Cllr J.Taverner stated she would look into the issue.

C\Cllr T. Rogers stated that a deficit of 4.5Million for the year 2019/20 has been recognised this is due to ASC and children services, Calls to the call centre have increased and is being reviewed, applications for Social workers have increased which will relieve some pressure.

05.19.07 **Matters arising or carried forward from the previous meeting.**

05.19.07.1 Members discussed the aging street lighting and obsolete infrastructure, it was proposed by Cllr G. Macinnes and seconded by the Cllr C. Leaton that a public meeting be arranged and a flyer sent out to all residents Cllr G. Macinnes has produced the flyer and is awaiting the printing before delivery. **All members were in favour and it was resolved to do so.**

05.19.07.2 A yearly Plan was discussed by members and several ideas have come forward Cllr G.Smith will collate the ideas and submit them in writing to the clerk and bring them to the next meeting.

05.19.08 **Notification of planning items.**
No Planning applications have been received

05.19.09 **Finance**
To approve accounts for payment: 28th May 2019

Date	Ref No	Payee	Description	Amount
28/05/2019		CGM	Grass Cutting	621.60
28/05/2019		Mr Yardley	Internal Audit	60.00
28/05/2019		Mr Tew	Clerks Wages	309.00

To note income received: Members to note that no income was received for May 2019, however the remittance slips for the precept and CCC Grass cutting have been received, the clerk is awaiting Bank statement to confirm and should be reconciled for the next meeting.

Cllr C.Bradford proposed that the accounts be approved for payment. Cllr C.Leaton seconded the proposal, **all were in favour and it was resolved to do so.** . Cllr C.Leaton signed the list of payments on the agenda.

05.19.10. **Traffic, Highways & Road Safety.**

05.19.10.1 Members Noted the repairs to Manor Street and Parsonage Street had made a big difference to both pedestrians and car users.

05.19.10.2 The Chevron Sign Reported to CCC on the approach to the village just before the bridge, CCC have acknowledged the issue and are awaiting parts to carry out the repair.

05.19.11 Village Maintenance

05.19.11.1 Email Received ref Dog Fouling in the village, 2 signs to be discussed and evaluated Both signs were evaluated and the small yellow sign was chosen to increase the visibility to dog walkers around the village on this issue. **The clerk will look into purchasing 5 signs.**

05.19.12 Policing Matters:

No incidents in the village of Wistow reported, all alerts are posted to the Parish Councils Facebook page.

05.19.13 Correspondence and Communications

- 05.19.13.1** HDC Informed that the Vacancies on Wistow Parish Council have been filled
- 05.19.13.2** Chevron before the Bridge reported to CCC
- 05.19.13.3** Street Lighting withdrawal of energy supply CCC
- 05.19.13.4** Ecops alerts various for the Warboys ward
- 05.19.13.5** Nalc CEO Bulletin
- 05.19.13.6** Tour of Cambridgeshire Road closures
- 05.19.13.7** CCC IHMC Road works and events
- 05.19.13.8** AGAR sent to External Auditor (Certificate of Exemption)
- 05.19.13.9** Declaration of interest form sent to HDC (JW)
- 05.19.13.10** Adoption of Local Plan 2036 posted to face book

All members stated that they had read the correspondents.

05.19.14 To receive verbal reports from Parish Councillors on matters arising from their portfolio responsibilities.

- | | |
|----------------------|---------------|
| a)- Litter /Playpark | Cllr Bradford |
| b)- Countryside | Cllr Gregory |
| c)- Village Hall | Cllr Leaton |
| d)- Website | Clerk |
| e)- Trees/Grass | Cllr Waller |

The Playpark monthly report was received from Cllr Bradford and Litter was discussed in Minute 05.19.06 no other issues were reported by Portfolio Holders.

05.19.15 Monthly Audit

Cllr J.Gregory Volunteered to be the auditor for June 2019

05.19.16 Matters for future consideration

Yearly Plan for the Parish Council

05.19.17 Date of next meeting: 25th June 2019, Wistow Village Hall, 7:30pm

With no other Business to discuss the meeting was closed by the appointed Chairperson at 20:40

Signed

Dated