

WISTOW PARISH COUNCIL

Clerk: Martin Woolhouse 7 Howards Meadow, Kings Cliffe, Nr Peterborough Northants PE8 6YJ

E-mail: parishclerk@wistovvillage.info

NOTICE OF MEETING	Full Council
TIME	19:30
DATE	Tuesday, 26 th May 2020
VENUE	virtual meeting via Zoom
MEMBERS	6
QUORUM	3

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

In accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panels) (England and Wales) Regulations 2020 the meeting will be held via video conferencing.

Martin Woolhouse, Clerk to Wistow Parish Council, 21st May 2020

A G E N D A

05.20.01 **To receive and approve Apologies for Absence**

05.20.02 **To receive Declarations of Interest**

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Wistow Parish Council Code of Conduct for Members and by the Localism Act 2011.

05.20.03 **Public Participation**

To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

05.20.04 **Approval of Minutes**

To receive and approve the minutes of the meeting held on 31st March 2020

This notice must be left at or sent by post or email to the usual place of residence of every member of the council at least three clear days before the Meeting.

05.20.05 **Matters arising or carried forward from the previous meeting.**

- 05.20.05.01 The Environment (Zero Carbon) (formerly Climate Emergency), including Emergency Plan
- 05.20.05.02 Village Plan
- 05.20.05.03 VE75 commemoration
- 05.20.05.04 Village Funday update
- 05.20.05.05 Playground Zip Wire
- 05.20.05.06 Street Lighting

05.20.06 **County and District Councillor reports**

- 05.20.06.01 To receive reports from Cambridgeshire CC and Huntingdon DC councillors

05.20.07 **Notification of planning items.**

There have been no planning matters notified this month.

05.20.08 **Finance**

- 05.20.08.01 To note the payments made under delegated authorities

Date	Ref No	Payee	Description	Amount £
28/04/20	449	Garden Reclaim	Grass cutting	242.00
28/04/20	450	HMRC	reissued cheque re MBW PAYE	112.45
28/04/20	451	Mr M Woolhouse	Net salary April 2020	156.00
05/05/20	452	Environment Agency	Annual drainage charge	14.74

- 05.20.08.02 To approve accounts for payment: 26th May 2020

26/05/20	453	LGS	Payroll services	95.40
26/05/20	454	Mr M Woolhouse	Net salary	

- 05.20.08.03 To note income received (£15,000)

- 05.20.08.04 To note the Income and Expenditure Account for May 2020 (enclosed).

- 05.20.08.05 To note the Bank reconciliations for April to May 2020 (enclosed).

- 05.20.08.06 To note the bank balances in the current and deposit accounts.

05.20.09 **Traffic, Highways & Road Safety**

Save as referred to in correspondence nothing to report this month

05.20.10 **Policing Matters**

Incidents relating to Wistow were included in the Correspondence and all alerts are posted to the Parish Council's Facebook page.

05.20.11 Correspondence and Communications

This correspondence has been previously circulated to Councillors

- 05.20.11.01 Correspondence with Rose Developments
- 05.20.11.02 Local Highway improvement projects
- 05.20.11.03 Letter re temporary closure of Mill Road
- 05.20.11.04 CAPALC May e bulletin
- 05.20.11.05 Surface dressing schedule
- 05.20.11.06 Hunts traffic matters 1-15 May
- 05.20.11.07 Hunts traffic matters 16-31 May
- 05.20.11.08 Shailesh Vara MP advert
- 05.20.11.09 HDC Letter
- 05.20.11.10 COVID_19 update
- 05.20.11.11 Email re oak saplings

05.20.12 Village Maintenance

Save as reported under matters arising, correspondence, or councillors' portfolios nothing to report.

05.20.13 To receive verbal reports from Parish Councillors on matters arising from their portfolio responsibilities.

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|----------------------|-----------------------------|
| a)- Litter /Playpark | Cllr Bradford\Cllr Macinnes |
| b)- Countryside | Cllr Gregory |
| c)- Village Hall | Cllr. Bradford |
| d)- Website | Clerk |
| e)- Trees/Grass | Cllr. R Waller |
| F)- Highways | Cllr. Bradford |

05.20.14 Monthly Audit

- 05.20.14.01 A Volunteer is required for June 2020

05.20.15 Matters for future consideration

None save those as previously raised or as matters arising

05.20.16 Date of next meetings

- 05.20.16.01 To note that the date of the next meeting will be Tuesday 30th June 2020 via video conferencing at 7.30pm