

WISTOW PARISH COUNCIL

Clerk: Martin Woolhouse 7 Howards Meadow, Kings Cliffe, Nr Peterborough Northants PE8 6YJ

E-mail: parishclerk@wistovvillage.info

NOTICE OF MEETING	Full Council
TIME	19:30
DATE	Tuesday, 28 th July 2020
VENUE	virtual meeting via Zoom
MEMBERS	6
QUORUM	3

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

In accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panels) (England and Wales) Regulations 2020 the meeting will be held via video conferencing.

Martin Woolhouse, Clerk to Wistow Parish Council, 22nd July 2020

A G E N D A

07.20.01 **To receive and approve Apologies for Absence**

07.20.02 **To receive Declarations of Interest**

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Wistow Parish Council Code of Conduct for Members and by the Localism Act 2011.

07.20.03 **Public Participation**

To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

07.20.04 **Casual Vacancy**

To consider the casual vacancy following the resignation of Mr G Smith, including the co-option of Mr N Simms as councillor.

This notice must be left at or sent by post or email to the usual place of residence of every member of the council at least three clear days before the Meeting.

07.20.05 Approval of Minutes

To receive and approve the minutes of the meeting held on 30th June 2020

07.20.06 Matters arising or carried forward from the previous meeting.

07.20.06.01 Grass cutting

06.20.06.02 Street Lighting

06.20.06.03 The Environment (Zero Carbon) (formerly Climate Emergency), including Emergency Plan

06.20.06.04 Village Plan

07.20.06.05 Litter Pick

07.20.07 County and District Councillor reports

To receive reports from Cambridgeshire CC and Huntingdonshire DC councillors

07.20.08 Notification of planning items.

Manor Barn, Manor House, Manor Street – Appln. 18/02389/FUL

To consider the variation to the existing planning application drawings ie renumbering a drawing

07.20.09 Finance

07.20.09.01 To approve accounts for payment: 28th July 2020

Date	Ref No	Payee	Description	Amount £
28/07/20	455	Cambs ACRE	Membership	57.00
28/07/20	456	Mr MWoolhouse	Zoom monthly invoice	14.39
28/07/20	457	Mr M Woolhouse	Net salary July 2020	260.00

07.20.09.02 To note the Income and Expenditure Account for July 2020 (attached).

07.20.09.03 To note the bank reconciliation July 2020 (attached).

07.20.09.04 To note the bank balances in the current and deposit accounts.

07.20.09.05 To note the budget update (attached)

07.20.09.06 To approve the AGAR statement for 2019/20 (attached)

07.20.09.07 To note the current position on the opening of bank accounts with MetroBank

07.20.10 Traffic, Highways & Road Safety

Save as referred to in correspondence nothing to report this month

07.20.11 Policing Matters

Incidents relating to Wistow were included in the Correspondence and all alerts are posted to the Parish Council's Facebook page.

07.20.12 Correspondence and Communications

This correspondence has been previously circulated to Councillors

- 07.20.12.01** Licencing Act Consultation
- 07.20.12.02** Local Highway improvement projects
- 07.20.12.03** Surface dressing schedule
- 07.20.12.04** NALC COVID-19 bulletin
- 07.20.12.05** NALC CEO Bulletins
- 07.20.12.06** Stagecoach – publicity re revised seating arrangements
- 07.20.12.07** HDC Letter re local highway improvements
- 07.20.12.08** CCC road works
- 07.20.12.09** CAPALC CEO bulletins
- 07.20.12.10** Cambs Police- new police station consultation

07.20.13 Village Maintenance

Save as reported under matters arising, correspondence or item 07.20.14 below, there was nothing to report.

07.20.14 To receive verbal reports from Parish Councillors on matters arising from their portfolio responsibilities.

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|----------------------|-----------------------------|
| a)- Litter /Playpark | Cllr Bradford\Cllr Macinnes |
| b)- Countryside | Cllr Gregory |
| c)- Village Hall | Cllr. Bradford |
| d)- Website | Clerk |
| e)- Trees/Grass | Cllr. R Waller |
| F)- Highways | Cllr. Bradford |

07.20.15 Monthly Audit

A Volunteer is required for August 2020

07.20.16 Matters for future consideration

None save those as previously raised or as matters arising

07.20.17 Date of next meeting

To note that the date of the next meeting will be Tuesday 28th July 2020 via video conferencing at 7.30pm