

# WISTOW PARISH COUNCIL

Clerk: Martin Woolhouse 7 Howards Meadow, Kings Cliffe, Nr Peterborough Northants PE8 6YJ

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<b>NOTICE OF MEETING</b>	Full Council
<b>TIME</b>	19:30
<b>DATE</b>	Tuesday, 25 <sup>th</sup> August 2020
<b>VENUE</b>	virtual meeting held via Zoom
<b>MEMBERS</b>	<b>7</b>
<b>QUORUM</b>	3

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

In accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panels) (England and Wales) Regulations 2020 the meeting will be held via video conferencing.

Any member of the public and wishing to join the proceedings should use the following link to join the Zoom Meeting

<https://us02web.zoom.us/j/4138150975?pwd=TnNnWHN0Q1BjRjdFSXFCRmMyenU5UT09>  
Meeting ID: 413 815 0975  
Passcode: 2yZHQM

Martin Woolhouse, Clerk to Wistow Parish Council, 20<sup>th</sup> August 2020

## A G E N D A

**08.20.01**     **To receive and approve Apologies for Absence**

**08.20.02**     **To receive Declarations of Interest**

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Wistow Parish Council Code of Conduct for Members and by the Localism Act 2011.

**08.20.03**     **Public Participation**

To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest in relation to the business to be transacted at that meeting to address the meeting.

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**This notice must be left at or sent by post or email to the usual place of residence of every member of the council at least three clear days before the Meeting.**

**08.20.04      Approval of Minutes**

To receive and approve the minutes of the meeting held on 28<sup>th</sup> July 2020

**08.20.05      Matters arising or carried forward from the previous meeting.**

- 08.20.05.01 The Environment (Zero Carbon) (formerly Climate Emergency), including Emergency Plan
- 08.20.05.02 Village Plan
- 08.20.05.03 Grass cutting
- 08.20.05.04 Street Lighting
- 08.20.05.04 Litter Pick

**08.20.06      County and District Councillor reports**

To receive reports from Cambridgeshire CC and Huntingdonshire DC councillors

**08.20.07      Courtesy and Professional Conduct**

To receive a report from Cllr Leaton

**08.20.08      Notification of planning items.**

**Treyarnon, Manor Street, Wistow – Appln No: 20/01055/HHFUL**

2 bay oak car port

**08.20.98      Finance**

**08.20.09.01** To approve accounts for payment: 28<sup>th</sup> July 2020

Date	Ref No	Payee	Description	Amount £
25/08/20	464	Came and Co	Additional insurance premium re zip wire	65.40
25/08/20	465	Mr M Woolhouse	Zoom monthly invoice	14.39
25/08/20	466	Mr M Woolhouse	Net salary August 2020	260.00
25/08/20	467	Mr G Macinnes	Reimbursement of cost of removing wasps nest	65.00

- 08.20.09.02 To note the Income and Expenditure Account for August 2020 (attached).
- 08.20.09.03 To note the bank reconciliation August 2020 (attached).
- 08.20.09.04 To note the bank balances in the current and deposit accounts.
- 08.20.09.05 To note the current position on the opening of bank accounts with MetroBank
- 08.20.09.06 To approve the draft letter to Barclays (attached)
- 08.20.09.07 To note the audit position (auditors report attached)

**08.20.10      Traffic, Highways & Road Safety**

**08.20.10.01** Save as referred to below or in correspondence circulated nothing to report this month

**08.20.10.02** Cambs CC Winter gritting scheme (previously circulated)

**08.20.11** **Policing Matters**

Incidents relating to Wistow were included in the Correspondence and all alerts are posted to the Parish Council's Facebook page.

**08.20.12** **Correspondence and Communications**

This correspondence has been previously circulated to Councillors

**08.20.12.01** Local Highway improvement projects

**08.20.12.02** Surface dressing schedule

**08.20.12.03** NALC COVID-19 bulletin

**08.20.12.04** NALC CEO Bulletins

**08.20.12.05** CAPALC CEO bulletins

**08.20.12.06** HDC Letter re local highway improvements

**08.20.12.07** CCC road works

**08.20.12.08** CCC surfacing and surface dressing schedules

**08.20.12.09** E mail from Mr R Lane re agricultural land

**08.20.13** **Village Maintenance**

Save as reported under matters arising, correspondence or item 08.20.14 below, there was nothing to report.

**08.20.14** **To receive verbal reports from Parish Councillors on matters arising from their portfolio responsibilities.**

a)- Litter /Playpark	Cllr Bradford\Cllr Macinnes
b)- Countryside	Cllr Gregory
c)- Village Hall	Cllr. Bradford
d)- Website	Clerk
e)- Trees/Grass	Cllr. R Waller
F)- Highways	Cllr. Bradford

**08.20.15** **Monthly Audit**

A Volunteer is required for September 2020

**08.20.16** **Matters for future consideration**

Insurance 2020/21 renewal  
Website accessibility legislation

**08.20.17** **Date of next meeting**

To note that the date of the next meeting will be Tuesday 29 September 2020 via video conference commencing at 7.30pm