

# WISTOW PARISH COUNCIL

Clerk: Martin Woolhouse 7 Howards Meadow, Kings Cliffe, Nr Peterborough Northants PE8 6YJ

E-mail: [parishclerk@wistovvillage.info](mailto:parishclerk@wistovvillage.info)

<b>NOTICE OF MEETING</b>	Full Council
<b>TIME</b>	19:30
<b>DATE</b>	Tuesday, 27 <sup>th</sup> October 2020
<b>VENUE</b>	<b>Wistow Village Hall, Manor Street, Wistow, Cambs.</b>
<b>MEMBERS</b>	7
<b>QUORUM</b>	3

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business as set out below to be transacted at the meeting.

The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

Martin Woolhouse, Clerk to Wistow Parish Council, 21<sup>st</sup> October 2020

## A G E N D A

**10.20.01 To receive and approve Apologies for Absence**

**10.20.02 To receive Declarations of Interest**

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Wistow Parish Council Code of Conduct for Members and by the Localism Act 2011.

**10.20.03 Public Participation**

To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest in relation to the business to be transacted at that meeting to address the meeting.

**10.20.04 Approval of Minutes**

To receive and approve the minutes of the meeting held on 29<sup>th</sup> September 2020

**10.20.05 Matters arising or carried forward from the previous meeting and not covered elsewhere on the agenda.**

**10.20.05.01** The Environment (Zero Carbon) (formerly Climate Emergency), including Emergency Plan

**10.20.05.02** Village Plan

**10.20.05.03** Grass cutting

**10.20.05.04** Street Lighting

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**This notice must be left at or sent by post or email to the usual place of residence of every member of the council at least three clear days before the Meeting.**

- 10.20.05.04 Surfacing dressing and street sign
- 10.20.05.06 Cambs CC Winter gritting scheme (previously circulated)
- 10.20.05.07 Planning White Paper
- 10.20.05.08 London Hearts - defibrillator
- 10.20.05.09 Cemetery

**10.20.06 County and District Councillor reports**

To receive reports from Cambridgeshire CC and Huntingdonshire DC councillors

**10.20.07 Notification of planning items.**

10.20.07.01 Nothing received this month

**10.20.98 Finance**

10.20.09.01 To approve accounts for payment: 27<sup>th</sup> October 2020

Date	Ref No	Payee	Description	Amount £
27/10/2020	015	Mr M Woolhouse	Net salary September 2020	260.00
27/10/2020	016	Cambs. Water	Cemetery water 2019/20	68.09
27/10/2020	017	LGS Services	Reissued cheque for payroll services	95.40
27/10/2020	018	Mr M Woolhouse	Zoom monthly fee and stamps	60.35

10.20.09.02 To note the Income and Expenditure Account for October 2020 (see finance files).

10.20.09.03 To note the bank reconciliations for October 2020 (see finance files).

10.20.09.04 To note the bank balances in the current and deposit accounts. (see finance files)

10.20.09.05 To consider the Precept for 2021/22

10.20.09.06 To note the current position on the operation of MetroBank bank accounts

10.20.09.07 To note the anticipated CIL receipt (see finance files)

**10.20.09 Traffic, Highways & Road Safety**

10.20.09.01 Save as referred to below or in correspondence circulated nothing to report this month

10.20.09.02 Correspondence regarding Wistow Fen Lane

**10.20.10 Policing Matters**

10.20.10.01 Incidents relating to Wistow were included in Correspondence and all alerts are posted to the Parish Council's Facebook page.

**10.20.11 Correspondence and Communications**

This correspondence has been previously circulated to Councillors (see correspondence file)

10.20.11.01 Police and Crime Commissioner newsletter

10.20.11.02 Remembrance Sunday guidance from Secretary of State

10.20.11.03 Ross Sargent correspondence re contract termination

- 10.20.11.04 Weekly policing update  
10.20.11.05 M11 weekend closures and diversions

10.20.12 **Village Maintenance**

Save as reported under matters arising, correspondence or item 10.20.13 below, there was nothing to report.

10.20.13 **To receive verbal reports from Parish Councillors on matters arising from their portfolio responsibilities.**

a)- Litter/Playpark	Cllr Bradford/Cllr Macinnes
b)- Countryside	Cllr Gregory
c)- Village Hall	Cllr. Bradford
d)- Website	Clerk
e)- Trees/Grass	Cllr. R Waller
F)- Highways	Cllr. Bradford

10.20.14 **Monthly Audit**

A Volunteer is required for November 2020

10.20.15 **Matters for future consideration**

To raise matters for consideration at the next meeting

10.20.16 **Date of next meeting**

To note that the date of the next meeting will be Tuesday 24<sup>th</sup> November 2020