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www.wistovillage.info ONCE THE COUNCIL HAS APPROVED THEM.

A meeting of Wistow Parish Council took place on Tuesday 29th September 2020 at Wistow Village Hall, Manor street, Wistow, Cambs at 7.30pm with Cllr R Waller in the Chair.

09.20.01 **Present:**

Cllr. R Waller (Chairman), Cllr C. Leaton, Cllr. C Bradford, Cllr. J Gregory, Cllr G. Macinnes, Cllr N. Simms and Cllr. J. Wiltshire.

In Attendance

Mr. M. Woolhouse – Clerk to the Council

09.20.02 **Apologies for Absence**

Apologies for absence were received from Cllrs Bull and Tavener (HDC) and Cllr Rogers (CCC).

09.20.03 **To receive Declarations of Interest:**

Declarations of Interest were noted for:

All Parish Councillors as Trustees of the Village Hall.

09.20.04 **Public Participation:**

There was 1 member of the public present but no participation by the public or from any Councillor declaring a prejudicial interest in any matter to be transacted at the meeting.

09.20.05 **Approval of minutes of meeting held on 25th August 2020**

The minutes had been circulated prior to the meeting and **it was resolved unanimously that the minutes be and are approved and that they be signed by the Chairman of the Meeting.**

09.20.06 **Matters arising or carried forward from the previous meeting**

09.20.06.01 **Grass Cutting.**

Cllr Waller reported that Mr Sargent was not performing the contract and the Council unanimously agreed that the Clerk be requested to write to Mr Sargent terminating the contract on 6 months' notice in accordance with its terms. The Clerk was also requested to issue the ITT for the provision of the grass cutting contract to CGM services and Mr Ray Jackson. Cllr Waller agreed to prepare the contract.

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09.20.06.02 Street Lighting.

Cllr Macinnes reported that despite previous contact with Balfour Beatty, the work was still outstanding with a shortage of components being the latest cause for delay. Whilst the new lights which had been installed were functioning properly, the remaining original lights were still operating 24 hours day.

09.20.06.03 The Environment, including Emergency Plan.

There had been no further action regarding moving to a zero carbon environment with district and county councils engaged on coronavirus alleviation activities.

09.20.06.04 Village Plan.

The meeting noted that there was nothing to report and that the plan, created in 2005 was due to be reviewed and was an agenda item for each meeting.

09.20.06.05 Litter Pick.

Cllr Macinnes reported that the litter pick on 12th September collected a substantial amount of rubbish but less than last year. Unfortunately, and despite being notified, HDC had yet to collect the rubbish and Cllr Macinnes agreed to contact the HDC councillors seeking its collection.

09.20.06.06 Surface dressing

The Clerk reported that he had contacted Cambs. CC Highways to complain about the surface dressing works between Broughton cross roads to Kings Ripton but had been informed that the works had been completed satisfactorily.

09.20.06.07 Winter Gritting

The Clerk reported that he received completed forms from all of the volunteers and would forward them to Cambs. CC highways.

09.20.07. **District Councillor reports:**

09.20.07.01 In the absence of the district and county councillors there was nothing to report.

09.20.08 **Planning**

09.20.08.01 Cottages, Mill Road,— Appln. No. 20/01696/S73

Alteration to approved plans

Cllr. Waller explained that the alteration to the plans arose from the planning permission being amended to provide another bedroom but had no impact on the exterior environment. The meeting considered that the proposal was not detrimental to the village and agreed not to oppose the application.

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09.20.08.02 NALC consultation on Planning White Paper

It was agreed that the Clerk would re-circulate the consultation paper, collate replies and respond to NALC before the deadline.

09.20.09 Finance

098.20.09.01 To approve the accounts for payment: 29th September 2020.

Date	Ref No	Payee	Description	Amount £
29/09/20	468	Cambs CC	Electricity charges	261.98
29/09/20	469	Came and Co	Insurance renewal	1145.03
29/09/20	470	Mr. M Woolhouse	Net salary August 2020	260.00
29/09/20	472	HMRC	PAYE re Mr. M Woolhouse	195.00
29/09/20	003	Zen Internet	Annual renewal re email and internet	83.84
29/09/20	005	LGS Services	Annual internal audit fee	90.00
29/09/20	006	Mr. M Woolhouse	Reimbursement of Avast , Zoom and sundry expenses	60.35

09.20.09.02 Income and Expenditure Account

The Meeting noted the income and expenditure account for the month.

09.20.09.03 Bank Reconciliation

The meeting noted the bank reconciliation for the month.

09.20.09.04 Bank Balances

The Meeting noted the current and savings account balances as at 29th July 2020.

09.20.09.05 Cash Book

The Meeting noted the Cash Book as at 29th September 2020.

09.20.09.06 Banking Arrangements

The Clerk reported that the transfer of funds from Barclays to Metro had yet to be completed. Cllrs Leaton and Waller commented that they had to finalise their registration for on line banking.

09.20.10 Traffic, Highways & Road Safety.

09.20.10.01 The meeting noted the previously circulated correspondence.

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09.20.10.02 The Bridge

The Clerk explained that Cambs. CC had a fund for local highway improvements and proposed that, whilst the current round of applications had closed, an application be submitted during the next round for traffic calming measures at the bridge. In particular a change from a “give way” to a “stop” sign at the junction of Manor and Bridges Streets was considered an improvement. The Clerk agreed to explore possible measures further

09.20.10.03 Wistow Toll

Cllr Leaton reported that there had been requests from residents at the Toll for traffic calming measures to be introduced. It was noted that requests had been made previously but that traffic flows and accidents at the junction did not warrant the introduction of such measures.

09.20.10.04 Average speed cameras

Cllr Waller reported that he had spoken with Cambs. CC who had advised him that the introduction and use of these cameras was subject to complex rules and procedures required in order to make the evidence admissible in court proceedings, whilst also respecting data protection legislation. It was agreed not to pursue the idea.

09.20.11 Policing Matters

09.20.11.01 Crime

No instances in Wistow had been reported with all alerts posted onto the Wistow Parish Council and Neighbourhood Watch Facebook pages.

09.20.11.02 Drugs

The meeting noted that the major police operation targeting the transfer and sale of drugs across county lines, including Cambridgeshire, and had resulted in a number of arrests together with the recovery of a significant amount of cash and quantities of drugs and weapons.

09.20.11.03 CCTV

The meeting considered the introduction of a village wide CCTV system as a deterrent to crime and also to produce evidence for use in proceedings. It was noted that there were substantial operational and organisational requirements to the use of such CCTV, eg data protection, operation and admissibility of evidence whilst the benefits were considered marginal at best compared to the low level of crime in the village.

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09.20.12 **Correspondence and Communications**

09.20.12.01 The meeting noted the previously circulated correspondence which members confirmed they had read.

09.20.12.02 **London Hearts**

The Clerk was requested to explore the possibility of a £200 grant from London Hearts, a charity, for defibrillators and training. The discussion broadened into a wider discussion regarding the provision of spare defibrillator pads for the existing equipment and Cllr Leaton agreed to discuss this matter with a colleague at her work who was employed in this area.

09.20.13 **Village Maintenance**

Save as reported in correspondence, matters arising or portfolio reports there was nothing to report.

09.20.14 **Verbal reports from Parish Councillors on matters arising from their portfolio responsibilities.**

09.20.14.01 **Website**

The Clerk reported that he had contacted Dr. Farrar for advice and guidance regarding new legislation requiring councils and other public bodies to improve accessibility of their websites and other aspects of operating the web site.

09.20.15. **Allotments**

It was unanimously agreed to maintain allotment rents at the 2019/20 levels.

09.20.16. **Monthly Audit**

Cllr Gregory volunteered to be the Auditor for October 2020.

09.20.17 **Next meeting**

It was agreed that the next meeting would discuss the

- Precept for 2020/21; and
- Cemetery facilities and capacity

09.20.18 **Date of next meeting:**

It was noted that the next meeting would take place on Tuesday 27th October 2020 at 7.30pm in the Village Hall.