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www.wistovillage.info ONCE THE COUNCIL HAS APPROVED THEM.

A meeting of Wistow Parish Council took place on Tuesday 24TH November 2020 via Zoom with Cllr R Waller located at Northern Cottage, Church Street, Wistow in the Chair.

11.20.01 **Present:**

Cllr. R Waller (Chairman), Cllr C. Leaton, Cllr G Macinnes, Cllr N. Simms and Cllr. J. Wiltshire (from minute 11.20.06.01).

In Attendance

Mr. M. Woolhouse – Clerk to the Council

11.20.02 **Apologies for Absence**

Apologies for absence were received from Cllrs C Bradford and Gregory, Cllrs Bull and Tavener (HDC) and Cllr Rogers (CCC).

11.20.03 **Declarations of Interest:**

Declarations of Interest were noted for all Parish Councillors as Trustees of the Village Hall.

11.20.04 **Public Participation:**

There was public participation from Mr G Smith but not from any Councillor declaring a prejudicial interest in any matter to be discussed.

11.20.05 **Approval of minutes of meeting held on 27th October 2020**

The minutes had been circulated prior to the meeting and **it was resolved unanimously that the minutes be and are approved and that they be signed by the Chairman of the Meeting.**

11.20.06 **Matters Arising or carried forward from previous meetings**

11.20.06.01 **Grass Cutting**

The Clerk reported that CGM, Ray Jackson and Michael Mead had all been invited to tender. CGM had confirmed that it would submit a bid and Mr Mead had discussed the detail with Cllr Waller. Mr Jackson had “walked the work” with councillors. It was resolved to obtain references from customers of the bidders. The deadline for bids was 10 December 2020 and councillors agreed to make a decision at the meeting at the end of January 2021.

Cllr Wiltshire joined the meeting.

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11.20.06.02 Street Lighting.

The Clerk reported that he had chased Balfour Beatty to complete the outstanding lighting installation which would also stop the original lights from operating 24 hours day but had not heard anything. The Meeting agreed that Cllr Macinnes would make a final approach BB to ensure that BB completed the works and if it failed to do so, the Council would make a formal complaint.

11.20.06.03 Gritting Bin

The Clerk reported that he had contacted Cambs. CC Highways to obtain a new bin for the existing badly damaged receptacle.

11.20.06.04 Gullies

The Clerk reported that he had reported the matter to Cambs CC Highways and had been informed that the waiting time for action was up to 12 weeks.

11.20.06.05 Defibrillator

Cllr Simms reported that he had been unsuccessful in obtaining the correct pads for the defibrillator and it was suggested that he contact BHF (which had supplied the machine) for spares.

Cllr Simms also agreed to obtain from BHF of the price of a machine to be located at Harris Lane/Oaklands Avenue.

11.20.06.06 Cemetery

The Meeting appreciated the letter sent by Mrs Rogers on behalf of the Parochial Church Council thanking the Parish Council for its efforts in tidying the cemetery. The Clerk was requested to respond to Mrs Rogers thanking her for the comments.

The Meeting considered Mrs Bance's letter written in response to the minutes of the previous council meeting. The Clerk commented that the letter stated that the late Mr Bance had not offered land for an extension to the cemetery and also that Mrs Bance would consider donating the land for additional cemetery capacity when the development of Bance Court was complete.

It was agreed that the Chairman would draft a letter for Mrs Bance thanking her for the information..

11.20.07. County and District Councillor reports

11.20.07.01 In the absence of the district and county councillors there was nothing to report.

11.20.08 Planning

10.20.08.01 Treyarnon, Manor Street, workshop 20/02317/HHFUL

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The Clerk referred to the previously circulated letter from HDC providing details of the application to build a single story workshop. Cllr Waller commented that the land was hidden from the road by tall conifers, which also created an acoustic screen and he could not see any issues. Other councillors concurred and the Clerk agreed to respond accepting the application because there was no adverse impact.

11.20.09 **Finance**

11.20.09.01 To approve the accounts for payment: 24th November 2020.

Date	Ref No	Payee	Description	Amount £
24/11/20		Mr. M Woolhouse	Net salary and expenses 2020	217.39
24/11/20		Balfour Beatty Yr2 Q1	Lighting maintenance	124.20
24/11/20		Balfour Beatty Yr2 Q2	Lighting maintenance	124.20

11.20.09.02 To note the bank charges paid in November

24/11/20		Bank charges	On line banking payments	20.30
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11.20.09.03 Income and Expenditure Account

The Meeting noted the income and expenditure account for the month.

11.20.09.04 Bank Reconciliation

The meeting noted the bank reconciliation for the month..

11.20.09.05 Bank Balances

The Meeting noted the current and savings account balances as at 21st November.

11.20.09.06 Cash Book

The Meeting noted the Cash Book as at 24th November 2020.

11.20.09.07 Banking Arrangements

The Clerk reported that now that there were two signatures established for electronic banking payments and he would test the online payment system.

11.20.09.08 2021/2 Precept

The Meeting considered the Precept for 2021/2 financial year, noting the impact of the pandemic, individual finances, the lack of specific projects and the current level of reserves and agreed to maintain the precept at £15,000 for the year.

11.20.10 **Traffic, Highways & Road Safety.**

11.20.10.01 The meeting noted the previously circulated correspondence.

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11.20.11 Policing Matters

11.20.11.01 Incidents relating to Wistow were included in correspondence and all alerts posted to the Council's Facebook page. The theft of a quad bike from a farm was noted.

11.20.12 Correspondence and Communications

11.20.12.01 The meeting noted the previously circulated correspondence which members confirmed they had read.

11.20.12.02 Carbon Neutral Cambridge

It was reported that this group had prepared an interactive map of the county by which people could identify properties with low levels of energy efficiency and also contained details of grants from government to assist in improving the efficiency levels. It was agreed that the Clerk publicise the group's work on Facebook

11.20.12.03 Gigabit

It was agreed that the information from Gigabit in respect of grants to support the costs of upgrading broadband infrastructure be published on the Council's Facebook page.

11.20.12.04 2021 Census

The meeting considered the letter regarding the 2021 national census and supported the ambition to make the census more digital than previously. It also recognized the need to support residents who would need help in completing the forms, whether digital or written. However until HDC published its plans for the census it was not possible to create detailed actions. In the first instance it was agreed that the Clerk publicise details of the Census on the Council's Facebook page.

11.20.13 Verbal reports from Parish Councillors on matters arising from their portfolio responsibilities.

11.20.13.01 Village Hall

Clr Waller reported that HDC had not yet to set a date to discuss plans to renovate the listed building, measures were being planned by the Village Hall Committee.

11.20.14 Monthly Audit

An auditor was required for January 2021

11.20.15 Date of next meeting:

It was noted that the next meeting would take place on Tuesday 26th January 2021. The meeting noted the schedule of meetings for 2021.