

WISTOW PARISH COUNCIL

Clerk: Martin Woolhouse 7 Howards Meadow, Kings Cliffe, Nr. Peterborough, Northants PE8 6YJ

E-mail: parishclerk@wistovillage.info

NOTICE OF MEETING	Full Council
TIME	19:30
DATE	Tuesday, 27 th April 2021
VENUE	via Zoom with the Chairman being situated at Northern Cottage, Wistow
MEMBERS	7
QUORUM	3

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

In accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panels) (England and Wales) Regulations 2020 the meeting will be held via video conferencing.

Martin Woolhouse, Clerk to Wistow Parish Council, 21st April 2021

A G E N D A

- 04.21.01** **To receive and approve Apologies for Absence**
- 04.21.02** **To receive Declarations of Interest**
- 04.21.02.01** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Wistow Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 04.21.03** **Public Participation**
- 04.21.03.01** To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at the meeting.
- 04.21.04** **District Councillors and County Councillor reports**
- 04.21.04.01** To receive reports from District and County Councillors
- 04.21.05** **Minutes of last meeting**
- 04.21.05.01** To approve the minutes of the meeting held on 30th March 2021.

This notice must be left at or sent by post or email to the usual place of residence of every member of the council three clear days at least before the Meeting.

04.21.06 Matters arising or carried forward from the previous meeting.

- 04.21.06.01 Flooding
- 04.21.06.02 Highways including road conditions
- 04.21.06.03 Street lighting
- 04.21.06.04 Local council elections 2021
- 04.21.06.05 2nd defibrillator
- 04.21.06.06 Tree works on village green
- 04.21.06.07 Emergency Plan

04.21.07 Notification of planning items.

- 04.21.07.01 There were no items to consider received since the last meeting.

04.21.08 Finance

- 04.21.08.01 To approve accounts for payment: 27th April 2021

Date	Ref No	Payee	Description	Amount £
27.04.21	online	Mr M Woolhouse	Net salary and expenses April 2021	274.39
27.04.21	online	Source for Business	Cemetery water usage	21.27
04.21.08.02			To note the bank charges for April 2021	15.00
04.21.08.03			To note income received	
04.21.08.04			To note the Income and Expenditure Account for April 2021 (enclosed within meeting papers).	
04.21.08.05			To note the bank reconciliation for April 2021 (enclosed within meeting papers).	
04.21.08.06			To note the bank balances in the current and deposit accounts.	

04.21.09 Traffic, Highways & Road Safety

- 04.21.09.01 Save as referred to below or in correspondence nothing to report this month

04.21.10 Policing Matters

- 04.21.10.01 Incidents relating to Wistow were included in the Correspondence and all alerts are posted to the Parish Council's Facebook page.

04.21.11 Village Maintenance

- 04.21.11.01 To consider any items not considered elsewhere.

04.21.12 **Correspondence and Communications**

04.21.12.01 All of this correspondence has been circulated to Councillors

- a) Hunts road works
- b) Cambs surface dressing programme
- c) CAPALC bulletins
- d) Operation London Bridge various
- e) Great British Litter Pick
- f) Street Lighting email from Balfour Beatty
- g) Police updates NALC bulletin
- h) Hawthorne Cottage, Wistow Toll

04.21.13 **Portfolio Responsibilities.**

04.21.13.01 To receive verbal reports from Parish Councillors

- a) Litter/Playpark Cllr Bradford
- b) Countryside Cllr Gregory
- c) Village Hall Cllr. Bradford
- d) Website/filing Clerk
- e) Trees/Grass Cllr. R Waller
- f) Highways Cllr. Bradford

04.21.14 **Monthly Audit**

04.21.14.01 A Volunteer is required for May 2021

04.21.15 **Matters for future consideration**

04.21.15.01 To raise matters for discussion at the next meeting.

03.21.16 **Dates of next meetings**

- a) To agree that Annual Parish Meeting will be held on 18th May 2021 at 7.30pm in the Village Hall
- b) To agree that the AGM of the Parish Council will be held on Tuesday 25th May 2021 at 7.00pm in the Village Hall
- c) To note that first ordinary meeting of the Parish Council following the AGM will be held on Tuesday 25th May 2021 at 7.30pm or upon later conclusion of the AGM.