

WISTOW PARISH COUNCIL

Clerk: Martin Woolhouse 7 Howards Meadow, Kings Cliffe, Nr. Peterborough, Northants PE8 6YJ

E-mail: parishclerk@wistovillage.info

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|--------------------------|--|
| NOTICE OF MEETING | Full Council |
| TIME | 19:30 or upon conclusion of the preceding Annual General Meeting |
| DATE | Tuesday, 25 th May 2021 |
| VENUE | Wistow Village Hall, Manor Street, Wistow |
| MEMBERS | 7 |
| QUORUM | 3 |

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

Martin Woolhouse, Clerk to Wistow Parish Council, 18th May 2021

A G E N D A

- 05.21.01** **To receive and approve Apologies for Absence**
- 05.21.02** **To receive Declarations of Interest**
- 05.21.02.01** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Wistow Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 05.21.03** **Public Participation**
- 05.21.03.01** To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at the meeting.
- 05.21.04** **District Councillors and County Councillor reports**
- 05.21.04.01** To receive reports from District and County Councillors
- 05.21.05** **Minutes of last meeting**
- 05.21.05.01** To approve the minutes of the meeting held on 27th April 2021.
- 05.21.05.02** To note the resignation of Mr Macinnes as a councillor with effect from 23 February 2021

This notice must be left at or sent by post or email to the usual place of residence of every member of the council three clear days at least before the Meeting.

05.21.06 Matters arising or carried forward from the previous meeting.

- 05.21.06.01 Flooding
- 05.21.06.02 Highways including road conditions
- 05.21.06.03 Street lighting
- 05.21.06.04 Local council elections 2021
- 05.21.06.05 2nd defibrillator
- 05.21.06.06 Tree works on village green
- 05.21.06.07 Emergency Plan

05.21.07 Notification of planning items.

- 05.21.07.01 The application for works to the Village Hall had been received between meetings.
- 05.21.07.02 To consider the correspondence form Rose Homes regarding varying the planning consent for Bance Court.

05.21.08 Finance

- 05.21.08.01 To approve accounts for payment: 25th May 2021

| Date | Ref No | Payee | Description | Amount £ |
|-------------|--------|----------------|---|-------------|
| 25.05.21 | | Mr M Woolhouse | Net salary and expenses April 2021 | 296.89 |
| 25.05.21 | | Mr R Jackson | Grass cutting | 700.00 |
| 25.05.21 | | Balfour Beatty | Q2 Y2 lighting maintenance | 124.20 |
| 25.05.21 | | CAPALC | membership | 283.89 |
| 25.05.21 | | LGS | Payroll services | 79.20 |
| 25.05.21 | | Mr C Bradford | Reimbursement of expenses | 54.00 |
| 05.21.08.02 | | | To note the bank charges for May 2021 | 15.00 |
| 05.21.08.03 | | | To note income received | |
| 05.21.08.04 | | | To note the Income and Expenditure Account for May 2021 (enclosed within meeting papers). | |
| 05.21.08.05 | | | To note the bank reconciliation for May 2021 (enclosed within meeting papers). | |
| 05.21.08.06 | | | To note the bank balances in the current and deposit accounts. | |
| 05.21.08.07 | | | To approve the AGAR for 2021 (enclosed within meeting papers) | |

05.21.09 Traffic, Highways & Road Safety

- 05.21.09.01 Save as referred to below or in correspondence nothing to report this month

05.21.10 Policing Matters

- 05.21.10.01 Incidents relating to Wistow were included in the Correspondence and all alerts are posted to the Parish Council's Facebook page.

05.21.11 Village Maintenance

- 05.21.11.01 To consider any items not considered elsewhere.

05.21.12 **Correspondence and Communications**

05.21.12.01 All of this correspondence has been circulated to Councillors

- a) Hunts road works
- b) Cambs surface dressing programme
- c) CAPALC bulletins
- d) Police updates
- e) NALC bulletins
- f) HDC Press releases
- g) Ramsey Town Council “keep the date”

05.21.13 **Portfolio Responsibilities.**

05.21.13.01 To receive verbal reports from Parish Councillors

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|--------------------|----------------|
| a) Litter/Playpark | Cllr Bradford |
| b) Countryside | Cllr Gregory |
| c) Village Hall | Cllr. Bradford |
| d) Website/filing | Clerk |
| e) Trees/Grass | Cllr. R Waller |
| f) Highways | Cllr. Bradford |

05.21.14 **Monthly Audit**

05.21.14.01 A Volunteer is required for June 2021

05.21.15 **Matters for future consideration**

05.21.15.01 To raise matters for discussion at the next meeting.

05.21.16 **Date of next meeting**

05.21.16.01 To note that the next meeting of the Parish Council will be held on Tuesday 29th June 2021 at 7.30pm in the Village Hall, Manor Street, Wistow.