

# WISTOW PARISH COUNCIL

Clerk: Martin Woolhouse 7 Howards Meadow, Kings Cliffe, Nr. Peterborough, Northants PE8 6YJ

E-mail: [parishclerk@wistovillage.info](mailto:parishclerk@wistovillage.info)

<b>NOTICE OF MEETING</b>	Full Council
<b>TIME</b>	19:30
<b>DATE</b>	Tuesday, 29 <sup>th</sup> June 2021
<b>VENUE</b>	Wistow Village Hall, Manor Street, Wistow
<b>MEMBERS</b>	7
<b>QUORUM</b>	3

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

Martin Woolhouse, Clerk to Wistow Parish Council, 23<sup>rd</sup> June 2021

## A G E N D A

**06.21.01 To receive and approve Apologies for Absence**

**06.21.02 To receive Declarations of Interest**

**06.21.02.01** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Wistow Parish Council Code of Conduct for Members and by the Localism Act 2011.

**06.21.03 Public Participation**

**06.21.03.01** To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at the meeting.

**06.21.04 District Councillors and County Councillor reports**

**06.21.04.01** To receive reports from District and County Councillors

**06.21.05 Minutes of last meeting**

**06.21.05.01** To approve the minutes of the meeting held on 25<sup>th</sup> May 2021.

**06.21.06 Matters arising or carried forward from the previous meeting.**

**06.21.06.01** Flooding

**06.21.06.02** Street lighting

**06.21.06.03** 2<sup>nd</sup> defibrillator

---

This notice must be left at or sent by post or email to the usual place of residence of every member of the council three clear days at least before the Meeting.

**06.21.07 Notification of planning items.**

**06.21.07.01 Appln. 21/01103/FUL**

Change of use from agricultural to residential amenity of land and buildings NE of Mill Farm Cottage, Mill Road, Wistow

**06.21.08 Finance**

**06.21.08.01** To approve accounts for payment: 29<sup>th</sup> June 2021

Date	Ref No	Payee	Description	Amount £
29.06.21		Mr M Woolhouse	Net salary and expenses June 2021	292.78
29.06.21		Mr R Jackson	Grass cutting	700.00
29.06.21		CAPALC	invoice	75.00

**06.21.08.02** To note the bank charges for June 2021 **15.00**

**06.21.08.03** To note income received

**06.21.08.04** To note the Income and Expenditure Account for June 2021 (enclosed within meeting papers).

**06.21.08.05** To note the bank reconciliation for June 2021 (enclosed within meeting papers).

**06.21.08.06** To note the bank balances in the current and deposit accounts.

**06.21.08.07** To note the budget performance for Q1 2020/2021 (enclosed within meeting papers)

**06.21.08.08** To consider MetroBank's performance

**06.21.09 Traffic, Highways & Road Safety**

**06.21.09.01** Save as referred to below or in correspondence nothing to report this month

**06.21.10 Policing Matters**

**06.21.10.01** Incidents relating to Wistow were included in Correspondence and all alerts are posted to the Parish Council's Facebook page.

**06.21.11 Village Maintenance**

**06.21.11.01** To consider any items not considered elsewhere.

**06.21.12 Correspondence and Communications**

**06.21.12.01** All of this correspondence has been circulated to Councillors

- a) Hunts road works
- b) Cambs surface dressing programme
- c) CAPALC bulletins
- d) Police updates
- e) NALC bulletins
- f) HDC Press releases
- g) E mail from Mr Turner
- h) Mayor of Combined Authority – St Ives traffic

- i) Public Sector Executive
- j) Chess project
- k) Fraud and scams awareness

**06.21.13 Portfolio Responsibilities.**

**06.21.13.01** To receive verbal reports from Parish Councillors

- |                    |                |
|--------------------|----------------|
| a) Litter/Playpark | Cllr Bradford  |
| b) Countryside     | Cllr Gregory   |
| c) Village Hall    | Cllr. Bradford |
| d) Website/filing  | Clerk          |
| e) Trees/Grass     | Cllr. R Waller |
| f) Highways        | Cllr. Bradford |

**06.21.14 Monthly Audit**

**05.21.14.01** A Volunteer is required for July 2021

**06.21.15 Matters for future consideration**

**06.21.15.01** To raise matters for discussion at the next meeting.

**06.21.16 Date of next meeting**

**06.21.16.01** To note that the next meeting of the Parish Council will be held on Tuesday 27<sup>th</sup> July 2021 at 7.30pm in the Village Hall, Manor Street, Wistow.