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A meeting of Wistow Parish Council took place on Tuesday 25th May 2021 at 7.16pm in the Village Hall, Manor Street, Wistow, Cambs following the AGM.

05.21.01 Present:

Cllr. R Waller (Chair) Cllrs. C Bradford, C Leaton, N Simms and Cllr. J Wiltshire.

In Attendance

Mr. M. Woolhouse – Clerk to the Council

Cllr. G Bull – HDC

Cllr. M Haines - HDC

1 member of the public was present.

05.21.02 Welcome and Apologies for Absence

05.21.02.01 The Chairman welcomed Cllr. Haines to the meeting as the new HDC councillor and apologies for absence were received from Cllr. J Gregory.

05.21.03 Declarations of Interest

05.21.03.01 Declarations of Interest were noted for all Parish Councillors as Trustees of the Village Hall and Cllr. Bradford in respect of expenses. There were no other pecuniary interests to declare in respect of business to be transacted.

05.21.04 Public Participation:

05.21.04.01 There was no participation from the public or any Councillor declaring a prejudicial interest in any matter to be discussed.

05.21.05 County and District Councillor reports

05.21.05.06 In the absence of a County Councillor, Cllr Bull reported on CCC matters. Following the recent election no party had an overall majority and a coalition result. The Chief Executive of both Cambs. and Peterborough Councils had announced her retirement and the new Mayor of the Combined Authority is Nick Johnson. There was a further delay in the move of CCC County Hall to Alconbury Weald.

There had been 4 district bye elections, all won by the incumbent party. The issue faced by HDC's planning department was reducing with recent recruitment. HDC was pursuing steps to encourage economic growth, such as funds to invest and regenerate town centres.

Cllr Haines explained that he had previously been Chair of Pidley Parish Council and their experience in traffic speed control in the village was similar to Wistow's. The A14 diversion had increased HGV traffic through the village by 30,000 movements due to sat nav programming. He offered to connect Cllr. Simms with his Pidley counterpart.

05.21.06 **Approval of minutes of meeting held on 27th April 2021**

05.21.06.01 The minutes had been circulated prior to the meeting and **it was resolved unanimously that the minutes be and are approved and that they be signed by the Chair of the Meeting.**

05.21.07 **Resignation of Cllr. Macinnes**

05.21.07.01 The Chairman explained that the resignation of Cllr. Macinnes had not been previously recorded and expressed the Council's appreciation of his efforts as councillor and noted that he continued to with a number of activities in the village.

05.21.08 **Matters Arising or carried forward from previous meetings**

05.21.08.01 Street lighting

The Chairman reported that the works were almost finished prior to payment being made.

05.21.08.02 Flooding

Cllr. Wiltshire reported that whilst Bury Brook coped satisfactorily with 100mm of rain in May, it had not with the 110mm in December, of which 55mm fell in 24 hours. A meeting had occurred between the Alconbury developers and Broughton Parish Council and HDC and EA reports into the floods in December were expected. Also he had yet to hear from CCC regarding a meeting date.

The Clerk agreed to identify their flood leads in adjacent councils.

05.21.08.03 Road conditions

The Clerk reported that he had not heard further from Mrs Harlock regarding speeding traffic at the Toll on the Warboys to Bury road.

05.21.08.04 2nd Defibrillator

The meeting discussed the proposed second defibrillator and

It was agreed to

- (1) purchase equipment in advance of the power supply being installed; and**
- (2) to install equipment at the junction of Oaklands Avenue and Harris Lane;**
- (3) provide a budget and authority to spend up to £2500 on equipment and installation; and**
- (4) select complete equipment powered by renewable energy.**

05.21.07.05 2021 Elections

Cllr. Haines explained that he was the ward's new representative following the death of Cllr. Tavener. Cllr. Rogers had retired as County Councillor and had been succeeded by Cllr. Simon Corney, previously of Ramsey Town Council. The Chairman added that he sent a condolence card to Cllr. Tavener's family.

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05.21.08.06 Village Green trees

The Chairman reported that Mr Jackson quoted £95 per tree to be pollarded and the work would be undertaken in phases.

05.21.08.07 Village Emergency Plan

Cllr. Wilshire reported that the CRG had stood down having received a low number of calls during the pandemic. It was felt that residents had their own support arrangements but some work was undertaken collecting prescriptions or shopping.

05.21.09 Planning

05.21.09.01 The Chairman reported that he contacted the Vicar of St John because the recent correspondence from Rose Homes referred to an offer from Mrs Bance to donate land adjacent to the cemetery as an extension and this was a church responsibility.

05.21.10 Finance

05.21.10.01 The meeting approved the accounts for payment: 25th May 2021.

Date	Ref No	Payee	Description	Amount £
25/05/2021	36	Mr. M Woolhouse	Net salary and expenses	296.89
25/05/2021	37	Mr. R Jackson	Grass cutting	700.00
25/05/2021	38	Balfour Beatty	Lights maintenance	124.20
25/05/2021	39	CAPALC	Affiliation fee	283.89
25/05/2021	40	LGS Services	Payroll management charges	79.20
25/05/2021	41	Mr. C Bradford	Dog bag costs	54.00

05.21.10.02 The meeting noted bank charges for the month **15.00**

05.21.10.03 Income and Expenditure Account

The Meeting noted the income and expenditure account for May 2021.

05.21.10.04 Bank Reconciliation

The Meeting noted the bank reconciliation for May 2021.

05.21.10.05 Bank Balances

The Meeting noted account balances as at 19th May 2021.

05.21.10.06 MetroBank

The Clerk reported that he had met the Chairman to clarify problems in approving payments with MetroBank who confirmed there was a "missing linkage" and the IT team had been asked to resolve the matter. The meeting felt the service had been poor and the Chairman felt that if problems continued the Council should consider moving its banking to another bank.

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05.21.10.07 **AGAR**

The meeting unanimously approved the AGAR Section 2 form and the Certificate of Exemption in respect of financial year 2020/2021.

05.21.11 **Traffic, Highways & Road Safety.**

05.21.11.01 The meeting noted the previously circulated correspondence and the highways issues dealt with above.

05.21.12 **Policing Matters**

05.21.12.01 There was nothing to report this month.

05.21.13 **Village Maintenance**

05.21.13.01 Cllr Leaton reported that she had re-informed the national organisers of Wistow's involvement.

05.21.14 **Correspondence and Communications**

05.21.14.01 The Meeting noted the previously circulated correspondence.

05.21.15 **Verbal reports from Parish Councillors on matters arising from their portfolio responsibilities**

05.21.15.01 **Litter /Playpark**

Cllr. Waller reported that Mr. Jackson was delivering good work. Cllr. Bradford referred to the previously circulated report from Wicksteed following their annual inspection of the playground equipment identifying £1680 of remedial works **and it was unanimously agreed to proceed with the works.**

05.21.15.02 **Village Hall**

Cllr. Waller reported that HDC had approved the works and that work on the refurbishment had commenced.

05.21.15.03 **Trees/Grass**

The Chairman had accepted Mr. Jackson's quote of £95 per tree.

05.21.16. **Monthly Audit**

05.21.16.01 Cllr. Bradford volunteered to be Auditor for June 2021.

05.21.17 **Items for discussion at the next meeting**

05.21.17.01 No items were raised for discussion.

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Dates of next meetings:

05.21.18

05.21.18.01 It was agreed that the next meeting would take place on Tuesday 29th June at 7.30pm in the Village Hall.