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A meeting of Wistow Parish Council took place on Tuesday 27<sup>th</sup> April 2021 at 7.30pm by video call with the Chair located at Church Street, Wistow, Cambs.

**04.21.01**      **Present:**

Cllr. R Waller (Chair) Cllr. C. Leaton, Cllr. N. Simms and Cllr. J. Gregory.

**In Attendance**

Mr. M. Woolhouse – Clerk to the Council

**04.21.02**      **Apologies for Absence**

Apologies for absence were received from Cllrs. Bradford, Wiltshire and Bull (HDC).

**04.21.03**      **Declarations of Interest**

Declarations of Interest were noted for all Parish Councillors as Trustees of the Village Hall. Save as stated there were no pecuniary interests to declare in respect of any business to be transacted at the meeting.

**04.21.04**      **Public Participation:**

**04.21.04.01**      There was no participation from the public or any Councillor declaring a prejudicial interest in any matter to be discussed.

**04.21.05**      **County and District Councillor reports**

**04.21.05.06**      In the absence of Cllr Bull, there were no reports presented.

**04.21.06**      **Approval of minutes of meeting held on 30<sup>th</sup> April 2021**

**04.21.06.01**      The minutes had been circulated prior to the meeting and **it was resolved unanimously that the minutes be and are approved and that they be signed by the Chair of the Meeting.**

**04.21.07**      **Matters Arising or carried forward from previous meetings**

**04.21.07.01**      **Street lighting**

The Clerk reported that Balfour Beatty had updated him on the progress with updating street lighting. **It was agreed not to reinstate light PC 16 and the Clerk was requested to inform Balfour Beatty accordingly.**

**04.21.07.02**      **Flooding**

The Chairman reported that Cllr Wiltshire was trying to develop a unified approach within affected parish councils. A visit from CCC and the EA had yet to be arranged.

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**04.21.07.03** Road conditions

It was noted that the highways authority was working on maintenance, e.g. filling holes towards the Broughton crossroads and had completed the refurbishment of Wistow Fen Lane.

**04.21.07.04** 2<sup>nd</sup> Defibrillator

Cllr. Simms reported that his investigations showed that it was cheaper to purchase a defibrillator and box from commercial resellers rather than BHF or other charities and explained that an iPad automatic appliance, cabinet, internal lighting and heater ("Equipment") could be sourced for £1548 inc. VAT (£1290 plus VAT). Whilst UKPN had yet to respond to Balfour Beatty's request for a power supply cost and lead time The meeting considered locations around Oaklands Avenue where the equipment would capture the greatest number of residents.

**It was agreed to**

- (1) purchase Equipment in advance of the power supply being installed;**
- (2) to review possible locations in Oaklands Avenue; and**
- (3) decide on a final location at the next meeting.**

**04.21.07.05** 2021 Elections

Residents received campaign material from some but not all, candidates for the Mayor of the Combined Authority, County Council and HDC casual vacancy.

**04.21.07.06** Village Green trees

The Clerk reported that he had yet to receive a quote from Mr Jackson to tidy the trees and Cllr Waller reported that he had met Ray Jackson who agreed to tidy the trees and provide a quote in advance of starting work.

**04.21.07.07** Village Emergency Plan

It was agreed to defer this matter until when Cllr Wilshire was present

**04.21.08** Planning

**04.21.08.01** There had not been any applications to review since the previous meeting.

**04.21.09** Finance

**04.21.09.01** The meeting approved the accounts for payment: 27<sup>th</sup> April 2021.

| Date       | Ref No | Payee               | Description             | Amount £ |
|------------|--------|---------------------|-------------------------|----------|
| 27/04/2021 | 033    | Mr. M Woolhouse     | Net salary and expenses | 274.39   |
| 27/04/2021 | 034    | Mr. R Jackson       | Grass cutting           | 645.00   |
| 27/04/2021 | 034    | Mr. R Jackson       | Grass cutting           | 350.00   |
| 27/04/2021 | 035    | Source for Business | Water for cemetery      | 21.27    |

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04.21.09.02 The meeting noted bank charges for the month **15.00**

04.21.09.03 Income and Expenditure Account

The Meeting noted the income and expenditure account for April 2021.

04.21.09.04 Bank Reconciliation

The Meeting noted the bank reconciliation for April 2021.

04.21.09.05 Bank Balances

The Meeting noted account balances as at 23<sup>rd</sup> April 2021.

In response to a question from Cllr Gregory, the Clerk explained that the monthly bank charge was for on line banking. The failure of MetroBank to permit online payments was aggravating and the Clerk believed that access levels were inaccurate.

04.21.10 **Traffic, Highways & Road Safety.**

04.21.10.01 The meeting noted the previously circulated correspondence and the highways issues dealt with above.

04.21.10.02 The Clerk reported that he had responded to Mrs. Harlock about traffic on the Warboys to Bury Road and added that his letter (contained within Correspondence) stated he would raise her concern at this Meeting. The Meeting agreed that County Council as highways authority would have to bring forward any measures but because the road was subject to the national speed limit of 60 mph, there was nothing the parish council could do.

04.21.10.03 Cllr Waller reported that he had been to Pidley to see the new speed reduction measures at the village and added that traffic within Wistow will increase due to the 250 new homes being built in Bury. **The Clerk was requested to obtain contact details of the Pidley Parish Council Clerk and it was agreed to investigate Pidley's measures in greater depth.**

04.21.11 **Policing Matters**

04.21.11.01 There was nothing to report this month.

04.21.12 **Village Maintenance**

04.21.12.01 Cllr Leaton reported that she had placed another reminder of the litter pick on 5 June on Wistow Now and Then and added that she had informed the national organisers of Wistow's involvement.

04.21.13 **Correspondence and Communications**

04.21.13.01 The Meeting noted the previously circulated correspondence.

**04.21.13.02 Oaklands Avenue hedge**

Cllr. Waller reported that he had been contacted by a parishioner surprised about the removal of a hedge adjacent to the playing field and who stated that the work was approved by the parish council. Cllr. Waller explained that the hedge was on Corus Homes land; however HDC had said that the work had been approved by the parish council. He added that his concern was that either someone was acting without authority or, alternatively, was impersonating the council. Cllr. Leaton commented that previously complaints were made to HDC in her name about different matters and added she had provided details of the "hedge trimming" rules to a parishioner but had no further involvement.

**04.21.14 Verbal reports from Parish Councillors on matters arising from their portfolio responsibilities**

**04.21.14.01 Litter /Playpark**

Cllr. Waller reported that Mr. Jackson had made a positive start to the contract.

**04.21.14.02 Village Hall**

Cllr. Waller reported that HDC had still to consider the revised plans but he wished that HDC would explain what and why items had to be reconsidered.

**03.21.14.03 Trees/Grass**

As previously discussed, the trees on the Village Green needed attention and **Mr. Jackson had agreed to undertake the work and provide a quotation.**

**03.21.15. Monthly Audit**

**03.21.15.01** Cllr. Waller volunteered to be Auditor for May 2021.

**03.21.16 Items for discussion at the next meeting**

**03.21.16.01** No items were raised for discussion.

**03.21.17 Dates of next meetings:**

**03.21.17.01** It was agreed that the next meetings would take place as follows

- a) Annual Parish Meeting on Tuesday 25<sup>th</sup> May 2021 in the Village Hall at 7pm
- b) Annual General Meeting on Tuesday 25<sup>th</sup> May 2021 in the Village Hall at 7.15 pm or as soon thereafter following the Annual Parish Meeting
- c) Parish Council Meeting on Tuesday 25<sup>th</sup> May 2021 in the Village Hall at 7.30pm or as soon thereafter following the Annual General Meeting.