**WISTOW PARISH COUNCIL**

Clerk: Martin Woolhouse 7 Howards Meadow, Kings Cliffe, Nr. Peterborough, Northants PE8 6YJ

E-mail: [parishclerk@wistowvillage.info](mailto:parishclerk@wistowvillage.info)

**NOTICE OF MEETING** Full Council

**TIME** 19:30

**DATE** Tuesday, 27th July 2021

**VENUE** The Garden, Northern Cottage, Church Street, Wistow

**MEMBERS** 7

**QUORUM** 3

**All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.**

**The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.**

Martin Woolhouse, Clerk to Wistow Parish Council, 22nd July 2021

**A G E N D A**

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| **07.21.01** | **To** **receive and approve Apologies for Absence** | | | |
| **07.21.02**  **07.21.02.01** | **To receive Declarations of Interest**  Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Wistow Parish Council Code of Conduct for Members and by the Localism Act 2011. | | | |
| **07.21.03**  **07.21.03.01** | **Public Participation**  To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at the meeting. | | | |
| **07.21.04**  **07.21.04.01** | **District Councillors and County Councillor reports**  To receive reports from District and County Councillors | | | |
| **07.21.05**  **07.21.05.01** | **Minutes of last meeting**  To approve the minutes of the meeting held on 29th June 2021. | | | |
| **07.21.06** | **Matters arising or carried forward from the previous meeting.** | | | |
| ***07.21.06.01***  ***07.21.06.02***  ***07.21.06.03*** | Flooding  Street lighting  2nd defibrillator | | | |
| **07.21.07**  **07.21.07.01** | **Notification of planning items.**  Nothing to report | | | |
| **07.21.08**  **07.21.08.01** | **Finance**  To approve accounts for payment: 27th July 2021 | | | |
| **Date** | **Ref No** | **Payee** | **Description** | **Amount £** |
| **27.07.21** |  | **Mr M Woolhouse** | **Net salary and expenses July 2021** | **231.59** |
| **27.07.21** |  | **Mr R Jackson** | **Grass cutting** | **700.00** |
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| **07.21.08.02** | To note the bank charges for July 2021 | | | **15.00** |
| **07.21.08.03** | To note income received from HDC re textile payment | | | |
| **07.21.08.04** | To note the Income and Expenditure Account for July 2021 (enclosed within meeting papers). | | | |
| **07.21.08.05** | To note the bank reconciliation for July 2021 (enclosed within meeting papers). | | | |
| **07.21.08.06** | To note the bank balances in the current and deposit accounts. | | | |
| **07.21.08.07** | To consider alternative banking arrangements. | | | |
| **07.21.09**  **07.21.09.01**  **07.21.09.02** | **Traffic, Highways & Road Safety**  Save as referred to below or in correspondence nothing to report this month.  Local Highways Initiatives. | | | |
| **07.21.10**  **07.21.10.01** | **Policing Matters**  Incidents relating to Wistow were included in Correspondence and all alerts are posted to the Parish Council’s Facebook page. | | | |
| **07.21.11**  **07.21.11.01** | **Village Maintenance**  To consider any items not considered elsewhere. | | | |
| **07.21.12**  **07.21.12.01** | **Correspondence and Communications**  All of this correspondence has been circulated to Councillors   1. Hunts road works 2. Cambs surface dressing programme 3. CAPALC bulletins 4. Police updates 5. NALC bulletins 6. HDC Press releases 7. Public Sector Executive 8. NALC newsletter 9. Guidance on Model Code of Conduct | | | |
| **07.21.13**  **07.21.13.01** | **Portfolio Responsibilities.**  To receive verbal reports from Parish Councillors   1. Litter/Playpark Cllr Bradford 2. Countryside Cllr Gregory 3. Village Hall Cllr. Bradford 4. Website/filing Clerk 5. Trees/Grass Cllr. R Waller 6. Highways Cllr. Bradford | | | |
| **07.21.14**  **07.21.14.01** | **Monthly Audit**  A Volunteer is required for August 2021 | | | |
| **07.21.15**  **07.21.15.01** | **Matters for future consideration**  To raise matters for discussion at the next meeting. | | | |
| **07.21.16**  **07.21.16.01** | **Date of next meeting**  To note that the next meeting of the Parish Council will be held on at 7.30pm in the Village Hall, Manor Street, Wistow. | | | |