

WISTOW PARISH COUNCIL

Clerk: Martin Woolhouse 7 Howards Meadow, Kings Cliffe, Nr. Peterborough, Northants PE8 6YJ

E-mail: parishclerk@wistovvillage.info

NOTICE OF MEETING	Full Council
TIME	19:30
DATE	Tuesday, 31 st August 2021
VENUE	Village Hall, Manor Street, Wistow, Cambs.
MEMBERS	7
QUORUM	3

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

Martin Woolhouse, Clerk to Wistow Parish Council, 31st August 2021

A G E N D A

- 08.21.01** **To receive and approve Apologies for Absence**
- 08.21.02** **To receive Declarations of Interest**
- 08.21.02.01** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Wistow Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 08.21.03** **Public Participation**
- 08.21.03.01** To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at the meeting.
- 08.21.04** **District Councillors and County Councillor reports**
- 08.21.04.01** To receive reports from District and County Councillors
- 08.21.05** **Minutes of last meeting**
- 08.21.05.01** To approve the minutes of the meeting held on 27th August 2021.

08.21.06 Matters arising or carried forward from the previous meeting.

- 08.21.06.01 Flooding
- 08.21.06.02 Street lighting
- 08.21.06.03 2nd defibrillator
- 08.21.06.04 Playground equipment repairs

08.21.07 Notification of planning items.

- 08.21.07.01 Nothing to report

08.21.08 Finance

- 08.21.08.01 To approve accounts for payment: 31st August 2021

Date	Ref No	Payee	Description	Amount £
31.08.21	49	Mr M Woolhouse	Net salary August 2021	260.00
31.08.21	50	Mr R Jackson	Grass cutting	700.00
31.08.21	51	Zoom	Video conferencing	14.39
31.08.21	51	Avast	IT Cleanup software	24.99
31.08.21	52	Mr Bradford	Dog poo waste bags and equipment	53.00

- 08.21.08.02 To note the bank charges for August 2021 **15.00**
- 08.21.08.03 To note income received from WPCCC re grass cutting
- 08.21.08.04 To note the Income and Expenditure Account for August 2021 (enclosed within meeting papers).
- 08.21.08.05 To note the bank reconciliation for August 2021 (enclosed within meeting papers).
- 08.21.08.06 To note the bank balances in the current and deposit accounts.
- 08.21.08.07 To receive a report on alternative banking arrangements.(enclosed with meeting papers)
- 08.21.08.08 To consider the Internal Audit report (enclosed with meeting papers)
- 08.21.08.09 To note the Public Rights response to publication of accounts (verbal)

08.21.09 Traffic, Highways & Road Safety

- 08.21.09.01 Save as referred to below or in correspondence nothing to report this month.
- 08.21.09.02 Local Highways Initiatives.

08.21.10 Policing Matters

- 08.21.10.01 Incidents relating to Wistow were included in Correspondence and all alerts are posted to the Parish Council's Facebook page.

08.21.11 Village Maintenance

- 08.21.11.01 To consider any items not considered elsewhere.

08.21.12 **Correspondence and Communications**

08.21.12.01 All of this correspondence has been circulated to Councillors

- a) Hunts road works
- b) Cambs surface dressing programme
- c) CAPALC bulletins
- d) NALC bulletins
- e) HDC Press releases
- f) Public Sector Executive
- g) Various public information posters

08.21.13 **Portfolio Responsibilities.**

08.21.13.01 To receive verbal reports from Parish Councillors

- | | |
|--------------------|----------------|
| a) Litter/Playpark | Cllr Leaton |
| b) Countryside | Cllr Gregory |
| c) Village Hall | Cllr. Bradford |
| d) Website/filing | Clerk |
| e) Trees/Grass | Cllr. R Waller |
| f) Highways | Cllr. Simms |

08.21.14 **Monthly Audit**

08.21.14.01 A Volunteer is required for September 2021

08.21.15 **Matters for future consideration**

08.21.15.01 To raise matters for discussion at the next meeting.

08.21.16 **Date of next meeting**

08.21.16.01 To note that the next meeting of the Parish Council will be held on Tuesday 31st September at 7.30pm in the Village Hall, Manor Street, Wistow.