

WISTOW PARISH COUNCIL

Clerk: Martin Woolhouse 7 Howards Meadow, Kings Cliffe, Nr. Peterborough, Northants PE8 6YJ

E-mail: parishclerk@wistovvillage.info

NOTICE OF MEETING	Full Council
TIME	19:30
DATE	Tuesday, 28 th September 2021
VENUE	Village Hall, Manor Street, Wistow, Cambs.
MEMBERS	7
QUORUM	3

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

Martin Woolhouse, Clerk to Wistow Parish Council, 22nd September 2021

A G E N D A

- 09.21.01** **Welcome and to receive and approve Apologies for Absence**
- 09.21.01.01** To welcome Councillor Harris to the Council.
09.21.01.02 To receive and approve apologies for absence.
- 09.21.02** **To receive Declarations of Interest**
- 09.21.02.01** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Wistow Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 09.21.03** **Public Participation**
- 09.21.03.01** To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at the meeting.
- 09.21.04** **District Councillors and County Councillor reports**
- 09.21.04.01** To receive reports from District and County Councillors
- 09.21.05** **Minutes of last meeting**
- 09.21.05.01** To approve the minutes of the meeting held on 31st August 2021.

09.21.06 **Matters arising or carried forward from the previous meeting.**

- 09.21.06.01 Flooding
- 09.21.06.02 Street lighting
- 09.21.06.03 2nd defibrillator
- 09.21.06.04 Playground equipment repairs
- 09.21.06.05 Local Highway Initiatives

09.21.07 **Notification of planning items.**

- 09.21.07.01 Nothing to report

09.21.08 **Finance**

- 09.21.08.01 To approve accounts for payment: 28th September 20, 2021

Date	Ref No	Payee	Description	Amount £
28.09.21	54	Mr M Woolhouse	Net salary September 2021 and Zoom	274.39
28.09.21	55	Mr R Jackson	Grass cutting	700.00
28.09.21	56	Arthur J Gallagher (formerly Came & Co)	Insurance renewal	1095.05
28.09.21	57	Wicksteed Leisure Limited	Playground repairs	2009.52

- 09.21.08.02 To note the bank charges for September 2021 15.00
- 09.21.08.03 To note the Income and Expenditure Account for September 2021 (enclosed within meeting papers).
- 09.21.08.04 To note the bank reconciliation for September 2021 (enclosed within meeting papers).
- 09.21.08.05 To note the bank balances in the current and deposit accounts.
- 09.21.08.06 To receive a report on opening bank accounts with Unity Trust Bank
- 09.21.08.07 To note the insurance renewal (enclosed within meeting papers)
- 09.21.08.08 To consider Community Infrastructure Levy project funding

09.21.09 **Traffic, Highways & Road Safety**

- 09.21.09.01 Save as referred to below or in correspondence nothing to report this month.
- 09.21.09.02 Local Highways Initiatives.

09.21.10 **Policing Matters**

- 09.21.10.01 Incidents relating to Wistow were included in Correspondence and all alerts are posted to the Parish Council's Facebook page.

09.21.11 **Village Maintenance**

- 09.21.11.01 To consider any items not considered elsewhere.

09.21.12 **Correspondence and Communications**

All of this correspondence has been circulated to Councillors

- 09.21.12.01 Hunts road works
- 09.21.12.02 Cambs surface dressing programme
- 09.21.12.03 CAPALC bulletins
- 09.21.12.04 NALC bulletins
- 09.21.12.05 HDC Press releases
- 09.21.12.06 Public Sector Executive
- 09.21.12.07 Various public information posters

09.21.13 Portfolio Responsibilities.

09.21.13 To receive verbal reports from Parish Councillors

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|--------------------|-----------------|----------------|
| 09.21.13.01 | Litter/Playpark | Cllr Leaton |
| 09.21.13.02 | Countryside | Cllr Gregory |
| 09.21.13.03 | Village Hall | Cllr. Bradford |
| 09.21.13.04 | Website/filing | Clerk |
| 09.21.13.05 | Trees/Grass | Cllr. R Waller |
| 09.21.13.06 | Highways | Cllr. Simms |

09.21.14 Monthly Audit

09.21.14.01 A Volunteer is required for October 2021

09.21.15 Matters for future consideration

08.21.15.01 To raise matters for discussion at the next meeting.

08.21.16 Date of next meeting

08.21.16.01 To note that the next meeting of the Parish Council will be held on Tuesday 26th October at 7.30pm in the Village Hall, Manor Street, Wistow.