**WISTOW PARISH COUNCIL**

Clerk: Martin Woolhouse 7 Howards Meadow, Kings Cliffe, Nr. Peterborough, Northants PE8 6YJ

E-mail: parishclerk@wistowvillage.info

**NOTICE OF MEETING** Full Council

**TIME** 19:30

**DATE** Tuesday, 26th October 2021

**VENUE** Village Hall, Manor Street, Wistow, Cambs

**MEMBERS** 7

**QUORUM** 3

**All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.**

**The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.**

Martin Woolhouse, Clerk to Wistow Parish Council, 20th September 2021

**A G E N D A**

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| **10.21.01****10.21.01.01** | **Welcome and to** **receive and approve Apologies for Absence**To receive and approve apologies for absence. |
| **10.21.02****10.21.02.01** | **To receive Declarations of Interest**Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Wistow Parish Council Code of Conduct for Members and by the Localism Act 2011. |
| **10.21.03****10.21.03.01** | **Public Participation**To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at the meeting. |
| **10.21.04****10.21.04.01** | **District Councillors and County Councillor reports**To receive reports from District and County Councillors |
| **10.21.05****10.21.05.01** | **Minutes of last meeting**To approve the minutes of the meeting held on 28th September 2021 |
| **10.21.06** | **Matters arising or carried forward from the previous meeting.** |
| **10.21.06.01****10.21.06.02****10.21.06.03****10.21.06.04****10.21.06.05** | FloodingStreet lighting 2nd defibrillatorPlayground equipment repairsLocal Highway Initiatives |
| **10.21.07****10.21.07.01** | **Notification of planning items.**Nothing to report |
| **10.21.08****10.21.08.01** | **Finance**To approve accounts for payment: 26th October, 2021 |
| **Date** | **Ref No** | **Payee** | **Description** | **Amount £** |
| **26.10.21** | **59** | **Mr M Woolhouse** | **Net salary September 2021 and expenses** | **298.65** |
| **26.10.21** | **59** | **Mr M Woolhouse** | **Zoom reimbursement** | **14.39** |
| **26.10.21** | **60** | **Mr R Jackson**  | **Grass cutting** | **700.00** |
| **26.10.21** | **61** | **Zen Internet** | **Internet supplier** | **83.84** |
| **26.10.21** | **62** | **Wicksteed Leisure Limited** | **Playground repairs** | **103.20** |
| **26.10.21** | **63** | **Balfour Beatty** | **Street lighting upgrade** | **12030.32** |
| **26.10.21** | **64** | **PKF Littlejohn** | **Audit letter** | **48.00** |
| **26.10.21** | **65** | **HMRC** | **MBW PAYE**  | **181.60** |
| **26.10.21** | **66** | **Cambridgeshire ACRE** | **Membership fee** | **57.00** |
| **26.10.21** | **67** | **Source for Business** | **Cemetery water (Cambs Water)** | **37.74** |
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| **10.21.08.02** | To note the bank charges for October 2021 | **20.00** |
| **10.21.08.03** | To note the Income and Expenditure Account for October 2021 (enclosed within meeting papers). |
| **10.21.08.04** | To note the bank reconciliation for October 2021 (enclosed within meeting papers). |
| **10.21.08.05** | To note the bank balances in the current and deposit accounts. |
| **10.21.08.06** | To receive an update on opening bank accounts with Unity Trust Bank |
| **10.21.08.07** | To consider the proposed 2021/2 budget and associated precept request |
| **10.21.08.08** | To consider Community Infrastructure Levy project funding |
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| **10.21.09****10.21.09.01****10.21.09.02** | **Traffic, Highways & Road Safety**Save as referred to below or in correspondence nothing to report this month.Local Highways Initiatives. |
| **10.21.10****10.21.10.01****10.21.10.02** | **Policing Matters**Incidents relating to Wistow were included in Correspondence and all alerts are posted to the Parish Council’s Facebook page.Vandalism and theft at playground |
| **10.21.11****10.21.11.01** | **Village Maintenance**To consider any items not considered elsewhere. |
| **10.21.12****10.21.12.01****10.21.12.02****10.21.12.03****10.21.12.04****10.21.12.05****10.21.12.06** | **Correspondence and Communications**All of this correspondence has been circulated to CouncillorsCambs micro surface dressing programmeCAPALC bulletinsNALC bulletinsHDC planning policy consultationPublic Sector ExecutiveWebsite accessibility guidelines |
| **10.21.13****10.21.13.01****10.21.13.02****10.21.13.03****10.21.13.04****10.21.13.05****10.21.13.06** | **Portfolio Responsibilities.**Litter/Playpark Cllr Leaton Countryside Cllr Gregory Village Hall Cllr. BradfordWebsite/filing ClerkTrees/Grass Cllr. R WallerHighways Cllr. Simms |
| **10.21.14****10.21.14.01** | **Monthly Audit**A Volunteer is required for November 2021 |
| **10.21.15****10.21.15.01** | **Matters for future consideration**To raise matters for discussion at the next meeting. |
| **10.21.16****10.21.16.01** | **Date of next meeting**To note that the next meeting of the Parish Council will be held on Tuesday 30th November at 7.30pm in the Village Hall, Manor Street, Wistow. |
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