**WISTOW PARISH COUNCIL**

Clerk: Martin Woolhouse 7 Howards Meadow, Kings Cliffe, Nr. Peterborough, Northants PE8 6YJ

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**NOTICE OF MEETING** Full Council

**TIME** 19:30

**DATE** Tuesday, 30th November 2021

**VENUE** Village Hall, Manor Street, Wistow, Cambs

**MEMBERS** 7

**QUORUM** 3

**All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.**

**The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.**

Martin Woolhouse, Clerk to Wistow Parish Council, 24th November 2021

**A G E N D A**

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| **11.21.01**  **11.21.01.01** | **Welcome and to** **receive and approve Apologies for Absence**  To receive and approve apologies for absence. | | | |
| **11.21.02**  **11.21.02.01** | **To receive Declarations of Interest**  Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Wistow Parish Council Code of Conduct for Members and by the Localism Act 2011. | | | |
| **11.21.03**  **11.21.03.01** | **Public Participation**  To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at the meeting. | | | |
| **11.21.04**  **11.21.04.01** | **District Councillors and County Councillor reports**  To receive reports from District and County Councillors | | | |
| **11.21.05**  **11.21.05.01** | **Minutes of last meeting**  To approve the minutes of the meeting held on 26th October 2021 | | | |
| **11.21.06** | **Matters arising or carried forward from the previous meeting.** | | | |
| **11.21.06.01**  **11.21.06.02**  **11.21.06.03**  **11.21.06.04**  **11.21.06.05** | Flooding  Street lighting  2nd defibrillator  Playground equipment repairs  Local Highway Initiatives | | | |
| **11.21.07**  **11.21.07.01** | **Notification of planning items.**  Proposal for affordable housing in Oaklands Avenue (paper to follow) | | | |
| **11.21.08**  **11.21.08.01** | **Finance**  To approve accounts for payment: 30th November 2021 | | | |
| **Date** | **Ref No** | **Payee** | **Description** | **Amount £** |
| **30.11.21** | **70** | **Mr M Woolhouse** | **Net salary September 2021 and expenses** | **228.79** |
| **30.11.21** | **70** | **Mr M Woolhouse** | **Zoom reimbursement** | **14.39** |
| **30.11.21** | **71** | **Balfour Beatty** | **Street lighting maintenance Q1 year 3** | **124.20** |
|  |  |  |  |  |
| **11.21.08.02** | To note the bank charges for November 2021 | | | **28.70** |
| **11.21.08.03** | To note the Income and Expenditure Account for November 2021 (enclosed within meeting papers). | | | |
| **11.21.08.04** | To note the bank reconciliation for November 2021 (enclosed within meeting papers). | | | |
| **11.21.08.05** | To note the bank balances in the current and deposit accounts. | | | |
| **11.21.08.06** | To receive an update on opening bank accounts with Unity Trust Bank | | | |
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| **11.21.09**  **11.21.09.01** | **Traffic, Highways & Road Safety**  Save as referred to below or in correspondence nothing to report this month. | | | |
| **11.21.10**  **11.21.10.01** | **Policing Matters**  Incidents relating to Wistow were included in Correspondence and all alerts are posted to the Parish Council’s Facebook page. | | | |
| **11.21.11**  **11.21.11.01** | **Village Maintenance**  To consider any items not considered elsewhere. | | | |
| **11.21.12**  **11.21.12.01** | **Correspondence and Communications**  The following correspondence has been circulated to Councillors  CAPALC bulletins  NALC bulletins, events and newsletter  Public Sector Executive  HDC letter re affordable housing  Queens Platinum Jubilee Beacon | | | |
| **11.21.13**  **11.21.13.01**  **11.21.13.02**  **11.21.13.03**  **11.21.13.04**  **11.21.13.05**  **11.21.13.06**  **11.21.13.07** | **Portfolio Responsibilities.**  Litter Cllr Leaton  Playpark Cllr Bradford  Countryside Cllr Gregory - wild flowering on verges  Village Hall Cllr. Bradford  Website/filing Clerk  Trees/Grass Cllr. R Waller – Queen’s Anniversary Beacon and “Treebilee”  Highways Cllr. Simms | | | |
| **11.21.14**  **11.21.14.01** | **Monthly Audit**  A Volunteer is required for December 2021 and January 2022 | | | |
| **11.21.15**  **11.21.15.01**  **11.21.15.02** | **Matters for future consideration**  To raise matters for discussion at the next meeting.  Parish council elections – 5 May 2022 | | | |
| **11.21.16**  **11.21.16.01** | **Date of next meeting**  To note that the next meeting of the Parish Council will be held on Tuesday 25th January 2022 at 7.30pm in the Village Hall, Manor Street, Wistow. | | | |