**WISTOW PARISH COUNCIL**

Clerk: Martin Woolhouse 7 Howards Meadow, Kings Cliffe, Nr. Peterborough, Northants PE8 6YJ

E-mail: parishclerk@wistowvillage.info

**NOTICE OF MEETING** Full Council

**TIME** 19:30

**DATE** Tuesday, 25th January 2022

**VENUE** Village Hall, Manor Street, Wistow, Cambs.

**MEMBERS** 7

**QUORUM** 3

**All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.**

**The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.**

Martin Woolhouse, Clerk to Wistow Parish Council, 19th January 2022

**A G E N D A**

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| **01.22.01****01.22.01.01** | **Welcome and to** **receive and approve Apologies for Absence**To receive and approve apologies for absence. |
| **01.22.02****01.22.02.01** | **To receive Declarations of Interest**Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Wistow Parish Council Code of Conduct for Members and by the Localism Act 2011. |
| **01.22.03****01.22.03.01** | **Public Participation**To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at the meeting. |
| **01.22.04****01.22.04.01** | **District Councillors and County Councillor reports**To receive reports from District and County Councillors |
| **01.22.05****01.22.05.01** | **Minutes of last meeting**To approve the minutes of the meeting held on 30th November 2021 |
| **01.22.06** | **Matters arising or carried forward from the previous meeting.** |
| **01.22.06.01****01.22.06.02****01.22.06.03****01.22.06.04****01.22.06.05****01.22.06.06****01.22.06.07****01.22.06.08** | FloodingStreet lighting 2nd defibrillatorPlayground equipment repairsLocal Highway InitiativesThe Queen’s Platinum Jubilee – Beacon and celebrations2022 Electionsaffordable housing in Oaklands Avenue |
| **01.22.07****01.22.07.01** | **Notification of planning items.**21/02823/TREE Application to undertake works to protected trees at The Thatched Cottage Church Street (enclosed with meeting papers and on HDC website) |
| **01.22.08****01.22.08.01** | **Finance**To approve accounts for payment: 25th January 2022 |
| **Date** | **Ref No** | **Payee** | **Description** | **Amount £** |
| **25.01.2022** | **77** | **Mr M Woolhouse** | **Net salary December 2021 and January 2022 and expenses** | **466.50** |
| **25.01.2022** | **78** | **Mr M Woolhouse** | **Zoom reimbursement October and December 2021 and January 2022 – less 60 pence** | **42.57** |
| **25.01.2022** | **79** | **Mr R Jackson** | **Culverts and underpayment prior invoice** | **450.00** |
| **25.01.2022** | **80** | **HMRC re MBW PAYE** | **PAYE payment Q3 2021/22** | **117.60** |
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| **01.22.08.02** | To note the bank charges for December 2021 and January 2022 |  |
| **01.22.08.03** | To note the Income and Expenditure Accounts for December 2021 and January 2022 (enclosed within meeting papers). |
| **01.22.08.04** | To note the bank reconciliations for December 2021 and January 2022 (enclosed within meeting papers). |
| **01.22.08.05** | To note the bank balances in the current and deposit accounts. |
| **01.22.08.06** | To receive an update on opening bank accounts with Unity Trust Bank |
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| **01.22.09****01.22.09.01** | **Traffic, Highways & Road Safety**Save as referred to below or in correspondence nothing to report this month. |
| **01.22.10****01.22.10.01** | **Policing Matters**Incidents relating to Wistow were included in Correspondence and all alerts are posted to the Parish Council’s Facebook page. |
| **01.22.11****01.22.11.01** | **Village Maintenance**To consider any items not considered elsewhere. |
| **01.22.12****01.22.12.01** | **Correspondence and Communications**The following correspondence has been circulated to CouncillorsCAPALC bulletinsNALC bulletins, events and newsletterPublic Sector ExecutiveHDC Planning Application re treesQueens Platinum Jubilee Beacon |
| **01.22.13****01.22.13.01****01.22.13.02****01.22.13.03****01.22.13.04****01.22.13.05****01.22.13.06****01.22.13.07** | **Portfolio Responsibilities.**Litter Cllr Leaton - clean-up 25 March – 10 AprilPlaypark Cllr Bradford – Playpark Suggestions – correspondence folderCountryside Cllr Gregory Village Hall Cllr. Bradford Website/filing ClerkTrees/Grass Cllr. R WallerHighways Cllr. Simms |
| **01.22.14****01.22.14.01** | **Monthly Audit**A volunteer is required for February 2022 |
| **01.22.15****01.22.15.01** | **Matters for future consideration**To raise matters for discussion at the next meeting. |
| **01.22.16****01.22.16.01** | **Date of next meeting**To note that the next meeting of the Parish Council will be held on Tuesday 22nd February 2022 at 7.30pm in the Village Hall, Manor Street, Wistow. |