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| **WISTOW PARISH COUNCIL****THE APPROVED MINUTES WILL BE AVAILABLE ON THE WISTOW VILLAGE WEBSITE**[**www.wistowvillage.info**](http://www.wistowvillage.info) **ONCE THE COUNCIL HAS APPROVED THEM.** |
| A meeting of Wistow Parish Council took place on Tuesday 25th January 2022 at 7.30pm at the Village Hall, Manor Street, Wistow, Cambs. |
| **01.22.01.01****01.22.01.02** | **Present**Cllr. R Waller (Chair), Cllr. C Leaton, Cllr. J Bradford, Cllr. J Gregory, Cllr. T Harris, Cllr N Simms and Cllr. J Wiltshire.**In Attendance**Mr. M Woolhouse – Clerk to the CouncilCllr. S Corney – CCCThree members of the public were present. |
| **01.22.03****01.22.03.01** | **Apologies for Absence**Cllr. M Haines and Cllr. G Bull – HDC |
| **01.22.04****01.22.04.01** | **Declarations of Interest**Declarations of Interest were noted for all Parish Councillors as Trustees of the Village Hall. There were no other pecuniary interests to declare in respect of business to be transacted. |
| **01.22.05****01.22.05.01** | **Public Participation:**There was no participation from the public.  |
| **01.22.06.****01.22.06.01****-1453-** | **District and County Councillor reports** **Cllr. S Corney – Cambs. CC**BudgetCllr. Corney reported that Council Tax charges would increase by the maximum permitted of 5% with over half the monies raised being put to the Council’s reserves.Envar IncineratorCllr. Corney reported that he had met the leader of the Council to lobby against its construction and added that at a whole Council meeting it was resolved to lobby Government to stop construction of all such incinerators in the country. He noted that the ruling coalition at the county council had refused to vote on the resolution.FloodingCllr. Corney reported that he asked Hillary Ellis @ CCC Flooding for the Environment Agency contact, in order to seek consent to dredge the brook. He added that he also spoken with Mr. Blackhurst who farmed land adjacent to the brook.  |
| **01.22.07****01.22.07.01** | **Approval of minutes of meeting held on 30th November 2021** The minutes had been circulated prior to the meeting and **it was resolved unanimously that the minutes be and are approved and be** **signed by the Chair of the Meeting.** |
| **01.22.08****01.22.08.01** | **Matters Arising or carried forward from previous meetings**Street lighting The Clerk reported that despite chasing Balfour Beatty he was still awaiting correct details to allow UKPC to provide the certificate needed to permit reduced charges.   |
| **01.22.08.02** | DefibrillatorThe Clerk was requested to obtain a new battery for the original defibrillator.Cllr. Simms explained that the proposed mount for the 2nd defibrillator was unsuitable with the pole already the site of a number of signs and electric cables. It was agreed to site the equipment on a new pole to be erected along the road and agreed to establish the preferred location and price.  |
| **01.22.08.03** | Playground equipment repairsCllr. Bradford reported that Mr Jackson was undertaking the work in February. |
| **01.22.08.04** | Local Highways InitiativeCllr Simms reported that the LHI team had made contact and he had answered their queries. He hoped that the project would be appraised in the next couple of months. |
| **01.22.08.05** | Queen’s Platinum JubileeThe meeting considered the proposal to celebrate the Queens 70th anniversary as monarch and decided to leave any celebration or memorial to residents to arrange. The Clerk agreed to promote this approach on social media. |
| **01.22.08.06****01.22.08.07****-1454-** | 2022 ElectionsThe Clerk reported that he had not heard from HDC regarding the elections in May but would continue to report as arrangements were published.Oaklands Avenue Affordable HousingThe Clerk reported that he had contacted Pamela Scott to HDC and asked if the relevant architect’s plans were available and so arrange a meeting with residents. |
| **01.22.09****01.22.09.01****01.22.09.02** | **Planning**Application21/02823/TREEThe meeting supported the application to undertake maintenance to some of trees.RAF UpwoodThe Clerk reported that he had been contacted by EVRA Homes, residential developers at the former RAF Upwood and aflood attenuation pond would be created on development land but within Wistow parish. The developers were required to establish if the parish council was interested in becoming legally responsible for its upkeep and operation and if the council declined HDC would be approached. The meeting considered the proposal and decided that it was not in the best interest of the parish to become responsible as proposed and the Clerk was requested to respond to the developers accordingly. |
| **01.22.10****01.22.10.01** | **Finance**The meeting approved the accounts for payment: 25th January 2022. |
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| **Date** | **Ref No** | **Payee** | **Description** | **Amount £** |
| **25/01/2022** | 77 | Mr. M Woolhouse | Net salary and expenses December 2021 and January 2022 | **466.50** |
| **25/01/2022** | 78 | Mr. M Woolhouse  | Net salary and expenses | **42.57** |
| **25/01/2022** | 79 | Mr. R Jackson | Culverts and prior underpayment | **450.00** |
| **25/01/2022** | 80 | HMRC  | PAYE re MBW | **117.60** |
| **25/01/2022** | 81 | Mr. N Simms  | reimbursement of playground sign | **132.00** |
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| **01.22.10.02** | The meeting noted the bank charges for Dec of £20.00 and January (estimated) £20.00. | £40.00 |
| **01.22.10.03** | The meeting noted the income and expenditure account for January 2022. It was agreed to continue paying for Zoom whilst there was some uncertainty regarding remote meetings being reinstated.  |
| **01.22.10.04****01.22.10.05****01.22.10.06****-1455-** | Bank ReconciliationThe Meeting noted the bank reconciliation for January 2022. Bank Balances The Meeting noted account balances as at 21st January 2022.BankingThe Clerk reported that establishing on line banking applications access was proving difficult but issues were being addressed. |
| **01.22.11****01.22.11.01****01.22.11.02** | **Traffic, Highways & Road Safety.**The meeting noted the previously circulated correspondence.The meeting agreed that the Clerk should publicise CCC’s road defect reporting tool. |
| **01.22.12****01.22.12.01** | **Policing Matters**There was nothing to report save that three police cars recently attended a property in the village and a person was taken away. |
| **01.22.13****01.22.13.01** | **Village Maintenance**There was nothing to report. |
| **01.22.14****01.22.14.01** | **Correspondence and Communications**The Meeting noted the previously circulated correspondence. |

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| **01.22.15** | **Verbal reports from Parish Councillors on matters arising from their portfolio** **responsibilities** |
| **01.22.15.01** | Litter /PlayparkThe meeting agreed with Cllr. Leaton’s proposal to hold a village clean up on the weekend of 2nd April 2022 and Cllr. Leaton agreed to publicise it.Cllr. Bradford proposed that authors of the letter regarding additional playground equipment be invited to the next meeting. The Meeting agreed with the proposal and Cllr. Braford agreed to make the arrangements with the children. |
| **01.22.15.02****01.22.14.03** | HighwaysCllr. Bradford reported that he had received a letter from CCC Highways providing some details of its intention to resurface Mill Road. The Clerk confirmed that the Council had not been informed and agreed to investigate further.Website/filing The Clerk reported that he had received a number of photos suitable to be used in promoting Wistow on the Wistow Village website and that Dr. Farrar had already agreed to upload them to the website. The Clerk reported that the Council’s filing cabinet was now stored at the rear of the Village Hall shed and inaccessible. He added that he had not referred to it since he had been Clerk but in any event he did not have a key. It was agreed to leave it in situ until access was required and review at a later date.  |
| **01.22.16.****01.22.16.01****-1456-****01.22.17****01.22.17.01** | **Monthly Audit**Cllr. Gregory volunteered to be Auditor for February 2022. **Items for discussion at the next meeting**There were no items for inclusion on the agenda for the next meeting. |
| **01.22.18****01.22.18.01** | **Date of next meeting:** It was agreed that the next meeting would take place on Tuesday 22nd February 2022 at 7.30pm in the Village Hall.   |