**WISTOW PARISH COUNCIL**

Clerk: Martin Woolhouse 7 Howards Meadow, Kings Cliffe, Nr. Peterborough, Northants PE8 6YJ

E-mail: [parishclerk@wistowvillage.info](mailto:parishclerk@wistowvillage.info)

**NOTICE OF MEETING** Full Council

**TIME** 7:30 pm

**DATE** Tuesday, 31st May 2022

**VENUE** Village Hall, Manor Street, Wistow, Cambs.

**MEMBERS** 7

**QUORUM** 3

**All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.**

**The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.**

Martin Woolhouse, Clerk to Wistow Parish Council, 25th May 2022

**A G E N D A**

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| **05.22.01**  **05.22.01.01** | **Welcome and to** **receive and approve Apologies for Absence**  To receive and approve apologies for absence. | | | |
| **05.22.02**  **05.22.02.01**  **05.22.02.02** | **To receive Declarations of Interest and Co-options**  Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Wistow Parish Council Code of Conduct for Members and by the Localism Act 2011.  To consider co-opting up to 2 councillors following the elections on 5 May 2022. | | | |
| **05.22.03**  **05.22.03.01** | **Public Participation**  To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at the meeting. | | | |
| **05.22.04**  **05.22.04.01** | **District Councillors and County Councillor reports**  To receive reports from District and County Councillors | | | |
| **05.22.05**  **05.22.05.01** | **Minutes of last meeting**  To approve the minutes of the meeting held on 26th April 2022 | | | |
| **05.22.06** | **Matters arising or carried forward from the previous meeting.** | | | |
| **05.22.06.01**  **05.22.06.02**  **05.22.06.03**  **05.22.06.04**  **05.22.06.05**  **05.22.06.06**  **05.22.06.07** | Matters Arising Action List  Flooding  Street lighting  Playground equipment repairs  Local Highway Initiative  The Queen’s Platinum Jubilee – Trees, beacon and celebrations  Co-option of 2 members for the council | | | |
| **05.22.07**  **05.22.07.01** | **Notification of planning items.**  **22/00704/FUL**  Application for agricultural building at Hill Farm, Hill Road  To consider the application for an additional agricultural building at Hill Farm. | | | |
| **05.22.08**  **05.22.08.01** | **Finance**  To approve accounts for payment: 31st May 2022 | | | |
| **Date** | **Payee** | | **Description** | **Amount £** |
| **31.05.2022** | Mr M Woolhouse | | Net salary February 2022 and expenses | 231.00 |
| **31.05.2022** | Mr M Woolhouse | | Zoom reimbursement | 14.39 |
| **31.05.2022** | Balfour Beatty | | Q3 Yr3 lighting maintenance contract | 124.30 |
| **31.05.2022** | Mr R Jackson | | Grass cutting, tree trimming and playground repairs | 1020.00 |
| **31.05.2022** | Hunts DC | | Playground rent 1 Nov 2019 for three years | 300.00 |
|  |  |  |  |  |
| **05.22.08.02** | To note the reimbursement of £300.00 to Mr MB Woolhouse for the purchase of the Jubilee tree guard | | | |
| **05.22.08.03** | To note the Income and Expenditure Account for May 2022 (within meeting papers). | | | |
| **05.22.08.04** | To note the bank reconciliation for May 2022 (enclosed within meeting papers). | | | |
| **05.22.08.05** | To note bank balances in the current and deposit accounts | | | |
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| **05.22.09**  **05.22.09.01**  **05.22.09.02** | **Traffic, Highways & Road Safety**  Save as referred to below or in correspondence nothing to report this month.  Surface dressing | | | |
| **05.22.10**  **05.22.10.01**  **05.22.10.02** | **Policing Matters**  Incidents relating to Wistow were included in Correspondence and all alerts are posted to the Parish Council’s Facebook page.  Sgt Jess Clarke – Cambs Police | | | |
| **05.22.11**  **05.22.11.01** | **Village Maintenance**  To consider any items not considered elsewhere. | | | |
| **05.22.12**  **05.22.12.01** | **Correspondence and Communications**  The following correspondence has been circulated to Councillors  Surface dressing  HDC election press release  NALC CEO bulletins | | | |
| **05.22.13**  **05.22.13.01**  **05.22.13.02**  **05.22.13.03**  **05.22.13.04**  **05.22.13.05**  **05.22.13.06**  **05.22.13.07**  **05.22.13.08** | **Portfolio Responsibilities.**  Litter Cllr Leaton  Playpark Cllr Bradford  Countryside Cllr Gregory  Village Hall Cllr. Bradford  Website Clerk  Trees/Grass Cllr. T Harris  Highways Cllr. Simms  Flooding whole council | | | |
| **05.22.14**  **05.22.14.01** | **Monthly Audit**  Cllr Simms volunteered to be Auditor for May 2022 | | | |
| **05.22.15**  **05.22.15.01** | **Matters for future consideration**  To raise matters for discussion at the next meeting. | | | |
| **05.22.16**  **05.22.16.01** | **Date of next meetings**  To note that the next Parish Council meeting will be held on Tuesday 28th June 2022 at 7.30pm | | | |