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| **-1470- WISTOW PARISH COUNCIL** |
| **THE APPROVED MINUTES WILL BE AVAILABLE ON THE WISTOW VILLAGE WEBSITE**[**www.wistowvillage.info**](http://www.wistowvillage.info) **ONCE THE COUNCIL HAS APPROVED THEM.** |
| A meeting of Wistow Parish Council took place on Tuesday 31st May 2022 at 7.30pm at the Village Hall, Manor Street, Wistow, Cambs. |
| **05.22.01****05.22.01****05.22.02****05.22.02.01** | **Present**Cllr. C Leaton (chair), Cllr. J Bradford, and Cllr. N Simms. Cllrs. Smith and Twigden joined the meeting at minute 05.22.05.01**In Attendance**Mr. M Woolhouse – Clerk to the Parish CouncilCllrs. C. Lowe and A. Costello – both HDCTwo members of the public were present until minute 05.22.05.01. |
| **05.22.03****05.22.03.01** | **Apologies for Absence**Cllrs. J Gregory and T Harris  |
| **05.22.04****05.22.04.01** | **Declarations of Interest**Declarations were noted for all Parish Councillors as Trustees of the Village Hall. There were no other pecuniary interests to declare in respect of business to be transacted. |
| **05.22.05****05.22.05.01** | **Co-option of Councillors**The Clerk explained that because the recent election had resulted in only 5 councillors being elected, councillors can be co-opted without the need to advertise vacancies. Mr Smith and Mr Twigden had expressed an interest in being co-opted and **it was unanimously agreed that Messrs G. Smith and N. Twigden be and are hereby co-opted as councillors to the Council until the next elections in 2026.**  |
| **05.22.06.****05.22.06.01** | **Public Participation:**There was no participation from the public on any matter on the agenda or otherwise. |
| **05.22.07****05.22.07.01****05.22.07.02****05.22.07.03****-1471-****05.22.08****05.22.08.01** | **District and County Councillor reports** The Chair welcomed District Councillors Costello and Lowe to their first meeting of the Parish Council following the recent elections.Cllr. Lowe reported that the main work of the new councillors was being trained in the various process, policies and procedures of the council. She was focusing on planning activities and expressed willingness in assisting with village applications.Cllr Costello reported that there was no overall majority on the Council and it was controlled by an alliance of Labour, Lib Dem, Greens and Independents who had little experience of running a local authority. **Approval of minutes of meeting held on 26th April 2022** The minutes were circulated prior to the Meeting and **it was resolved unanimously that they be and are approved and be signed by the Chair of the Meeting.** |
| **05.22.09****05.22.09.01****05.22.09.02****05.22.09.03****05.22.09.04****05.22.09.05****05.22.09.06** | **Action Log and Matters Arising carried forward from previous meetings**Village Green Flower BoxThis was still in progress and Mr Jackson had been asked to replace it. FloodingDue to the lack of engagement from Environment Agency it was agreed to close this matter.Street lighting In the continuing absence of correct information from Balfour Beatty it was agreed to close this matter.Playground equipment repairsCllr. Bradford reported that Mr Jackson had completed the repairs.Local Highways InitiativeCllr Simms reported that he had confirmed to CCC Highways that the SID was still required. Cllr Costello commented that whilst LHI projects were typically undertaken in the year following approval, due to the pandemic some projects were being undertaken 2 years later and others withdrawn because of the rising costs. Queen’s Platinum JubileeThe meeting noted the purchase of the tree cage and agreed to purchase the plaque as identified by Cllr. Leaton. The tree would be planted in August in the SE corner of the playground. |
| **05.22.10****05.22.10.01****05.22.10.02****-1472-** | **Planning****22/00704/FUL - Application for agricultural building at Hill Farm, Hill Road.**The Clerk reported that this application would have been accepted under permitted development rights; save it was the second development within the specified time period. The Meeting considered the application and agreed that it had no objections.**22/00288/FUL – Proposed dwelling and garage, Kingston Way**The Clerk reported that this contact from HDC Planning matter related to an amended site plan which showed the correct road access. The Meeting considered the application and considered that it had no objections. |
| **05.22.10****05.22.10.01** | **Finance**The Meeting approved the accounts for payment: 31st May 2022. |
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| **Date** | **Ref No** | **Payee** | **Description** | **Amount £** |
| **31/05/2022** | online | Mr. M Woolhouse | Net salary and expenses. | **231.00** |
| **31/05/2022** | online | Mr. M Woolhouse  | Zoom reimbursement  | **14.39** |
| **31/05/2022** | online | Mr. R Jackson | Grass cutting, tree trimming and playground repairs | **1020.00** |
| **31/05/2022** | online | Mr. M Woolhouse | Avast software reimbursement | **63.99** |
| **31/05/2022** | online | Balfour Beatty | Yr 3 Q3 lighting maintenance  | **124.30** |
| **31/05/2022** | online | Hunts DC | Playground rent 2019-2022 | **300.00** |
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| **05.22.10.02** | The Meeting noted the income and expenditure account for May 2022.  |
| **05.22.10.03** | The Meeting noted the bank reconciliation for May 2022.  |
| **05.22.10.04** | The Meeting noted bank account balances for May 2022. |
| **05.22.10.05** | The Clerk reported that the current account held £19665 and the deposit account £15,000. It was likely that the council would receive c£4,000 of further income during the year and because anticipated expenditure for the year was likely to be c£15,000 it was unanimously agreed to transfer £10,000 into the deposit account. |
| **05.22.10.06** | The Meeting noted the re-imbursement to the Clerk previously agreed between meetings of the £300.00 reimbursement for the jubilee tree guard.  |
| **05.22.11****05.22.11.01****05.22.11.02****05.22.11.03** | **Traffic, Highways & Road Safety.** The Meeting noted previously circulated correspondence.The Meeting considered the issue of parking adjacent to the bridge and associated traffic hazards as well as risks of damage to parked cars. it was agreed to ask Mr. Blackhurst if a “Passing Place Only No Parking” sign could be erected on his land.The Meeting considered Speed Watch and Cllr. Bradford agreed to discuss obtaining the equipment from Mr. MacInnes.  |
| **05.22.12****05.22.12.01** | **Policing Matters**The Meeting noted with regret the cancellation of Sgt Clarke’s attendance at the Meeting. Cllr. Smith agreed to attend the Community Forum later in June. The anti- social behaviour had stopped during the time that the most likely culprit was away. |
| **05.22.13****05.22.13.01****-1473-** | **Village Maintenance**There was nothing to add in addition to items already covered.  |
| **05.22.14****05.22.14.01****05.22.14.02** | **Correspondence and Communications**The meeting noted the previously circulated correspondence.It was agreed that following their retirements as councillors the Clerk would write to Messrs. Waller and Wiltshire thanking them for the service and efforts as parish councillors. |
| **05.22.15****05.22.15.01** | **Verbal reports from Parish Councillors on matters arising from their portfolio** **responsibilities**HighwaysCllr. Simms reported that there was nothing in addition to points raised previously. |

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| **05.22.15.02****05.22.15.03****05.22.15.04** | Website The Clerk reported that details of new parish and district councillors had been uploaded and details of Cllrs. Smith and Twidgen would follow in the near future.CountrysideIn Cllr. Gregory’s absence there was nothing to report.Playground Cllr. Bradford reported that there was nothing to add in addition to the points raised previously. |
| **05.22.16.****05.22.16.01****05.22.17****05.22.17.01** | **Monthly Audit**Cllr. Harris had already volunteered to be Auditor for June 2022. **Items for discussion at the next meeting**No items were raised for discussion at the next meeting. |
| **05.22.18****05.22.18.01** | **Dates of next meeting:** The next meeting will be held at in the Village Hall at 7.30pm on Tuesday 28 June 2022.  |