**WISTOW PARISH COUNCIL**

Clerk: Martin Woolhouse 7 Howards Meadow, Kings Cliffe, Nr. Peterborough, PE8 6YJ

E-mail: parishclerk@wistowvillage.info

**NOTICE OF MEETING** Full Council

**TIME** 7:30 pm

**DATE** Tuesday, 25th October 2022

**VENUE** Village Hall, Manor Street, Wistow, Cambs

**MEMBERS** 7

**QUORUM** 3

**All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.**

**The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.**

Martin Woolhouse, Clerk to Wistow Parish Council, 19th October 2022

**A G E N D A**

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| **10.22.01****10.22.01.01** | **Welcome and to** **receive and approve Apologies for Absence**To receive and approve apologies for absence. |
| **10.22.02****10.22.02.01** | **To receive Declarations of Interest** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Wistow Parish Council Code of Conduct for Members and the Localism Act 2011. |
| **10.22.03****10.22.03.01** | **Public Participation**To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at the meeting. |
| **10.22.04****10.22.04.01** | **District Councillors and County Councillor reports**To receive reports from District and County Councillors |
| **10.22.05****10.22.05.01** | **Minutes of last meeting**To approve the minutes of the meeting held on 27th September 2022 |
| **10.22.06** | **Matters arising or carried forward from the previous meeting.** |
| **10.22.06.01****10.22.06.02****10.22.06.03****10.22.06.04****10.22.06.04****10.22.06.05****10.22.06.06****10.22.06.07****10.22.06.08****10.22.06.09****10.22.06.10****10.22.06.11****10.22.06.12****10.22.06.13** | Village Green flower boxJubilee/Commemorative treeNo Parking signs at bridgeOutstanding audit pointsBridge traffic flowStraw, bridge and bushPlayground grantsSpeed Watch equipmentBank signatories – on line accessVillage Hall legal complianceFlooding Insurance renewalAllotment rentsCemetery grass cutting fees |
| **10.22.07****10.22.07.01** | **Notification of planning items.**there are no new applications to consider this month  |
| **10.22.08****10.22.08.01** | **Finance**To approve accounts for payment: 25th October 2022 |
| **Date** | **Payee** | **Description** | **Amount £** |
| **25.10.2022** | Mr M Woolhouse | Net salary October 2022  | 300 |
| **25.10.2022** | Mr M Woolhouse | Expenses reimbursement as per timesheets inc Zoom | 14.39 |
| **25.10.2022** | Mr R Jackson | Grass cutting,  | 350.00 |
| **25.10.2022** | Mr G MacInnes | Dog foul bags | 31.98 |
| **25.10.2022** | Source for Business | Cemetery water | 43.19 |
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| **10.22.08.02** | To note the Income and Expenditure Account for October2022 (within meeting papers). |
| **10.22.08.03** | To note the bank reconciliation for October 2022 (within meeting papers). |
| **10.22.08.04** | To note bank balances, interest and charges in the current and deposit accounts |
| **10.22.08.05** | To note the increase of deposit account interest rate to 0.95% |
| **10.22.08.06** | To agree the Clerk’s contract of employment (within meeting papers) |
| **10.22.08.07** | To note the updated asset register (within meeting papers) |
| **09.22.08.08** | To note the insurance premium of £1149.59 (agreed at 27.09.2022 meeting) |
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| **10.22.09****10.22.09.01** | **Traffic, Highways & Road Safety**Save as referred to below or in correspondence nothing to report this month.-Huntingdonshire transport strategy |
| **10.22.10****10.22.10.01** | **Policing Matters**Incidents relating to Wistow were included in Correspondence and all alerts are posted to the Parish Council’s Facebook page. |
| **10.22.11****10.22.11.01** | **Village Maintenance**To consider any items not considered elsewhere. |
| **10.22.12****10.22.12.01** | **Correspondence and Communications**The following correspondence has been circulated to CouncillorsCAPALC BulletinsNALC bulletinsCCC Transport strategiesCCC Highways events diaryAnglian Water –proposed reservoirCambridgeshire mattersCombined Authority updateStreet lighting attachmentsCommunities Prepared Literature  |
| **10.22.13****10.22.13.01****10.22.13.02****10.22.13.03****10.22.13.04****10.22.13.05****10.22.13.06****10.22.13.07****10.22.13.08** | **Portfolio Responsibilities.**Litter Cllr Leaton Playpark Cllr Bradford - rules and regulationsCountryside Cllr Gregory Village Hall Cllr. Bradford Website ClerkTrees/Grass Cllr. T HarrisHighways Cllr. SimmsFlooding whole council |
| **10.22.14****10.22.14.01** | **Monthly Audit**A volunteer is requested to be auditor for November 2022. |
| **10.22.15****10.22.15.01** | **Matters for future consideration**To raise matters for discussion at the next meeting. |
| **10.22.16****10.22.16.01** | **Date of next meeting**To note that the next Parish Council meeting will be held on Tuesday 29th November 2022 at 7.30pm in the Village Hall. |