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| **-1480- WISTOW PARISH COUNCIL** |
| **THE APPROVED MINUTES WILL BE AVAILABLE ON THE WISTOW VILLAGE WEBSITE**[**www.wistowvillage.info**](http://www.wistowvillage.info) **ONCE THE COUNCIL HAS APPROVED THEM.** |
| A meeting of Wistow Parish Council took place on Tuesday 26th July 2022 at 7.30pm at the Village Hall, Manor Street, Wistow, Cambs. |
| **07.22.01****07.22.01.01****07.22.02****07.22.02.01** | **Present**Cllr. C Leaton (chair), Cllr. N Simms Cllr. C Bradford, Cllr. J Gregory, Cllr. G Smith, Cllr. T Harris and Cllr. N Twigden.**In Attendance**Mr. M Woolhouse – Clerk to the Parish Council |
| **07.22.03****07.22.03.01** | **Apologies for Absence**Cllr. A Costello – HDC |
| **07.22.04****07.22.04.01** | **Declarations of Interest**Declarations were noted for all Parish Councillors as Trustees of the Village Hall. There were no other pecuniary interests to declare in respect of business to be transacted. |
| **07.22.05.****07.22.05.01** | **Public Participation:**There was no public participation |
| **07.22.06****07.22.06.01****07.22.07****07.22.07.01** | **District and County Councillor reports** In the absence of any councillors there were no reports to consider.**Approval of minutes of meeting held on 28th June 2022** The minutes had been circulated prior to the Meeting and **it was resolved unanimously that they be and are approved and be signed by the Chair of the Meeting.** |
| **07.22.08****07.22.08.01****07.22.08.02****-1481-****07.22.08.03****07.22.08.04****07.22.08.05****07.22.08.06****07.22.08.07****07.22.08.08****07.22.08.09****07.22.08.10****07.22.08.11****-1482-****07.22.08.12****07.22.08.13****07.22.08.14** | **Action Log and Matters Arising carried forward from previous meetings**Village Green Flower BoxThe Clerk agreed to contact Mrs Waller to obtain the WI view of what should replace the removed planters. FloodingThe subject would be discussed in September. Playground equipment repairsThe Clerk agreed to investigate grants to help fund the repair costs identified by the recent inspection as well as for items such as a waterproof shelter. Local Highways InitiativeCllr Simms reported that there was no further news from CCC Highways as to when the work would be undertaken. It was agreed to review quarterly.BridgeThe Chair reported that the sign had been delivered and was ready to be affixed to a tree. Cllr Twigden commented that a second sign may be required.Cllr. Simms reported that CCC had yet to provide contact details of the new Local Highways Officer. He added that CCC had not given any indication when the road signs from the Toll to the bridge would be replaced.Internal AuditCllr. Harris commented that the Internal Audit revealed minor points requiring improvements to procedures and most had been incorporated in this month’s income and expenditure account. A spreadsheet cash book would follow in the near future and a contract of employment was required for the Clerk.Speedwatch equipmentCllr. Bradford reported that he had obtained the equipment from Mr MacInnes and it would need to be calibrated before use. The meeting mused if there was a significant speeding issue and decided to store the equipment and use it when a problem was developing. The lack of volunteers to operate the equipment was noted.Jubilee TreeThe Clerk reported that the plaque had been ordered and in response to a question, Cllr. Bradford stated that the tree would be delivered during August.Mrs CracknellThe Clerk reported that following correspondence Mrs Cracknell had decided not pursue Anglian Water regarding the damage to her late husband’s memorial tree and she had arranged for the guard to be repaired.CemeteryThe Clerk reported that Rev. Dawson-Jones had informed him that the area from where the spoil had been removed would be used for graves. In addition the overhanging branch been removed.Traffic Management Cllr. Simms reported that he had replied to the resident who had raised concerns over traffic in the village.Street Lighting Maintenance ContractThe Clerk reported that he had contacted his counterpart at Warboys PC, who confirmed Balfour Beatty did a satisfactory job and also that they held a multi –year lighting contract with CCC. The Clerk added that the new price would be similar to the outgoing contract and that some of the old posts will need replacing. It was agreed to conclude the new maintenance contract with Balfour Beatty and the Clerk be and is hereby authorised to complete and sign such contractual paperwork as shall be necessary.Village HallCllr. Bradford confirmed that he had resigned from the Village Hall Committee. It was agreed that a representative from the Parish Council would attend the Village Hall AGM when it took place. It was explained that the Parish Council was entitled to nominate a member of the Village Hall Committee and the Clerk agreed to respond to Mr MacInnes following his recent e mail. |
| **07.22.09****07.22.09.01** | **Planning** The meeting noted that there were no applications to consider. |
| **07.22.10****07.22.10.01** | **Finance**The Meeting approved the accounts for payment: 26th July 2022. |
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| **Date** | **Ref No** | **Payee** | **Description** | **Amount £** |
| **26.07.2022** | online | Mr. M Woolhouse | Net salary | **291.00** |
| **26.07.2022** | online | Mr. M Woolhouse  | Zoom reimbursement and expenses  | **14.39** |
| **26.07.2022** | online | Mr. R Jackson | Grass cutting,  | **350.00** |
| **26.07.2022** | online | Mr. M Woolhouse | Jubilee Tree Plaque | **62.64** |
| **26.07.2022** | online | Ms. C Leaton  | Signs | **20.60** |
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| **07.22.10.02** | The Meeting noted the income and expenditure account for July 2022.  |
| **07.22.10.03** | The Meeting noted the bank reconciliation for July 2022.  |
| **07.22.10.04** | The Meeting noted bank account balances for July 2022. |
| **07.22.10.05****-1483-****07.22.10.06** | Bank Account SignatoriesThe Clerk reported that the paperwork relating to the addition of Cllrs. Smith and Twigden as signatories of the accounts had been sent to Unity Bank.CCC grass cuttingThe Clerk reported that CCC was proposing to pay £474.33 (Plus VAT) for cutting their verges and the village green, however the cost to the Parish Council was £1265 pa. It was felt that if the offer was rejected CCC, engage an inferior contractor with the result that the image of the village would be adversely affected and it was agreed to accept CCC offer of £474.33 plus applicable VAT. |
| **07.22.11****07.22.11.01****07.22.12****07.22.12.01** | **Traffic, Highways & Road Safety.** The Meeting noted previously circulated correspondence and discussions earlier in the meeting.**Policing Matters**Cllr. Smith reported that there was little to report apart from the departure from the village of the likely cause of the outbreak of petty vandalism. |
| **07.22.13****07.22.13.01** | **Village Maintenance**There was nothing to add in addition to items already covered.  |
| **07.22.14****07.22.14.01** | **Correspondence and Communications**The meeting noted the previously circulated correspondence.  |
| **07.22.15** | **Verbal reports from Parish Councillors on matters arising from their portfolio** **responsibilities** |
| **07.22.15.01** | LitterCllr. Leaton reported that a large bag of rotting material and maggots had been removed from Oaklands Avenue. |

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| **07.22.15.02****07.22.15.03****07.22.15.04****07.22.15.05****-1484-** **07.22.15.06****07.22.15.07** | PlaygroundCllr. Bradford commented that in addition to the earlier discussions thought should be given to considering accessibility/diversity issues in future projects. CountrysideCllr. Gregory reported that there was nothing in addition to points raised previously. Village HallThere was nothing to report in addition to the previous discussions.WebsiteThe Clerk reported that there was nothing to report.Trees/GrassCllr. Harris reported that there nothing to report.HighwaysCllr. Simms reported that there was nothing to report in addition to the earlier discussions  |
| **07.22.16.****07.22.16.01****07.22.17****07.22.17.01** | **Monthly Audit**Cllr. Twigden agreed to be Auditor for September (including August) 2022. **Items for discussion at the next meeting**There were no items for discussion at the next meeting save that the Clerk commented that the insurance renewal would likely be available.  |
| **07.22.18****07.22.18.01** | **Dates of next meeting:** The next meeting will be held at in the Village Hall at 7.30pm on Tuesday 27 September 2022.  |