**WISTOW PARISH COUNCIL**

Clerk: Martin Woolhouse 7 Howards Meadow, Kings Cliffe, Nr. Peterborough, PE8 6YJ

E-mail: [parishclerk@wistowvillage.info](mailto:parishclerk@wistowvillage.info)

**NOTICE OF MEETING** Full Council

**TIME** 7:30 pm

**DATE** Tuesday, 28th February 2023

**VENUE** Village Hall, Manor Street, Wistow, Cambs

**MEMBERS** 7

**QUORUM** 3

**All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.**

**The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.**

Martin Woolhouse, Clerk to Wistow Parish Council, 21st February 2023

**A G E N D A**

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| **02.23.01**  **02.23.01.01** | **Welcome and to** **receive and approve Apologies for Absence**  To receive and approve apologies for absence. | | |
| **02.23.02**  **02.23.02.01** | **To receive Declarations of Interest**  Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Wistow Parish Council Code of Conduct for Members and the Localism Act 2011. | | |
| **02.23.03**  **02.22.03.01** | **Public Participation**  To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at the meeting. | | |
| **02.23.04**  **02.23.04.01** | **District Councillors and County Councillor reports**  To receive reports from District and County Councillors | | |
| **02.23.05**  **02.23.05.01** | **Minutes of last meeting**  To approve the minutes of the meeting held on 31st January 2023 | | |
| **02.23.06** | **Matters arising log or carried forward from the previous meeting** | | |
| **02.23.06.01**  **02.23.06.02**  **02.23.06.03**  **02.23.06.04**  **02.23.06.05**  **02.23.06.06**  **02.23.06.07** | Flooding – Cllr Smith and Mr G Pye.  Grants  ESPO contract  Coronation celebrations  Wicksteed matting repairs  Village Hall Committee  Tree management | | |
| **02.23.07**  **02.23.07.01** | **Notification of planning items**  There are no new applications to consider this month | | |
| **02.23.08**  **02.23.08.01** | **Finance**  To approve accounts for payment: 28th February 2023 | | |
| **Date** | **Payee** | **Description** | **Amount £** |
| **28.02.2023** | Mr M Woolhouse | Net salary December2022/January 2023 | 312.00 |
| **28.02.2023** | Mr M Woolhouse | Expenses reimbursement as per timesheets inc. Zoom | 14.39 |
|  |  | | |
| **02.23.08.02** | To note the Income and Expenditure Account for February 2023 (within meeting papers). | | |
| **02.23.08.03**  **02.23.08.04**  **02.23.08.05** | To note cash book and other files for February 2023 (within meeting papers)  To note the bank reconciliation for February 2023 (within meeting papers).  To note bank balances, interest and charges in the current and deposit accounts | | |
| **02.23.09**  **02.23.09.01** | **Traffic, Highways & Road Safety**  Save as referred to below or in correspondence nothing to report this month.   1. Temporary Bridge Street closure approved by CCC for effect in March 2023 | | |
| **02.23.10**  **02.23.10.01** | **Policing Matters**  Incidents relating to Wistow were included in Correspondence and all alerts are posted to the Parish Council’s Facebook page. | | |
| **02.23.11**  **02.23.11.01** | **Village Maintenance**  To consider any items not considered elsewhere. | | |
| **02.23.12**  **02.23.12.01** | **Correspondence and Communications**  The following correspondence has been circulated to Councillors  Coronation information  CAPALC Bulletins  NALC Bulletins  CCC Highways events diary  Cambridgeshire matters  Combined Authority update  HDC Press releases  Playing field approval for event | | |
| **02.23.13**  **02.23.13.01**  **02.23.13.02**  **02.23.13.03**  **02.23.13.04**  **02.23.13.05**  **02.23.13.06**  **02.23.13.07**  **02.23.13.08** | **Portfolio Responsibilities**  Litter Cllr Leaton  Playpark Cllr Bradford  Countryside Cllr Gregory  Village Hall Cllr. Bradford  Website Clerk  Trees/Grass Cllr. T Harris  Highways Cllr. Simms  Flooding Cllr. Smith | | |
| **02.23.14**  **02.23.14.01** | **Monthly Audit**  A volunteer is requested to be auditor for March 2023 | | |
| **02.23.15**  **02.23.15.01** | **Matters for future consideration**  To raise matters for discussion at the next meeting. | | |
| **02.23.16**  **02.23.16.01** | **Date of next meeting**  To note that the next Parish Council meeting will be held on Tuesday 28th March 2023 at 7.30pm in the Village Hall. | | |